



EXECUTIVE COMMITTEE

November 24, 2014

10:30 a.m. – 11:25 a.m.

1740 West Adams Street, Suite 410

Phoenix, Arizona 85007

DRAFT MINUTES

An Executive Standing Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on November 24, 2014, at the ADDPC Office, 1740 West Adams, Suite 410, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present

Will Humble, Chairperson John Black, Vice Chairperson Ray Morris
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Tom Uno, Phone Melissa Van Hook Monica Cooper, Phone
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Staff/Guests	Guests
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Larry Clausen, ADDPC Marcella Crane, ADDPC Lani St. Cyr, ADDPC Michael Leyva, ADDPC, Phone

Karen Kelsch

A. Call to Order

Chairperson Will Humble welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Standing Committee meeting. The meeting was called to order at 10:30 A.M.

B. Approval of Meeting Minutes

The minutes from the September 16, 2014 Executive Committee meeting were reviewed.

- A motion was made by John Black to approve the September 16, 2014, Executive Committee Meeting Minutes.
- The motion was seconded by Tom Uno.
- The motion carried.

C. RFGA Approval: Education to Promote Self-Advocacy - \$233,117

Tom Uno provided information on the four proposals selected by the independent evaluation committee from the eleven applications submitted in response to the Request for Grant Application (RFGA). The finalists included Arizona Desert Southwest Chapter of the Alzheimer's Association in the amount of \$40,840; Pilot Parents of Southern Arizona, in the amount of \$106,995; the Native American Disability Law Center (NADLC), in the amount of \$60,282; and the Southwest Autism Research and Resource Center (SARRC) in the amount of \$25,000. The Alzheimer proposal included training to be provided to family caregivers of persons with developmental disabilities and dementia through the offering of workshops in the Phoenix, Prescott and Tucson communities. The training will use evidence-based curriculum to reach 175 participants through 4 hour workshops. When completed, the effectiveness of training will be assessed using survey tools. Pilot Parents of Southern Arizona will train self-advocates under a new program "Arizona Partners in Leadership" which replaces "Partners in Policymaking". Education will occur over a 6 month period when the 20-30 participants will meet one weekend per month to cover a variety of leadership topics. Additionally, a new component called "Action Groups" has been added as a means for participants to practice new skills in preparation for engaging in their local communities upon graduation from the program. Pilot Parents will evaluate the effectiveness of training through post-graduation surveys. NADLC will begin working with the Hopi and Navajo nations to recruit 9-15 youth between the ages of 16-25 years old with developmental disabilities, interested in learning how to become effective self-advocates. Training offered will be done in local communities in both nations and will include education and supports for parents to encourage their support of their children involved in self-advocacy activities. Youth/family members completing training will evaluate the effectiveness of the program to determine levels of satisfaction and if skills were acquired.

- A motion was made by John Black to approve funding for the 4 RFGA projects for Comprehensive Education Programs for Self-Advocacy in the amount of \$233,117.
- The motion was seconded by Ray Morris.
- The motion carried.

D. Caregiver Roadmap Project – Sonoran UCEDD - \$70,029

Ray Morris shared the details of a project proposed in partnership with the Sonoran University Center for Excellence in Developmental Disabilities (UCEDD) that will build upon the previous publication of "Future Care Planning, A Roadmap for Family Caregivers", first distributed by the UCEDD in 2010. The proposal seeks to update the publication by conducting robust research using several approaches including literature review, personal interviews and electronic surveys. During the year of the project, content will be developed and readied for publication and will include the development of a web-tool to track information on the number of downloads of the new publication off of the UCEDD website.

- A motion was made by Ray Morris to approve funding in the amount of \$ 70,029 for the first year of research in developing the Caregiver Roadmap with the stipulations that (a) sample size for individual family caregivers interviews be expanded from 20 to 40; (b) sample size for individuals with developmental disabilities to be interviewed be expanded from 10 to 20; (c) interviews include representatives from both the Hispanic and Native American communities located in or around the Tucson area. Suggested communities included residents of Nogales, Arizona, and tribal representatives from the Tohono O'odham and Fort Mojave nations.
- The motion was seconded by Melissa Van Hook.
- The motion carried.

E. Video Blogs – Arizona Department of Health Services - \$20,000

Ray Morris presented information on the proposed use of video blogs as a new means of communication with Council constituents. In partnership with the Arizona Department of Health Services (ADHS), interviews and short 5-8 minute videos will be produced for placement on You-Tube, the Council website and social media sites. The topic areas will be broad and based on current events and interests. Production of up to 8 video blogs will take place in the ADHS studio (located in the same building as the Council offices) utilizing ADHS production equipment and staff.

- A motion was made by Tom Uno to approve one year of funding for video blogs in the amount of \$20,000.
- Monica Cooper seconded the motion.
- Due to a conflict of interest, Will Humble recused himself from voting.
- The motion carried.

F. Call to the Public

A call to the public was made with no response.

G. Adjourn

- A motion was made by John Black to adjourn the meeting.
- The motion was seconded by Melissa Van Hook
- The motion carried and the meeting adjourned at 11:25 A.M.