



FULL COUNCIL MEETING

Friday, January 18, 2019

10:00 A.M. – 12:00 P.M.

ADDPG Office, 3839 N. 3rd Street, Suite 306, Phoenix, AZ 85012

COUNCIL MEMBERS PRESENT

John Black, Chairperson	Lori Masseur (by phone)
Melissa Van Hook, Vice-Chair	Traci Gruenberger
Michael Coen	Thomas Uno (by phone)
Monica Cooper	George Garcia
David Copins	Jason Snead (by phone)
Adam Cruz	Matthew Isiogu (by phone)
Scott Lindblom (by phone)	Maureen Casey
John Eckhardt (by phone)	Janna Murrell
Katharine Levandowsky (by phone)	J.J. Rico (by phone)
Angelina James (by phone)	
Wendy Parent Johnson (by phone)	

COUNCIL MEMBER REGRETS

Ray Morris

ADDPG STAFF PRESENT

Erica McFadden, Executive Director
Marcella Crane
Michael Leyva
Lani St. Cyr
Sarah Ruf
Julie Whitaker

GUESTS

Dr. Lynne Tomasa, Sonoran UCEDD presenter
Sarah Kader, AZ SILC
Jose Castro Palomino
Calvin Cook

A. Call to Order

The meeting was called to order by John Black, chair of the ADDPC at 10:05 a.m. He welcomed all members, staff, and guests. All attendees proceeded to introduce themselves.

B. Minutes Approval: 11.16.18

No changes were made to the minutes from the 11.16.18 meeting. Monica Cooper motioned to approve and it was seconded by Traci Gruenberger. Everyone voted in favor of approving the minutes. Minutes approved as submitted.

C. Fiscal Summary & Update

Lani St. Cyr gave an overview of three financial documents. The ADDPC Financial Update showed FY 2017 funds were fully obligated and there is approximately \$290,900 to be liquidated by September 30, 2019. For FY 2018 funds, there is approximately \$622,500 to be obligated by the end of September. The full award of \$1,443,070 for FY 2019 was received. The Council is still waiting to hear further guidance on the Period of Performance period for FY 2019 funds, to see if the obligation of funds needs to be pushed to September 30, 2019 to allow for work to be completed by September 30, 2020.

The Council Funded Project document showed the current contracts by goal area. The NAU/IHD Webinar and Sonoran UCEDD Employment First Website renewal proposals were highlighted for discussion later in the meeting.

Finally, the Budget Recommendation document showed the items to be funded in the next year with FY 2018 and 2019 funds. Workplan items to be discussed were highlighted to show the availability of funds and the prior approval of the Council. It was noted that some of the highlighted amounts were adjusted to reflect the true budgets for the projects that were approved by the Grants Committee, rather than the initial forecasted amounts. No action was taken on this item.

D. Solicitations/Contracts for Approval

Marcella Crane gave an overview of the current webinar contract with Northern Arizona University/Institute for Human Development (NAU/IHD). She explained there are generally 3-4 webinars held each on various topics throughout the contact year. NAU/IHD is responsible for the management, promotion, evaluation, hosting of the webinars, and each webinar is closed captioned. Per Sarah Ruf, the webinars can be found on the Council's YouTube channel, which she assured the Council, a link will be posted on the Council's website. The total request is \$11,229 for a one year contract.

Michael Leyva provided an overview of the Sonoran UCEDD's Year 2 Employment First Website project. The Sonoran UCEDD had some internal procurement issues which made it difficult to obtain a subcontract needed for the web development work to be completed in the first year. Because of this, they will not be fully spending the \$30,539 awarded. However, they have requested the unspent funds (approximately \$15,000) go towards the second year of the project. Michael also stated that the additional details on the delays with procurement in the first year and went on to explain they still anticipate having a mockup of the website by the end of the month, January 2019. The Council Staff will also work to promote the website once it goes live. The original amount for year two of this project was \$12,800. The new amount requested for year two is \$24,244, so the overall cost of the two-year project remains similar.

Erica McFadden briefed Committee members on the NAU/IHD Voting Proposal. She explained how the proposed research would focus on the barriers encountered and accommodations needed to assist individuals with intellectual and developmental disabilities register and complete the voting process. Various research methods will be used, and a final report/publication will be created to disseminate the results. It was mentioned this proposal falls within the Secretary of State's priority of removing barriers to voting and has the potential to create larger system change. This project is for one year and NAU is requesting \$79,021 in funding from the Council.

John Black stated that each proposal has been vetted by the Grants and Executive committees, and have approved the. John asked for a motion to accept all three grant proposals. A motion was made by Janna Murrel, and Monica Cooper seconded. Tom Uno abstained. The motion carried.

E. Sexual Violence Research & Action

Erica McFadden gave an overview of the \$100,000 scope of work for Sexual Abuse and Exploitation research project and asked for Council feedback and suggestions on what should be included. She let the Council know that the Grants Committee had recommended that Intermediate Care Facilities (ICFs) for I/DD be included, as well as skilled nursing facilities. Also to be included is a confidentiality statement, due to the nature of the data collected. She stated that the scope of work was asking for a lot, but that the researchers developing the proposal would have to develop a plan of the questions that could be answered. It was expected that the Council staff would work with the research team who wins the award on any modifications to the plan. With the incident at Hacienda, the Council has been elevated to a leadership position with the work it has already been doing to prepare for this scope of work. Council staff has met with media, but now will be convening a meeting of stakeholders that will gather input on what type of legislative or regulatory changes are needed that will be shared with the Governor's Office, legislators, and stakeholders. Because some of that is in the current scope of work, it may need to be slightly revised, based on what happens over the next few months. Janna Muller from Raising Special Kids (RSK) asked if DTA programs are encompassed in the study because they should be.

Motion to approve with changes Erica is going to make to include DTA, ICFs, and statement about researchers assess any new laws that may take effect this legislative session.

Melissa Van Hook motioned to approve SOW. Scott Lindbloom seconded. The motion carried.

The discussion of the sexual violence issue continued after the scope of work was approved. The ADDPC will be facilitating a "Sexual Abuse of Individuals with Developmental & Other Disabilities Public Forum: Legislative/Regulatory Recommendations" on January 23, 2019 from 3:30-5:30 p.m. This forum will bring together elected officials, caregivers, agency leaders, and other members of the public to discuss legislative/regulatory changes that need to be made in light of the Hacienda incident. Melissa Van Hook believes there should be tracking and reporting and asked what Adult Protective Services (APS) is doing to help. Erica McFadden shared that APS is not pursuing any investigations unless they can be substantiated or if there is physical harm/injury. Legal and regulatory change is inevitable. Monica Cooper shared that individuals with I/DD sometimes don't understand boundaries and that talking about sexuality is a difficult subject no matter who you are. More needs to be done to educate individuals with disabilities on how to navigate relationships and set boundaries. RSK does have a training program for individuals, families, and caregivers statewide to tackle the lack of conversation around this topic. Scott Lindbloom suggested that a separate study about life in group homes could be conducted, perhaps by a behavioral health council.

JJ Rico of the Arizona Disability Law Center stated that was a good collaborative effort to get information out there with The Arc and ADDPC. If legislation needs to be proposed outside agency should be taking a look at this. Governments exclude themselves from provisions. We will bring these points to the table next week.

The goal is to start with a piece of legislation and in the next legislative session, they can be amended as needed. Once we share recommendations and it moves forward to legislation being written, ADDPC may not lobby. ADDPC can ONLY disseminate information, to educate and provide the information. A survey link will be emailed to council members.

F. PR/Marketing Committee

Sarah Ruf shared a few updates that the Council taking a proactive approach with Social Media. Recent key activities include hosting a Facebook Live on Service Animals with J.J. Rico, and a webinar with support by NAU/IHD on Key Tips for Grant Writing, done in coordination with George Garcia, Marcella Crane and Erica McFadden. Julie Whitaker is responsible for promoting stories on the Council's website, as well as the Council's Twitter and Instagram account. Feedback from the public has been positive. Sarah also shared that the Council staff has been contacted many times by the media to offer their response to the Hacienda ICF story. Specifically Erica McFadden has been interviewed by several news outlets.

G. Public Policy Committee Update

Scott Lindblom provided an update to the Council on the last meeting held by the committee where both federal and state legislation overview was provided. Scott stated that he is working with Representative Tom O'Halleran staff, Keith Brekhus, to address the gap in funding for dental care coverage for adults and seniors. Currently, there is a \$1,000 coverage for children covered under AHCCCS (ALTCS eligible). With the new Congress there will be legislation to strengthen insurance coverage under Medicaid and Medicare. Marcella Crane stated that our office will monitor what federal legislative bills will be addressed, as many of them stalled or need Senate approval. With respects to state legislation, the session began on Monday, January 14 and to date there are 628 bills that have been dropped, waiting to be read and assigned to a committee. Staff will monitor bills and inform the Committee/full Council. Also the legislative calendar was shared.

H. ADDPC 10-Year Anniversary & Executive Order Reauthorization

John Black would like to appoint an Ad-Hoc committee to begin to plan a celebratory event of the Council being in existence. Council members were asked to let Erica know if they would like to work on this event. Both Monica Cooper and Tom Uno volunteered. The Council Executive Order will expire on December 31, 2019, and Erica will be working with the Governor's Office to have it reauthorized.

I. Caregiver Roadmap Presentation

Dr. Lynne Tomasa, with the Sonoran UCEDD, provided an update on the Council support of the Caregiver Roadmap. The project was funded by the Council for two years, but the level of work and detail to complete the manual, 2 videos of families, audio stories, trainings with providers and family members and other components took additional time with no-cost extensions granted by the Council. In her presentation, Dr. Tomasa created the Caregiver Roadmap by collecting data through 99 surveys, 44 family member interviews, 19 interviews with individuals with disabilities, conducted trainings with family members and direct support staff and other professionals. A total of 76 attended 7 trainings either in Tucson, Phoenix or Sierra Vista. Trainings were geared towards the target audience so that the material was useful and relevant to the groups. Topics included "When and how to start planning", "Topics to explore and discuss", "How to facilitate conversations among individuals and families", "Principals on person-centered-planning", and "Introduction of tools and worksheets that facilitate communication and planning". The Roadmap

Manual was greatly appreciated by the Council members and everyone was eager to share this with family members and providers and to have Dr. Tomasa provide future trainings. In fact, the Council's website has both the English and Spanish version electronically available. The Council will offer hard copies of the Roadmap if requested.

J. Announcements

None.

K. Call to the Public

None.

L. Adjournment

Motion to adjourn was brought forward by George Garcia. Monica Cooper seconded the motion. The meeting was adjourned at 12:00PM.