



**FULL COUNCIL MEETING**

Friday, May 18, 2018

10:00 A.M. – 12:00 P.M.

ADDPC Office, 3839 N. 3<sup>rd</sup> Street, Suite 306, Phoenix, AZ 85012

A meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened at the ADDPC office. Notice having been duly given. Present and absent were the following members of the ADDPC, guests and staff.

**COUNCIL MEMBERS PRESENT**

John Black, Chairperson

Melissa Van Hook, Vice-Chair

Monica Cooper

Jamie Edgin (by phone)

Scott Lindbloom

Ray Morris (by phone)

John Eckhardt (by phone)

Andrew Robinson (by phone)

Katharine Levandowsky (by phone)

Angelina James

Lori Masseur

Kristen Mackey (by phone)

Thomas Uno (by phone)

David Copins

Jason Snead

Maureen Casey

George Garcia (by phone)

**COUNCIL MEMBER REGRETS**

Traci Gruenberger

Janna Murrell

J.J. Rico

Matthew Isiogu

**ADDPC STAFF PRESENT**

Erica McFadden, Executive Director

Marcella Crane

Lani St. Cyr

Michael Leyva

Krystal Downie

Sarah Ruf

Delanie Pacheco (Intern)

**GUESTS**

Marianne Mulligan

Ryne Reed

Douglas West

**Welcome**

Chairperson John Black welcomed Council members. The meeting was called to order at 10:02 a.m. Introductions of staff, Council members, and guests were made. John Black introduced the new intern Delanie Pacheco.

### Minutes, 3.16.18

The Minutes from the last Council meeting were reviewed. A motion to pass minutes from the March 16, 2018 full Council meeting was made by Angelina James and seconded by Monica Cooper. The motion carried.

### Fiscal Summary & Update

Lani St. Cyr gave an overview of three financial documents. The ADDPC Financial Update highlighted the \$343,437 of FY 2017 funds remaining to be obligated before September 30, 2018. She said this is an old document and the actual amount is actually approximately \$317,000. \$170,608 of FY 16 funds need to be spent by September 30<sup>th</sup>. If funds aren't liquidated fully, other funds spent in 2017 will be re-allocated to the FY 16 funding amount that needs to be liquidated. While there is a plan in place to obligate most of 2017 funds for projects the Council will be voting on today, there may be some funds remaining. The Council Funded Project document highlighted the current contracts to be discussed later in the agenda. Finally, the Budget Recommendation document highlighted the agenda items and the funds available for the projects/agenda items to be voted on by the Committee. It showed the projects had already been budgeted for and incorporated in the Council workplans. It also showed planned projects that likely will not happen, so redistributing funding for those projects may be necessary. No action was taken on this item.

### Solicitations/Contracts for Approval

Erica shared a brief description of the following projects up for vote today. She stated that they all had passed through at least three committees: Employment, Grants, and Executive. Jamie Edgin and Tom Uno recused themselves from discussion.

1. *Sonoran UCEDD EF Website Amendment, \$5,000*

Erica McFadden shared this amendment was adding \$5,000 to Sonoran's current contract of the Employment First website so that employment success videos of self-advocates may be added to the site.

2. *SARRC Geek Camp Project, \$7,500*

The Tech Camp is designed for participants with autism to have an immersive college experience, including exposure to admissions, dorm life, classes and homework, group projects and college life skills. Participants also learn skills in robotics, gaming and coding. This request would be for one year with data/follow-up to be provided by SARRC to fund transition aged youth with autism who are in financial need to attend this week-long camp over the summer. The Council is also requesting volunteers to help out with the campers.

3. *NAU/IHD ISA for Employment Training, \$50,000*

This project would give NAU/IHD up to \$50,000 to be the lead coordinator of a comprehensive training for Arizona's job developers, job coaches, employment service providers, agency staff, self-advocates and other stakeholders to promote the inclusion of employment of persons with developmental disabilities. NAU is working with a steering committee comprised of VR, DDD, and AZ Association of Providers for People with Disabilities (AAPPD), and ADDPC. The training will bring an out of state speaker to provide two half day trainings – one at the RSA training site in Phoenix and the other at the AAPPD conference.

4. *RFGA Diverse Hiring, Employment, \$150,000*

A competitive solicitation will be released that funds businesses to diversify their workforce by hiring, training and retaining persons with developmental disabilities. The employer should be willing to change their hiring policies, offer on the job supports, track data and be able to share their program with other business on lessons learned. This solicitation is open to nonprofits, businesses, and local units of government.

Pending performance, up to \$150,000 is available for the first year and may be renewed up to two subsequent years. Multiple awards may be considered.

John Black stated that a vote would be entertained for all four projects. Monica Copper made a motion to approve all four projects; it was seconded by Jason Snead; Jamie Edgin and Tom Uno abstained. The motion carried.

#### 5. Sponsorships:

Tom Uno recused himself from the discussion. Erica McFadden stated that the two sponsorship requests came out of the RFI process. The Executive Committee had voted to pass them through. Due to the number of sponsorship and training requests, the Council is considering offering an annual process to approve these requests, but these two requests in particular wouldn't make the funding deadline for this year. The Executive committee approved their requests; and has passed the requests on to the full council for a final vote. Specifically, the conference in Navajo County has never been done before and it is in an underserved area of the state. The IHD conference is always well attended. The request for Navajo County is \$5,000 and for IHD for this year is for \$7,500. Scott Lindbloom made a motion to approve these two requests, it was seconded by Angelina James. Tom Uno abstained. The motion carried.

#### **RFI Process/Prioritization & 2019 Work Plan**

Erica McFadden stated that the RFI Ad-Hoc Committee had reviewed all RFIs and made their recommendations. The RFIs that were approved were either voted on through the on-line survey or absorbed into the work plan as research ideas or included in what we were already doing for 2018. There were a few RFIs that were tabled pending further information. These will be brought to the attention of committees over the summer, and depending on how they are voted, the Council may see them again in the fall. These ideas will be included in the 2019 work plan. A draft of the work plan will be sent to the Council members over the summer to review. Any feedback can be provided. The work plan will be voted on at the September meeting.

The Council members stated they liked the process. It gave Council members the opportunity to give input. Scott Lindbloom said there really needs to be a focus on transportation. ADOT is visiting Show Low to talk about public transportation. It's in the works to improve the system up there. In addition, there needs to be more mobility training. That is something the Council should consider. Erica McFadden said that transportation is always an issue, and this year research will focus best practices in transportation around the country to determine how the Council can improve this area.

#### **Potential Future Contract Priorities**

The top projects by priority were early childhood inclusion, sexual abuse prevention, housing, and supported decision-making. Sexual abuse prevention and housing require collaboration building and research at his time. Funding is not required. The handout shares the projects that received the highest priority on the survey among the 19 Council members who participated.

The idea is that if there is unobligated money over the summer, having the Council prioritize the projects that require funding gives us a plan for how to proceed when developing solicitations or contracts. The Council wanted to continue what we were currently doing in 2018 into next year – only one person said otherwise.

a. *RFGA Sponsorships/Trainings*: There were a number of requests for sponsorships and trainings – most of which were advanced by the RFI committee. The Council will release an annual solicitation asking organizations to submit their requests for sponsorships or trainings. This RFGA will be released over the summer and will include an evaluation component.

b. *Early Childhood Inclusion Pilot*: This was a project that focused on promoting inclusion in preschools of children with disabilities. It was the highest ranked among Council members. Maureen Casey said there was a lot being done in this space by multiple agencies, AZEIP, DDD, and ADE. She said there's new data that shows the number of expulsions of children with disabilities in preschool. Lori Masseur said that currently there are no set indicators to show preschools what they need to do to be inclusive. This project would help define those. Due to the interest by Council members over this topic, John suggested pooling the programs and data and put out a policy brief over the summer.

c. *Supported Decision-Making Collaborative*: This was the second highest funded project ranked by the Council. This would continue our work from this year. We determined that we have a problem of adults with developmental disabilities not availed to limited guardianships or supported decision-making. Guardianship seems to be the first option. This project would follow after other Councils and fund an organization to build a statewide collaborative to educate families and self-advocates on other options. Jason Snead said the law has changed but people are still stuck in the old way of doing things, and not enough people are advocating to enforce the new law. Melissa Van Hook said that SSI is pushed right away for families to apply. Tom Uno said we also need to be educating judges. Erica stated that she worked with Arizona Center for Disability Law to ensure that the Superior Court across the state have the limited guardianship forms. Not all counties had them, and she worked with ACDL to develop a restoration of rights form as well. Maureen Casey expressed her strong support for this issue. Scott Lindbloom suggested we offer a guardianship conference since Arizona is behind. Erica McFadden stated that this is something they can work towards with the self-advocacy organizations as well. Feedback will be presented to the Full Council at their next meeting, which will help formalize the 2019 Work Plan.

d. *Transition to Employment Pilot*: This was an idea brought by the Sonoran UCEDD. They have a staff member starting there July 1<sup>st</sup> that has experience coordinating a laboratory/clinic for youth about to transition to adulthood working with different disciplines – rehab, counseling, special education, public health, etc. to develop a plan for the future – also to get students at the university level working with students with I/DD to achieve greater independence. The State of Utah developed this type of collaboration. The Council needs to get more information about the pilot, but it is an idea that scored high.

e. *Post-Secondary Education Pilot*: There have been numerous ideas coming from colleges across the state to help support a pathway for students with I/DD to be successful in college. Currently, only Project Focus in Tucson exists, but they have been struggling with outcomes. If we did anything with this with funding available, it would be offered competitively.

## Committee Reports

### 1. Grants – Contract Updates

Erica reported that Morrison Institute was issued a cure letter due to performance issues. They have stated their correction action plan, and we are currently working with Morrison to ensure they are on schedule for completing the deliverables by June 30, 2018. Marcy stated that the Grants Committee denied the 3-month no cost extension request from Diverse Ability Incorporated for the Emerging Me: Middle School Matters self-advocacy project. There have been several unanticipated barriers which have impacted the progress of the project, including: personnel changes, scheduling, and school recruitment. Many of the barriers continue to exist, and with the school year ending, teacher strikes, and many of the workshops in the process of being re-scheduled there was concern as to whether the project should be extended. Further, Diverse Ability did not start addressing the contract barriers until seven months in. The request also reduced the number of youth participants from 250 to 125, but there was further concern that scheduling over the summer months would be difficult and not much would be possible at the start of a new school year, if the contract was extended.

### 2. PR/Marketing

Sarah Ruf is working with ON Advertising to create a Council brochure, which we have not had and an annual report. The committee thought we needed a brochure to help spread word about the Council. Sarah also gave a summary of the "Improving Disability Communications" workshop, funded by the Council that took place April 25 at the Ability360 Conference Center in Phoenix. The planners exceeded their goal of 20 participants and reached 22 participants, plus extra guests. There was representation from DES, DDD, Parks & Rec, AHCCCS, DHS, ADOT and others. The evaluations were overwhelmingly positive. The web accessibility part was very helpful. The style guide that teaches journalists how to write about disability was printed and circulated, which journalists like. The reviews from the workshop will be used for the workshop at ASU in the fall.

### 3. Public Policy

Scott Lindbloom shared the results from the ADA Coordinator Survey. The majority of respondents across the state did not have an assigned ADA coordinator or a process in place. In fact, few received ADA complaints. The next step is for staff to attend the ADA Coordinator meeting, share results and next steps. Scott works with city leaders to ensure their buildings are accessible and up to code. Scott shared the service animal bill is an issue. Jason Snead is writing a brief on the new fake service animal law that can be shared. People are unsure what it is and there was a request by the public to put something out. The committee discussed it and thought it was a good idea, but there was no formal vote. The draft will be circulated for comment before anything is finalized. In addition, we are working with the county recorder's office in Maricopa County to register adults with DD to vote. Our goal is to work with 10 day programs and capture data on the number who are their own guardians, how many knew they could vote or were ever given the opportunity, etc... this will help with supported decision-making. Gompers registered 33 people – some decided to be peer ambassadors. They will be trained by the recorder's office and help others with DD register to vote.

### 4. Supporting Employment First

Melissa provided the following update:

Our Committee met April 26, 2018 and recommended 4 employment projects which were approved by the full Council earlier. Thank you for supporting these important initiatives that will overall lead to improving successful employment outcomes, which is really what we all want.

We're looking for volunteers to help provide support during Tech Camp week July 22 – 28, 2018. We need 3 – 4 volunteers during the day or early evening. Please see Mike Leyva for details and to sign-up.

The Direct Care Workforce (DCW) met its target of finding the "first six" DCW candidates and held its first CPR training on May 4, 2018. The candidates expressed interest to continue on in the process and that is to work for an agency of their choosing. Cindy Findley and Erica will continue to work on expanding the program and to help fill the critical gap for direct care workers.

Employment First and the AZ Association of Providers for People with Disabilities provided comments and suggestions for the Arizona Employment Provider Directory. Morrison Institute will incorporate edits and format directory.

I will meet with Mike to review the status of the FY2018 Work Plan.

Committee members and Council staff are partnering with stakeholders to create and strengthen strategic alliances, share information and best practices, improve efficiency, with the goal of implementing effective employment programs that will produce successful outcomes. Lots of work behind the scenes is taking place, there is too much to report all of the activities, but know we're busy, focused, strategic and working smarter to increase competitive integrated employment.

## Announcements

Jason Snead talked about the success of the ABLE Accounts. Approximately there are 105 new accounts established. Jason sits on the oversight committee and shared that the ABLE board members can give a presentation on the ABLE Accounts to the ADDPC. He said recruitment was going well thanks to the help of the Council.

Maureen Casey stated that an RFP for integrated health plans is now posted on their website. Also, the legislature passed law to remand the Human Rights Committee to the Department of Administration. She is unsure what that means for the various Human Rights committees. It is supposed to begin in August.

Melissa Van Hook is serving on the ADA Advisory Committee for the Town of Gilbert. They are updating crosswalks and other parts of the city to ensure it is accessible. She is also an advisor on habilitation for DDD and what needs to change in group home settings. It was suggested that the Council obtain data on what it's like to live in a group home.

Kristen Mackey shared that RSA intends to use a different method for procuring, managing, and providing services in the Vocational Rehabilitation program. This method is intended to increase the opportunities available to vendors and clients to have access to a continuous and robust network of services and service providers. DES/DERS/RSA has issued a Request for Proposal (RFP) for a Managed Service Provider (MSP) through the Arizona procurement system. It is found on AZ Procure. A pre-offer conference will be held on May 21<sup>st</sup>.

Angelina James stated that ACDL is receiving a national disability rights network award.

## Call to the Public

Public members introduced themselves, but no further comments were made.

### **Adjournment**

Motion made by Scott Lindbloom to adjourn the meeting, seconded by Jason Snead. The motion unanimously carried. Meeting adjourned at 12:02 PM.

Dated this 23<sup>rd</sup> day of May, 2018  
Arizona Developmental Disabilities Planning Council