



## **EMPLOYMENT STANDING COMMITTEE**

### **DRAFT MINUTES**

Thursday, September 29, 2016

9:00 a.m. – 10:00 a.m.

Arizona Developmental Disabilities Planning Council  
3839 North 3<sup>rd</sup> Street, Suite 306, Phoenix, Arizona 85012

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on September 29, 2016 at 3839 North 3<sup>rd</sup> Street, Suite 306, Phoenix, Arizona 85012. Notice having been duly given. Present were the following members of the Employment Standing Committee, guests, and Council staff.

#### **Members Present**

John Black, Chair, In-person  
John Eckhardt, Teleconference  
Andrew Robinson, In-person  
Melissa Van Hook, Teleconference

#### **Guests/Council Staff Present**

Dara Johnson, Arizona Health Care Cost  
Containment System  
Nicholas Love, ABILITY360  
Debra Pryor, Partners in Brainstorms  
Larry Clausen, Executive Director  
Michael Leyva, Contract/Grants Coordinator  
Lani St. Cyr, Fiscal Manager

#### **Committee Members Absent**

Janna Murrell  
Charles Ryan

#### **A. Call to Order**

John Black indicated quorum was achieved and Meeting was called to order at 9:02 a.m.

#### **B. Review of Integrated Employment Standing Committee Meeting Minutes**

The Minutes from the July 28, 2015 Committee Meeting were reviewed.

- Motion to approve July 28, 2015 Meeting Minutes was made by John Eckhardt.
- Motion seconded by Andrew Robinson.
- Motion carried.

### **C. Work Incentive Information Network (WIIN)**

Council staff shared information on the request for a 3-month funding extension for the period October 1, 2016 – December 31, 2016 for the WIIN project administered by Arizona Health Care Cost Containment System (AHCCCS).

- Motion to approve Work Incentive Information Network 3-month funding extension in the amount of \$16,262 was made by John Eckhardt.
- Motion seconded by Melissa Van Hook.
- Motion carried unanimously.
- Employment Standing Committee will forward recommendation to Executive Standing Committee.

### **D. 2017-2021 State Plan Review**

Council staff shared information on the Employment Goal and Objectives for the 2017-2021 State Plan.

Discussion centered on creating training programs with employers to increase employment opportunities for individuals with disabilities, and targeting small businesses at the local level. Suggestion was made to explore working with state agencies and contractors that are on state contract to provide training programs. Objective 3 which focuses on fostering job creation and related activities was identified to incorporate language to encourage reaching out to small businesses to train and hire more individuals with disabilities.

- Motion for the Council to reach out and encourage small businesses to train and hire more individuals with disabilities was made by Andrew Robinson.
- Motion was seconded by John Eckhardt.
- Motion carries unanimously.

### **E. Untapped Arizona**

Council staff shared information on the request for Year 5 funding for the Untapped Arizona project administered by AHCCCS.

- Motion to approve Year 5 funding in the amount of \$174,775 was made by Melissa Van Hook.
- Motion was seconded by John Eckhardt.
- Motion carries unanimously.
- Employment Standing Committee will forward recommendation to Executive Standing Committee.

## **F. Webinars**

Council staff shared information on the Statement of Work presented by NAU's Institute for Human Development to provide greater access, outreach, and marketing to the Council's activities and efforts. Discussion centered on utilizing webinars to address topics associated with the goals of Self-Advocacy, Employment and Inclusion. Standing committees will discuss and identify relevant webinar topics, number of webinars, and timeframes. Standing committees will work with IHD staff on the Statement of Work.

- Motion to approve an amended Statement of Work and to negotiate the amount was made by Andrew Robinson.
- Motion seconded by John Eckhardt.
- Motion carried.

## **G. Call to the Public**

John Black requested a Call to the Public. No public members were in attendance.

## **H. Adjourn**

John Black called for a motion to adjourn the Meeting.

- Motion was made by John Eckhardt to adjourn.
- Motion seconded by Andrew Robinson.
- Motion carried and the Meeting was adjourned at 9:50 a.m.