



EXECUTIVE COMMITTEE

Friday, May 10, 2019

12:30 – 1:30 P.M.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

MINUTES

The Executive Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened Friday, May 10, 2019 at the ADDPC Office, 3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present

John Black, Chairperson, Phone
Melissa Van Hook, Co-Chair, Phone
Matthew Isiogu, In person
Monica Cooper, Phone
Scott Lindbloom, Telephone

Members Absent

Ray Morris
Jason Snead

Staff

Erica McFadden, Executive Director
Lani St. Cyr, Staff
Marcy Crane, Staff
Michael Leyva, Staff
Julie Whitaker, Staff

Guests

Madison Neanover
Daniel Schugurensky
Alex Kurz
Kristi Tate

A. Call to Order/Welcome

John Black welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Committee meeting. The meeting was called to order at 12:30 PM. Roll call and participant introductions were completed.

B. Minutes from March 22, 2019

Chairperson John Black asked members if they had a chance to review the minutes and if there were any changes. The date should be changed from March 26 to March 22. There were no other changes. John asked for a motion to accept the minutes with this change. Motion was made by Monica Cooper; seconded by Scott Lindbloom. The motion carried.

C. Fiscal Update

Lani St. Cyr gave an overview of three financial documents. The ADDPC Financial Update showed FY 2017 funds were fully obligated and there is approximately \$189,700 to be liquidated by September 30, 2019. For FY 2018 funds, there is approximately \$483,700 to be obligated by September 30, 2019. The Council is also working to obligate approximately \$884,000 of FY 2019 funds in the same timeframe to allow for work to be completed by September 30, 2020 and meet the period of performance requirement.

The Council Funded Project document showed the current contracts by goal area. It was explained that no new projects were added to the sheet. There was a short discussion regarding the University of Massachusetts Institute for Community Inclusion's 'Employment Economic Impact Study' billing and when the next meeting is to be held.

Finally, the Budget Recommendation document showed the items to be funded with FY2018, and 2019 funds. Work-plan items to be discussed were highlighted to show the availability of funds and prior Council approval. It was explained that the On Advertising project should have been highlighted and would be for the Full Council meeting. No action was taken on this item.

D. Contracts for Review

--Community Inclusion Index - \$49,930

This project by Improvement Assurance Group places disability data and visualizations on our website so that is accessible to blind/low vision and meets 508 guidelines. The site is slated to be finished in April. Marcy Crane explained that the evaluation committee selected ASU, because the lead on the project was located in Arizona, they were in budget, and they had assigned back ups to their team members in case there anyone left. They will be working closely with ADDPC staff and ADOA to complete the project and will teach staff how to sustain it. Dr. Eric Kurtz, the lead, from ASU was there to answer any questions. The motion was made to approve the contract in the amount of \$49,930 by Melissa Van Hook. It was seconded by Matthew Isiogu. The motion unanimously carried.

--Participatory Budgeting - \$50,000

The Center for the Future of Arizona and ASU's Participatory Governance Initiative (PGI) are expanding participatory budget at Carson Middle School in the Mesa School District to intentionally include SPED students from leadership, to identifying projects, to campaigning, and to final voting. Daniel Schugurensky, Madison Neanover, and Kristi Tate presented. This initiative gives students a set amount of money. They get to choose what they want to fund. The project is partnered with Maricopa County recorder's office to provide the voting equipment and assist in ballot design, so the students will be voting with real election equipment. The middle school has a higher percentage of SPED students and the SPED director and leadership is enthusiastically on board. This has never been done to intentionally include SPED students, so it would set a precedent nationally as well as internationally. It teaches students the power of self-determination and civic engagement. They are working with the high school in Mesa to also include participatory budgeting. In addition, there will be focus groups and surveys to measure how the process specifically impacted SPED students. There

will be a guide developed, but it will also be teaching other schools as it is rolling out in Carson. The motion was made to approve the proposal for \$50,000 by Monica Cooper. It was seconded by Scott Lindbloom. The motion was unanimously carried.

E. 2020 Work Plan Draft

Erica shared the 2020 Work Plan Draft. Many of these projects were carry overs from the previous year or ideas proposed by other Council members or what we've heard in the community. She reviewed new items introduced. There was confusion over the amounts listed, whether they came from FY 2020 funds or prior years. Scott also thought there needed to be attention placed on job coaches. John suggested Erica get with Scott to better identify what is needed for inclusion in the work plan. Council members liked the lay out but asked if we could spell out acronyms, like ISA and RFGA the first time they are used. Melissa Van Hook made the motion to share the draft with the full council with the suggested changes. The motion was seconded by Monica Cooper. The motion unanimously carried.

F. Update on Council Fall Event

Erica shared that the Council will be holding our event on October 4th at Ability360 from 10:30-2:30. The committee is working on the agenda. The focus will be on employment since it is Disability Employment month. The thought was to bring Jean Winsor from UMass to share the results of the economic impact study. The caterer on site will be providing lunch for the event. There will be awards given as well. The committee will be sharing more information as they have it.

G. Council Self-Evaluation Results

Eight out of 21 Council members completed the feedback form. Most responded not needing any additional support and a few commented we were doing a good job. One person stated that self-advocates need to be given more opportunities to lead and that leadership should be rotated more. The suggestion was that they needed more information to be fully informed as well. John Black asked that the information be shared in the full council meeting.

H. Full Council Agenda Review

The committee reviewed and approved of the agenda with the addition of the Council Self-Evaluation results.

I. Announcements

No announcements.

J. Call to the Public

No public.

K. Adjournment

The meeting adjourned at 1:37 pm.

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Dated this 15th day of May, 2019
Arizona Developmental Disabilities Planning Council