



**AD HOC RETREAT PLANNING COMMITTEE
MINUTES**

Tuesday, March 20, 2012

3:00 P.M. – 4:00 P.M.

Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 201
Phoenix, Arizona 85007

An Ad Hoc Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on March 20, 2012 at the ADDPC, 1740 West Adams, Suite 201, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present

Monica Cooper, Telephone
Madeline Corzine

Staff/Guests Present	Members Absent
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Larry Clausen, Executive Director
Marcy Crane, Grants Manager
Michael Leyva, Grants/Contract Coordinator
B.J. Tatro, Tatro Consulting

A. Call to Order:

Chairperson Monica Cooper called the meeting to order at 3:00 P.M.

B. Review of Minutes

The March 6, 2012 Ad Hoc Retreat Planning Committee minutes were reviewed.

- Madeline Corzine made a motion to approve the minutes as written.
- Monica Cooper seconded the motion.
- The motion carried.

C. Retreat Agenda

B.J Tatro provided the draft agenda for the retreat and noted the following:

- The event will run from 9:00 A.M. to 4:00 P.M. with breakfast beginning at 8:30 A.M.
- Council members will be seated by Standing Committee membership.
- An icebreaker will be provided during the introduction segment of the program.
- B.J. will cover expected results/outcomes for the day.
- The Mission, Vision and Values of the Council will be placed at the table for ongoing review during the day. Council members will be recruited to read the articles publically to encourage everyone's understanding.
- Sheryl Matney will provide an update on overall national issues and those that pertain specifically to Council goals.
- Larry will provide an update on activities related to Council goals.
- Small group discussion will break-out at Standing Committee tables to review current objectives and brainstorm on expanding.
- Large group discussion will follow, reviewing suggestions/recommendations made by the Standing Committees.
- Following lunch, Sheryl Matney will facilitate discussion on how the Council can move forward in increasing engagement of members and how to measure success.
- Discussion will be facilitated on how the new Standing Committees will function and work.
- Facilitated discussion will be held on how the Council should approach public policy and legislative activities and their role in advocacy and providing information.
- The final activity will be the evaluation of the retreat.

Several minor changes were suggested and will be made to the agenda. B.J. will submit the final draft to the Committee within two weeks.

D. Call to the Public

No members of the public were present.

E. Next Meeting

The Committee determined that work on the retreat was complete and no further meetings were required.

F. Adjourn

The meeting was adjourned at 4:15 P.M.