



**EXECUTIVE COMMITTEE
MINUTES**

April 5, 2013

2:00 P.M. – 3:00 P.M.

Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 410
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on Friday, April 5, 2013, at the ADDPC office, 1740 West Adams, Suite 410, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present	
------------------------	--

Will Humble, Chairperson	Ed Myers, Teleconference
John Black, Vice-Chairperson	Monica Cooper, Teleconference
Ray Morris	Melissa Van Hook
Tom Uno, Teleconference	

Staff/Guests Present	Members Absent
-----------------------------	-----------------------

Larry Clausen, ADDPC	Lani St. Cyr, ADDPC
Marcella Crane, ADDPC, Teleconference	Michael Leyva, ADDPC

A. Call to Order

Chairperson Will Humble welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Standing Committee meeting. The meeting was called to order at 2:05 P.M.

B. Approval of Meeting Minutes

The minutes from the December 21, 2012 Executive Committee meeting were reviewed.

- A Motion was made by John Black to approve the December 21, 2012 Executive Committee Meeting minutes.
- The Motion was seconded by Ed Myers.
- The Motion carried.

C. Employment First

Michael Leyva presented information on Employment First, an initiative reviewed and developed by the Integrated Standing Committee. Action taken by the Integrated Employment Committee followed authorization given by the Executive Committee on December 21, 2012 to move forward on a White Paper presented by a Council member in support of the Employment First concept. In their meeting on March 14, 2013, the Integrated Employment Committee discussed the need to develop a strategy for establishing Employment First principles specific to Arizona before committing to detailed actions. The states of Oregon and Idaho were mentioned as good examples of Employment First programs and were suggested by Committee members as resources for the project. Leyva described the efforts made in 2012 by ADDPC member Cohen (Sonoran UCEDD) when application was made to the Administration on Intellectual and Developmental Disabilities for a Project of National Significance grant. Although not awarded, an advisory group was formed and still exists with significant interest in supporting Employment First in Arizona. Questions were asked by Executive Committee members on how the requested \$15,000 would be used. Leyva and John Black, Chairperson of the Integrated Employment Standing Committee, reported that funding would be used to work with experts in Employment First, especially those with well developed programs. Additionally, consultative resources would be accessed to facilitate the strategic planning process including the development of written documents.

- A Motion was made by Will Humble to approve an allocation ADDPC funds up to \$15,000 to develop a strategic plan necessary to drive the foundation of the Employment First initiative. The funding allocation also includes use of paid consultants, among them, persons with experience in successful Employment First programs enacted in other U.S. states or territories.
- Ed Myers seconded the Motion.
- The Motion carried.

D. Untapped Arizona – Supplemental Funding Request

Michael Leyva discussed the status of the Untapped Arizona grant awarded in 2012. As part of the project, an Arizona customized non-profit board is slated to be created based on the nationally known Business Leadership Network, incorporating employers with diversified workforces as mentors and supporters to other employers potentially interested in hiring persons with disabilities (including developmental disabilities). To initiate board development, the project involves the hiring of an Executive Director, employed by a subcontractor working for the grantee. The sub grantee and state contractor, Partners in Brainstorming, has indicated that the original budgeted amount of \$55,000 is insufficient to recruit a qualified candidate for the Executive Director. The Arizona Health Care Cost Containment System (AHCCCS) which is the grantee for Untapped Arizona, has asked for an increase in funding to raise the Executive Director salary to \$58,000 with corresponding increases in benefits and consultative costs, totaling a supplemental request of \$10,000.

- A Motion was made by Tom Uno to approve the \$10,000 supplement to the Untapped Arizona grant.
- The Motion was seconded by Monica Cooper
- The Motion carried.

E. Legal Manuals and Public Training

Lani St. Cyr provided details on the 2013 proposal from the Arizona Center for Disability Law (ACDL) to provide training in Arizona to consumers on the Legal Options Manual. The amount requested from the ADDPC is \$32,684.28. The project is a continuation of the 2012 program which involved numerous communities in Arizona. Participants surveyed upon completion of the 2012 Legal Options training indicated a high level of satisfaction with information communicated and also pointed to a need for additional training. In response, the 2013 project will provide training in 7 county locations including Yuma, Maricopa, Yavapai, Mohave, Pima, Graham and Pinal Counties. The 9 trainings will be done in both English and Spanish using the Legal Options Manual, and will be provided by the legal staff of ACDL. To make the seminars more accessible, the project will provide stipends to participants who demonstrate a need related to transportation or respite. Upon completion of the training program, ACDL will follow-up with surveys to determine if participants utilized the knowledge learned in their advocacy and support roles.

- A Motion to approve \$32,684.28 for 2013 training across Arizona for on the content of the Legal Options Manual was made by Will Humble.
- The Motion was seconded by Monica Cooper.
- Ed Myers recused himself from voting.
- The Motion carried.

F. Call to the Public

No public members were present.

G. Adjourn

- A Motion was made by Will Humble to adjourn.
- The Motion was seconded by John Black
- Motion carried and the meeting was ended at 2:35 P.M.