



**EXECUTIVE COMMITTEE**

Tuesday, December 10, 2019

11:00 A.M. – 12:00 P.M.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

**MINUTES**

The Executive Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened Tuesday, December 10, 2019 at the ADDPC Office, 3839 North 3<sup>rd</sup> Street, Suite 306, Phoenix, Arizona 85012. Notice having been duly given. Present and absent were the following members of the ADDPC.

<b>Members Present</b>
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John Black, Chairperson  
Melissa Van Hook, Vice-Chair, Telephone  
Monica Cooper, Telephone, Telephone  
Scott Lindbloom, Telephone  
J.J. Rico, Telephone

<b>Members Absent</b>
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Matthew Isiogu  
Jason Snead

<b>Staff</b>	<b>Guests</b>
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Erica McFadden, Executive Director  
Lani St. Cyr, Staff  
Marcella Crane, Staff  
Michael Leyva, Staff  
Julie Whitaker, Staff

**A. Call to Order/Welcome**

Chairperson John Black welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Committee meeting. The meeting was called to order at 11:01 am. Roll call and participant introductions were completed.

**B. Minutes from November 13, 2019**

Chairperson John Black asked members if they had a chance to review the minutes and if there were any changes. Motion was made by Monica Cooper and seconded by Melissa Van Hook. The motion unanimously carried.

**C. Review of 5 Year State Plan Process**

Erica McFadden reviewed the process and timeline for setting the next 5-year state plan to begin on October 1, 2022. The timeline is not concrete. It is only a guideline.

- January – May 2020, the Council should have completed its review of data, its current 5- year plan and gather input from stakeholders to determine what work needs to continue
- May – November 2020, The Council should determine its goals, objectives, and activities
- January – March 2021, a draft of the 5-year plan is released for public comment
- March – May 2021, Council makes any revisions and re-submits for public comment
- May 2021, Council will approve the final plan
- August 15, 2021 – Plan is due.

**D. Feedback on Data Collection Process**

The committee was asked what questions they would like to have answers to as we determine the next 5 years. What information is still needed?

- Concerns over access to behavioral health if not eligible for DDD services
- How are current behavioral health providers trained on working with population with I/DD? What training do they use?
- What are the current gaps to accessing AZEIP services in Arizona?
- How are VR counselors being trained on self-employment? How often do they use this as an option? When do they access this as an option?
- There is an overrepresentation of people with disabilities in the criminal justice system. What is being done to represent their needs? We were told to contact Frederica Stumpf, who is a public defender with Maricopa County, ACDL, ACLU, The Arc, the DDD Justice Liaison to get more info on what's being currently done and where the gaps are. We should also talk to VR to determine what is being done in jail and re-entry
- There was also discussion on what VR counselors doing to help individuals meet their goals if they are denying avenues due to costs.
- What housing options do individuals want? What are we providing, and what is the gap? What's available to those with more complex behavioral needs? This may need to be a survey.
- Regarding transition planning, how are VR counselors being trained to work with students with I/DD? What opportunities are being presented by VR counselors and what is the involvement level of students? How is VR performing outreach in the community so that people know their services? Preliminary outcomes are showing marginal results in getting students with disabilities jobs.

The members discussed potentially meeting with VR to determine if any study could be done that targets VR or VR counselors or members served by VR. Better understanding where the gaps are can help the Council know where to focus its efforts.

#### **E. Feedback on Public Input Process**

There was discuss over when public input should be involved in the planning process. There is already data collected from self-advocates through National Core Indicators, through OCSHCN, and through SILC. We can assimilate some of that feedback. As we plan to get continued input, should it be upfront, throughout, or only when a draft plan has been developed. After reviewing the key issues and where we still lag, the Council can put a survey out to the community to help prioritize issue areas. The survey can be disseminated online, at conferences, and the Council can also ask partners to help distribute over the summer. In addition, the Council can hire a facilitator to gather input though out the state when the draft plan is completed to get feedback before it's finalized.

#### **F. Other Thoughts for Devising State Plan**

At the next council meeting, Erica will ask the Council to send her any questions they have before they start engaging in the planning process. That will be included in the research. The Council will hire a facilitator to hold strategic planning session(s) with key stakeholders and the Council to lay out key goals, objectives, and activities. The facilitator will also take the state plan on the road with Council members to get feedback.

At 12:01pm, John Black asked for a motion to adjourn. The motion was made by Scott Lindbloom and seconded by Monica Cooper. The motion was carried.

Dated this 11th day of December, 2019  
Arizona Developmental Disabilities Planning Council