



EXECUTIVE DIRECTOR HIRING COMMITTEE

Tuesday, November 1, 2016

12:00 –12:45 P.M.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

DRAFT MINUTES

An Executive Director Hiring Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened Tuesday, November 1, 2016 at the ADDPC Office, 3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012. Notice having been duly given. Present and absent were the following members of the ADDPC:

Members Present

John Black, Vice-Chairperson
Thomas Uno, Telephone
Traci Gruenberger, Telephone

J.J. Rico, Telephone
George Garcia, Telephone

Members Absent

Ray Morris, Chairperson

Staff/Guests	Guests
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No Staff or Guests were present

A. Welcome & Introductions

Vice-Chairperson John Black welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Director Hiring Committee meeting meeting. The meeting was called to order at 12:03 P.M. Roll call and participant introductions were completed.

B. Update on Direct Hire Process

A brief discussion was held regarding the Direct Hire process which is an alternative to the process of posting a formal job announcement, accepting applications, conducting multiple interviews and selecting a finalist. Direct Hire is reserved for one candidate who is known to the employer and who can fulfill the duties of the position. Because the Hiring Committee wishes to have the new Executive Director in place in advance of Larry Clausen's retirement they have selected the Director Hire process. It should be noted that DES Human Resources as approved the Council's use of this procedure.

C. Potential Action on Executive Director Candidates

Two candidates were discussed by the Hiring Committee, Christopher Tiffany and Erica McFadden. The Hiring Committee unanimously selected Ms. McFadden for the Executive Director position. The Committee will meet with her on Thursday, November 10, 2016 at 2:00 P.M. to ask any necessary questions and make a tentative job offer as authorized by the Direct Hire process.

D. Call to the Public

No public members were present in person or by telephone/

E. Adjourn

The meeting adjourned at 12:35.

Dated this 3rd day of November, 2016
Arizona Developmental Disabilities Planning Council