

# Arizona Developmental Disabilities Planning Council

Proposed Formation – November 7, 2011

The proposed recommendations seek to realign existing Standing Committees with the new 2012-16 State Plan goals. The new Standing Committees will incorporate most of the duties currently assigned to the Administrative/Planning, Grants/Budget and Public Policy Standing Committees. The integrated functions will make each Committee a comprehensive group that will fully address each topic area.

The new proposed standing committees are:

1. Self-Advocacy Standing Committee
2. Integrated Employment Standing Committee
3. Empowerment through Information Standing Committee

The Standing Committees will meet on a regular schedule, not less than 4 times per year. If the proposed Standing Committees are adopted, the existing Administrative/Planning Committee will review the 2011 ADDPC By-Laws and complete updates to reflect changes.

## Self-Advocacy Standing Committee

This Self-Advocacy Standing Committee (SASC) will be responsible for implementation of Goal 1 of the 2012-16 State Plan which states:

**“Build a self-advocacy coalition comprised of diverse advocacy organizations that is led by persons with developmental disabilities”**

The SASC will perform the following functions and make final recommendations to the ADDPC for approval:

- Develop, recruit and design ideas related to full implementation of Goal 1, following the objectives established in the approved 2012-16 State Plan.
- Assist in the development and review of Request for Grant Applications (RFGA) that will be posted for all grant awarding needed to successfully fund projects that fulfill Goal 1 and objectives.
- Seek, monitor, review and respond to needs of persons with developmental disabilities, the general public, and self-advocates, in fulfilling Goal 1.
- Develop policies and procedures and information briefs that represent the position of the ADDPC related to issues and topics of self-advocacy.
- Involve community members in all stages of planning to implement self-advocacy strategies to engage consumers, self-advocates and others seeking to enhance their capacities in supporting self-advocacy.

- Perform budget review and approval for recommendations to the ADDPC. Budget review will include macro budget review of ADD grant awards to the ADDPC that are dedicated to Goal 1; review and approval of all proposed funding amounts in draft RFGA's that will fund projects related to Goal 1; approval of grant awards recommended upon final evaluation of received RFGA's; monitoring of grantee awards to ensure that all contract requirements are fulfilled.

#### Integrated Employment Standing Committee

The Integrated Employment Standing Committee (IESC) will be responsible for Goal 2 of the 2012-16 State Plan which states:

**“In partnership with individuals with developmental disabilities, their families, others who support them and employers, advocate and expand capacity for community integrated employment.”**

The IESC will perform the following functions and make final recommendations to the ADDPC for approval:

- Develop, recruit and design ideas related to full implementation of Goal 2, following the objectives established in the approved 2012-16 State Plan.
- Assist in the development and review of Request for Grant Applications (RFGA) that will be posted for all grant awarding needed to successfully fund integrated employment activities that fulfill Goal 2 and objectives.
- Seek, monitor, review and respond to needs of persons with developmental disabilities, family members, employers/potential employers, providers, and agency representatives in fulfilling Goal 2.
- Develop policies and procedures and information briefs that represent the position of the ADDPC related to issues and topics of integrated employment.
- Involve community members in all stages of planning to develop and implement integrated employment strategies to engage stakeholders to the fullest extent possible.
- Perform budget review and approval for recommendations to the ADDPC. Budget review will include macro budget review of ADD grant awards to the ADDPC that are dedicated to Goal 2; review and approval of all proposed funding amounts in draft RFGA's that will fund projects related to Goal 2; approval of grant awards recommended upon final evaluation of received RFGA's; monitoring of grantee awards to ensure that all contract requirements are fulfilled.

### Empowerment through Information Standing Committee

The Empowerment through Information Standing Committee (EISC) will be responsible for Goal 3 of the 2012-16 State Plan which states:

**“Empower persons with developmental disabilities, their families, and persons who support them by linking them to information that promotes informed decision making about their choices and their quality of life.”**

The EISC will perform the following functions and make final recommendations to the ADDPC for approval:

- Develop, recruit and design ideas related to full implementation of Goal 3, following the objectives established in the approved 2012-16 State Plan.
- Assist in the development and review of Request for Grant Applications (RFGA) that will be posted for all grant awarding needed to successfully fund expanded information projects that fulfill Goal 3 and objectives.
- Seek, monitor, review and respond to needs of persons with developmental disabilities, family members, providers, and professionals in fulfilling Goal 3.
- Develop policies and procedures and information briefs that represent the position of the ADDPC related to issues that increase access to useful and meaningful information for consumers.
- Involve community members in all stages of planning to develop and implement enhanced information communication strategies to engage stakeholders to the fullest extent possible.
- Perform budget review and approval for recommendations to the ADDPC. Budget review will include macro budget review of ADD grant awards to the ADDPC that are dedicated to Goal 3; review and approval of all proposed funding amounts in draft RFGA's that will fund projects related to Goal 3; approval of grant awards recommended upon final evaluation of received RFGA's; monitoring of grantee awards to ensure that all contract requirements are fulfilled.

### Ad Hoc Committees

The AADPC will create Ad Hoc Committees to provide preliminary functions tied to ADDPC activities and make recommendations for ADDPC approval. Examples of such Ad Hoc Committees may include:

- Retreat Planning
- Administrative Activities (annual By-Law review, Human Resources Activities)
- Special Events