



EXECUTIVE DIRECTOR HIRING COMMITTEE

Thursday, November 10, 2016

2:00 p.m. – 3:00 p.m.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

DRAFT MINUTES

An Executive Director Hiring Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened Thursday, November 10, 2016 at the ADDPC Office, 3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012. Notice having been duly given. Present and absent were the following members of the ADDPC:

Members Present

John Black, Vice-Chairperson
George Garcia, In-person
Traci Gruenberger, In-person
J.J. Rico, Telephone
Thomas Uno, Telephone

Members Absent

Ray Morris, Chairperson

Staff/Guests	Guests
---------------------	---------------

Erica McFadden, ASU Morrison Institute for Public Policy
Martha Garcia, Parent/Advocate
Katharine Levandowsky, Department of Health Services, Council Member
Marcella Crane, ADDPC Staff
Michael Leyva, ADDPC Staff

A. Welcome & Introductions

Vice-Chairperson John Black welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Director Hiring Committee meeting. The meeting was called to order at 2:02 p.m. Roll call and participant introductions were completed.

B. Approval of 11/1/15 Meeting Minutes

Members were asked to review the 11/1/16 Meeting Minutes.

- Motion made by Traci Gruenberger to accept the meeting minutes as written with no revisions.
- Motion seconded by George Garcia
- Motion carried

C. Retire to Executive Session

Vice-Chair John Black stated that the meeting will not be conducted in Executive Session but the Committee members will use the time to informally interview Erica McFadden. Below is a summary of the discussion by the Hiring Committee and responses by Erica McFadden.

Collaboration and Partnership:

Comprehensive understanding of DD Network and why it is important to work collaboratively; knowledgeable of DD Act; understands mission of ADDPC; has investigated and researched issues related to the DD Network and ADDPC.

Outreach to community organizations:

Experience directing LINC, Inc an independent living center and collaborated with broad coalition of stakeholders to work collaboratively; achieved success working together as a group to come up with new ideas and strategies; will seek to identify best practices and expand them.

Self-Advocacy and Inclusion:

Will work with self-advocates to encourage them to use their voice and engage self-advocates to work with ADDPC in critical decision making; will seek to identify more people with I/DD to serve as Council members and involve them in Council meetings.

Leadership and Management:

Will incorporate team-based management style which is interactive and open; will seek input from Council to identify solutions; will serve as mentor to staff and would like to be mentored by Council members; 10 years of experience managing budgets which includes state and federal funds; experience with administration and reporting.

Will talk to Council members and staff individually, reach out to community partners and stakeholders; visit with legislators.

D. Action on Candidate

Vice-Chair John Black asked for a motion to approve a conditional job offer to Erica McFadden, as Executive Director of the ADDPC, with the Executive Committee convening to consider the Hiring Committee's recommendation.

- Motion made by Traci Gruenberger
- Motion seconded by George Garcia
- Motion carried

E. Call to the Public

Katharine Levandowsky remarked she enjoyed being able to participate as a new Council member.

F. Adjourn

The meeting adjourned at 2:31 p.m.

Dated this 10th day of November, 2016
Arizona Developmental Disabilities Planning Council