



EXECUTIVE COMMITTEE

Monday, June 28, 2021

1:00 P.M. – 2:30 P.M.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

MINUTES

The Executive Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened virtually Monday, June 28, 2021. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present

Melissa Van Hook, Chairperson
 Scott Lindbloom
 Monica Cooper

J.J. Rico
 James Rivera
 Kelly Roberts

Members Absent

Staff		Guests
Lani St. Cyr, Staff Marcella Crane, Staff Erica McFadden, Staff Mike Leyva, Staff		Daniel Schugurensky, Kristi Tate, Tara Bartlett – ASU Participatory Governance Initiative

A. Call to Order/Welcome

Chairperson Melissa Van Hook welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Committee meeting. The meeting was called to order at 1:01 p.m. Roll call and participant introductions were completed.

B. Minutes from Ma4 14, 2021 Meeting

Chairperson Melissa Van Hook asked members if they had a chance to review the minutes and if there were any changes. No changes were requested. Melissa asked for a motion to

accept the minutes as written. Motion was made by Scott Lindbloom; seconded by Monica Cooper. The motion unanimously carried.

C. Fiscal/Contract Updates

- For FY 2019 there is approximately \$185,500 remaining to be spent by the end of this September (2021).
- For FY 2020 there is approximately \$635,800 remaining to be spent.
- The Administration for Community Living is providing a one-time no cost extension for FY2020 funds. Under this directive the obligation and project periods will be extended through September 30, 2022. The liquidation of funds and final reports will need to be completed by December 31, 2022. There currently is no extension for FY 2021 funding.
- The Council has received the full allotment for FY 2021, in the amount of \$1,500,930.
- For FY 2021 there is approximately \$385,500 to obligate by September 2022. The Council has already identified projects for these funds and has contingency projects to cover contract awards that are not fully spent.
- The Council has received an additional award in the amount of \$84,288 for COVID-19 specific projects. These funds will be tracked and reported separately. The funds must be obligated and work completed by September 30, 2022.

Council Funded Projects

- The projects that were reviewed and voted on at the last Full Council meeting have been added to this sheet and include the three proposals from the two RFGA solicitations on abuse:
 - The Arc of the US- was awarded to be the Coordinator for the Sexual Violence and I/DD Response Collaborative
 - The two grantees selected for Education on Reducing and Responding to Abuse
 - ACESDV
 - Prevent Child Abuse Arizona
- This sheet also shows we have granted a 3-month no cost extension for the City of Nogales Inclusive Recreation project through December 2021.
- Any outstanding invoices will be followed up on.

Arizona Developmental Disabilities Planning Council Budget Recommendation

- This sheet shows the projects that are in the Council's workplans and the anticipated funding year they will be paid from.
- The projects for renewal being discussed today are highlighted on this sheet
- There is a \$84,230 surplus showing for projects with 2021 funds. This amount increased due to us not awarding the full \$100K amount budgeted for the RFGA for Education on Reducing and Responding to Abuse. The goal is to have FY2021 funding fully obligated in the first year, so projects can be completed in the second.

JJ Rico asked about the COVID-funding and how much was allocated to staffing. Lani shared that it was budgeted that money be left over to do other activities and we will be seeing spending in future reports.

D. ASU Participatory Budgeting Project

Marcella Crane gave an overview of the participatory budgeting project. In Year 1 (2019-2020), the team ran a successful pilot at Carson Junior High (Mesa), which demonstrated significant potential to increase self-advocacy of students with disabilities while also building a more inclusive and connected school community. In Year 2 (2020-2021), they scaled the ISPB model to two high schools in Sunnyside Unified School District (Tucson) while experimenting with a different model at Carson in the context of the pandemic and online education. Based on these experiences, they published a toolkit for inclusive practices in SPB which is freely available online. In addition, they shared the lessons from their experience on ISPB widely with educators locally, nationally, and globally and are preparing an article for an academic journal.

For Year 3 (2021-2022) they propose a project that will focus on three goals: a) greater infusion of the ISPB practices into implementation across Arizona, b) wider dissemination of the model for educators statewide, and c) the development of a strategic plan for growth and sustainability of ISPB. Today, SPB is engaging more than 50,000 students annually across 39 campuses in Maricopa and Pima counties. In 2021-2022, they will emphasize infusing inclusive practices into training modules for educators who are already implementing SPB in participating schools and educators from new schools interested in starting SPB. This will include developing an educator network to receive specialized workshops, sample lesson plans, training materials and evaluation tools to ensure wider adoption of inclusive practices in SPB. They will partner with key Arizona educational leaders that focus on civic education and special education to support the development of course modules focused on ISPB in pre-service training for future educators as well as encourage wider adoption of the ISPB model and promote ISPB practices in new schools in Arizona, the U.S., and other countries. And in collaboration with educators, they will develop a comprehensive plan for sustainability including fundraising and evaluation, and develop strategies to nurture future innovations like educator academies. This 5-year plan will be an important step to help move ISPB from a promising pilot project into a sustainable program for broader statewide adoption.

To date, SPB in Arizona has been supported by local foundation and corporate grants. Furthermore, school district partners have invested nearly \$500,000 in public funds toward project implementation in addition to in-kind investment of staff time, demonstrating the buy-in and sustainability of the model. ASU will continue to identify and cultivate individual, corporate, foundation, and government partnerships in support of SPB in Arizona. The development of a 5-year ISPB strategic plan, including a comprehensive fundraising model is a key focus for this year. This grant renewal will enable ASU to develop a long-term business model that may include the implementation of a fee-for-service model and/or joint-fundraising opportunities with state and national partners. Scott Lindbloom asked how the

team planned to make it statewide. They shared that they plan to conduct training and put out inclusive information, especially to schools that serve underserved communities to ensure it is included in all schools interested. They will also be looking at longitudinal effects of PB now that a Mesa middle school and high school are involved. The motion was made to fund ASU PB project's renewal request for \$60,000 by Scott Lindbloom, seconded by JJ Rico. The renewal application was unanimously approved.

E. Renewal Request Decisions

Supported Decision Making - Marcella Crane gave an overview of the SDM project. Southwest Institute for Families and Children, and its partner organizations Arizona Center for Disability Law and The Arc of Arizona, would like to apply for a fourth year of funding for the Supported Decision-Making Pilot Project. Over the last three years they have trained on supported decision-making to people with intellectual and developmental disabilities, their families and caregivers, as well as relevant stakeholders such as social service providers, medical, and legal professionals. They have created curriculums, training videos, as well as training courses that have taken place both in person as well as online. Because of the ongoing pandemic, they provided trainings online to all people interested in supported decision-making. Between the months of January through May 2021, they conducted three scheduled presentations of our own, and were invited to present 10 more between January and May. They included a chart that share who the presentations were given to and numbers that attended. They also worked on legislation. They introduced the bill and received even better support in both the House of Representatives and the Senate Judiciary committee. However, they fell short by one vote. Scott Lindbloom mentioned that this should be included as part of the Peer & Family Coalition and the DDD caregivers and families.

For the 4th year, they'd like to: continue to do trainings geared towards stakeholder groups such as social service providers, state agencies, educators, and legal and medical professionals. Presentations will continue to be about two hours long with an expectation to do presentations in person and online as the pandemic seems to be subsiding. They'd also like to begin a supported decision-making agreement development program. Over the next year, they will be hosting five separate training programs. Each program will last about two months. Programs will have up to five individuals with disabilities as well as their families and caregivers. In each program, participants will attend classes that talk about one specific section of the supported decision-making curriculum. At the end of each class, participants will be given homework based on what they have learned. Classes will build upon each other with the goal of completing the program with fully developed supported decision-making agreements in place. They will also provide direct technical assistance to families and caregivers who have participated in the SDM program and are developing their own supported decision-making agreements. Marcy clarified that this component has not been provided in prior years. And last, they will continue to work on legislation to get supported decision making codified into law. The motion was made to request that SDM be offered the opportunity to submit a renewal application for a 4th year based on these plans. The motion was made by Monica Cooper, seconded by Scott Lindbloom. The motion carried with an abstention noted by JJ Rico.

Peer & Family Coalition

Peer & Family Coalition is interested in a 3rd year renewal. They developed a 4-hour training, titled Civic Leadership Development Training (CLD) 2.0. This training allows students to advance their skills and practice what they learn. This training also provides students with a greater understanding of how committees work, the rules of the committee, committee basics such as attendance, attire, etc. as well as an understanding of Robert's Rules, often practiced by many of the committees in which potential persons with I/DD will be involved. The first CLD 2.0 class was held on April 24th. Six persons with I/DD were in attendance and currently have 4 persons on the waiting list for the next scheduled class. They held a CLD training on Feb. 19th, 2021 and 30 persons with I/DD were in attendance. Students in the CLD training will learn how to advocate for themselves and other family members, along with their peers, throughout Arizona's behavioral health care systems. They held 2 focus groups with 15 CLD graduates when developing the CLD 2.0 training, and they hold monthly general meetings and check in with the CLD graduates during that time. There have been 53 self advocates in the program as of June 5th. They will be holding our second CLD class in SPANISH for 20 individuals on Saturday, June 19th. If they are not able to educate all 20 individuals on Saturday, they will hold a second SPANISH training. They would like to use a 3rd year of funding to continue the trainings and expand accommodations to include ASL interpreters at all of their groups. With additional funding, they could record sections of the CLD 2.0 course to be available to any and all individuals with I/DD as well as make these resources available to all I/DD audiences, including those who need to access trainings with the use of an ASL interpreter. They would also provide 1:1 coaching sessions with those CLD graduates who are need additional assistance and are eager to get involved. Their current budget is \$10,390. The comment was made that they are doing a lot with a small amount of funding. The motion was made to allow them a chance to apply for a 3rd year of funding by JJ Rico. It was seconded by Scott Lindbloom. The motion unanimously carried. JJ wants a contact with them to get graduates from their training to serve on his board.

Native American Disability Law Center

The Native American Disability Law Center's (Law Center) self-advocacy program focuses on increasing the number of self-advocates in the Navajo community. The Law Center works with the Exceptional Student Services (ESS) Program at Greyhills Academy High School (Greyhills) in Tuba City, Arizona. By incorporating the program into the High School's existing curriculum, the Law Center reaches students directly and consistently. The program helps the students develop self-advocacy skills through supporting them as they make and give voice to their own decisions. During the past year, the sessions have been held virtually. The participation fluctuated from seven to fifteen students between ninth and twelfth grades, including five seniors. Efforts to expand the program to Dine College have been unsuccessful. The Law Center has, however, been in touch with the Hopi Vocational Rehabilitation Program and is planning on expanding the program into the Hopi community. The Hopi VR staff have agreed to help reach potential participants and recommended that the Law Center contact the Hopi Youth Program to directly connect with young people, who may benefit from the program. Additionally, the Law Center plans to

work with the Hopi VR staff to connect with parents so that they have a better understanding of their children's rights. The Law Center may be able to begin these activities in the next couple of months but plans on more active measures beginning in August. Staff noted that they continue to struggle with participation and as of March, 9 months into their program, they had only spent \$12,000 of the \$37,000 they were allotted.

Staff were not expecting to renew the current project as it was. J.J. Rico suggested that they be offered a 90-day no-cost extension to give them time to plan next steps, instead of eliminating the project altogether, since that community has been hit so hard by COVID-19. Melissa suggested before the no cost extension ends, they be invited back to Executive Committee when determining next steps on a renewal. The motion was made to offer Native American Disability Law Center a 3 month no-cost extension by Scott Lindbloom, seconded by Monica Cooper. The motion unanimously carried. If Native American Disability Law Center accepts a no-cost extension, we will request they meet with Executive Committee before submitting a renewal application.

Beacon Group

Mike Leyva shared an update of the Beacon Group's Encore pilot project. The project was awarded a Year 2 renewal in the amount of \$70,266, of which only \$25,599 has been expended; 64% of the budget remains unspent with four months remaining in the contract period. The Encore pilot project uses Customized Employment (CE) for underserved, transition-aged youth with I/DD (TAYIDD) moving them into employment in Pima County. The goal of the Encore pilot is to work with 15 TAYIDD who are currently not receiving services from either state or federal funding sources. Five Tucson high schools' partner with Beacon Group and provide referrals for participation. Covid-19 has impacted referrals which have been low, however one high school Flowing Wells, has been a champion with 3 referrals. Currently, 9 TAYIDD are receiving CE services and 1 individual was placed in CIE on 6/24/21 and will work 18 – 20 hours per week. This is the first employment placement during Year 2, which is only 6% of the placement goal. In March 2021, Todd Weber, Beacon Encore Specialist received Association of Community Rehabilitation Educators (ACRE) certification which was requested by the Council. Todd is reaching out to local businesses and organizations to share information on the Encore pilot in hopes of creating CE for participants; and reaching out to Tucson organizations to increase referrals. Information is collected for each participant which includes age, ethnicity, career interests, if/when graduated from high school, interest in attending college, and hours of CE services received. Information on barrier encountered and what was done to address them was also shared. The committee discussed whether or not Beacon should be offered a renewal based on performance. There has been turnover of leadership at Beacon and a consistent failure to meet goals over the past two years of funding. Based on that and no modified plans to correct during COVID, staff advised that a renewal not be offered. Melissa Van Hook, Scott Lindbloom, and JJ Rico agreed that Beacon is strongly advocating for subminimum wage while at the same time struggling to do competitive integrated employment. JJ Rico said they are not transitioning their current certificate holders over to the program as evidenced by only one high schooler enrolled. Scott Lindbloom made the

motion to not extend an invitation to renew. It was seconded by Monica Cooper. The motion was unanimously carried. Staff will notify the contractor of this decision.

F. Administrative Update

Erica McFadden shared that the FFY 2020 performance measures were due to ACL by July 30th. We are working on putting those together. Also, the public comment period for our goals and objectives have closed. Staff will take the goals, objectives, and activities and attach performance measures. We will also create a 2022 workplan – both will be shared with the Executive Committee. The 5-year plan is due to ACL by August 15th. We have hired former councilmember Steve Freeman to take Sarah Ruf's position. He will start July 12th. And by September 2, we have 4 renewals and 9 new appointments that need to be made by the Governor's office. All the applications are in. We are now just waiting for Boards and Commissions to take action. We have hired on our two consultants Michelle Jacquez and Michele Thorne with COVID funding. They are working on vaccine hesitancy toolkits and holding accessible vaccine clinics and doctor panels as part of the bi-national autism conference in Nogales and the autism conference in the fall. They are also looking towards working with developmental peds and having events when the children's vaccine is approved. Even with their funding, there will still be a significant amount left over for other projects.

G. Policy Updates

Erica McFadden shared that she submitted ARPA ideas to AHCCCS. ARPA is the American Rescue Plan that will pump about \$250 million to \$1 billion into the AHCCCS home and community-based service system over the next year – to be spent over 3 years. This funding will not be sustained, so AHCCCS was looking for innovative ideas. We submitted our ideas to them around credentialing the workforce and other ideas. They have until mid-July to submit their plan to CMS. Once there is a draft plan, I will forward it to the Council for review. The budget looks like it will be approved. It does not have the funding needed for DDD, but there will not be furloughs.

H. Executive Director Job Description & Succession Planning

Melissa Van Hook said that as part of good governance, we need to ensure that the Executive Director job description is complete with the needed tasks of the Council. Currently, it is only a partial job description. In addition, there is no succession plan if Erica should leave, so we need to formulate one. This will be work that will be started soon. JJ Rico agreed it is a good idea and a best practice to have plans in place.

I & J. Due to time, Melissa Van Hook postponed items I & J. until the next meeting – By-Law Changes and Council Member Interviews.

K. Announcements

Scott shared that he is working up north to set up a snack bar with Change Point and the airport to get people with SMI employed. In addition, they are looking into getting flight attendant training for people with disabilities. If these programs are successful, the hope is they can be scaled up.

L. Call to the Public

No public.

M. Adjourn

Chairperson Melissa Van Hook called for a motion to adjourn the meeting. Motion was made by Scott Lindbloom; seconded by Monica Cooper. The motion carried. Meeting adjourned at 2:35pm.