



**EXECUTIVE COMMITTEE**

Friday, January 22, 2021

10:00 A.M. – 11:00 A.M.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

**MINUTES**

The Executive Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened virtually Friday, January 22, 2021. Notice having been duly given. Present and absent were the following members of the ADDPC.

<b>Members Present</b>	
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Melissa Van Hook, Acting Chairperson	J.J. Rico
Scott Lindbloom	James Rivera
Monica Cooper	Kelly Roberts

<b>Members Absent</b>
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None
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<b>Staff</b>	<b>Guests</b>
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Erica McFadden, Executive Director	
Lani St. Cyr, Staff	
Marcella Crane, Staff	
Jason Snead, Staff	

**A. Call to Order/Welcome**

Chairperson Melissa Van Hook welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Committee meeting. The meeting was called to order at 10:04 a.m. Roll call and participant introductions were completed.

**B. Minutes from November 13, 2020 Meeting**

Melissa Van Hook asked members if they had a chance to review the minutes and if there were any changes. No changes were requested. Melissa asked for a motion to accept the minutes as written. Motion was made by Monica Cooper; seconded by Scott Lindbloom. The motion carried.

### **C. Fiscal/Contract Updates**

Lani St. Cyr gave an overview of the ADDPC Financial Update. For FY 2018 the Council was able to spend the entire award amount with the extension request approved by ACL. For FY 2019 the Council has fully obligated the award amount and there is approximately \$406,555 remaining to be spent by the end of September 2021. For FY 2020 the Council has fully obligated the funds by the September 2021 deadline. The work must also be completed by September 2021. The liquidation period is through September 2022. For FY 2021 there is approximately \$699,744 to obligate by September 2022. The Council has already identified projects for most of these funds; however, we are looking at contingency projects to cover contracts that extend beyond the September 2021 project period and to cover any awards that are not fully spent. Congress has increased FY 2021 funding for Councils on Developmental Disabilities as a whole. However, we have not received the distribution of the funding by State/Territory yet, so the budget still reflects an estimate. The Council has only received 1 allotment for FY 2021, in the amount of \$293,642. We still do not know what our full award amount will be.

Next, the Council Funded Project document highlighted the list of changes made to the budget including the addition of three second year renewal projects voted on at the last meeting (NAU/IHD's Post-Secondary/Think-College project, Sonoran UCEDD's Job Developer/Coach Training, and NAU/IHD's Adaptive Recreation project) and the new Foster Care project proposed by Arizona Center for Disability Law. The following adjustments were also made to current contracts:

- The City of Tempe's-BEST Project-Budget was reduced from \$124,731 to \$112,731 due to the elimination of the external evaluator. She has been hired with the city of Tempe which has incorporated the evaluation piece of the project.
- NAU/IHD-RAzAP Project -Year 2 was offered a 12-month no-cost extension through December 31, 2021.

Finally, the Budget Recommendation document showed items to be funded based on the workplan recommendations. RFGAs that are expected to be released in February are the abuse training for \$100,000 and the Formal Support of the Sexual Violence & I/DD Collaborative for \$90,000. There are a few projects in the budget set for renewal. But Lani will make adjustments to include the two new RFI projects the Council approved at the last Council meeting from 2021 funding and if the Council wants to renew leadership training and customized employment training, it can come out of 2022 funds.

### **D. Discussion of Native Center Creation and Follow Up**

Erica McFadden shared the additional information Jim Warne sent regarding the Native Center. She shared that he was addressing concerns about what specific activities would be completed in year 1 and how they would be hiring a tribal member to run the center. A concern was brought up that there needs to be more attention to connecting members to services and other resources. The Native Center would use Talking Circles to bring new and existing connections in the disability field together. These Circles would continue to highlight gaps and identify and leverage resources to identify these gaps. Erica shared that

Angelina James thought it was a good idea to do it, and she thought Jim Warne would be a recognized name by tribal leaders. There was concern that he wasn't in Arizona. Erica shared that he was from here, he knows the state and the tribes here, and would find someone in the state that can help engage the tribes. They would start with a few the first year.

J.J. Rico moved that we incorporate support of the Native Center into the 2021 work plan pending funding availability. The motion was seconded by Monica Cooper. The motion unanimously carried. If the Council votes to approve, when funding is available, the Executive Committee will ask Mr. Warne back to ensure that the scope of work developed addresses any issues or concerns. The final proposal will be seen again by Grant, Executive, and the Full Council for a final vote.

#### **E. COVID-19 Vaccine**

The ADDN will be having a meeting with the health department and the public regarding the vaccines. We are expecting about 200-300 people in attendance. There have been many issues and concerns with getting the vaccine. The Council will stay on top of the issue until vaccines have been distributed.

#### **F. Strategic Planning Update**

The community forums have been scheduled for next week. Meghan and her team will bring back the findings to the ad hoc and they will start prioritizing goals and objectives. The Executive Committee members are welcome to participate. We need to have draft goals and objectives done around March/April to allow time for public comment and any revisions.

#### **G. 2021 Legislative Agenda Feedback**

The Council is posting introduced bills that pertain to the I/DD community on our website. In addition, the Governor introduced the budget requesting about \$2.9 million for Adult Protective Services (APS), which is what DES had asked for. DES had to prioritize their requests, and their big ask was funding for Unemployment. The Council has created a space where organizations can get together to share legislative priorities around sexual violence & I/DD. An issue the group prioritized was increased funding for APS. Erica offered to draft a letter but wants to know how comfortable the Executive Committee would be in signing something like this. After discussion regarding the appearance of lobbying, the Executive Committee felt it was better that another organization draft the letter citing the Council's research behind the need for more funding for APS. Erica will call the legislative group together again to update them.

#### **H. Update on Scopes of Work in Development**

Two RFGAs will be introduced in the next couple of weeks. If anyone on the Executive Committee would like to give feedback, please let Erica know.

## **I. Update on Work with State Agencies**

We continue to meet with AHCCCS and DDD to ensure our community's needs are being met. We met with the ADDN and AHCCCS in December. AHCCCS changed its requirement to affirm that DDD was requiring their support coordinators were seeing their members to ensure they were safe. Families were reporting that was indeed being done. We are also working to ensure member documents are written in plain language and abuse reporting signs are understood by self-advocates.

There were many questions and issues with getting the COVID-19 vaccine. We will be sending out follow up information with resources shared and we will also be writing a letter to the counties to address concerns.

## **J. Full Council Agenda Review**

Melissa briefly reviewed the full agenda and that new members would be present. The Center for the Future of Arizona will be presenting.

## **K. Announcements**

J.J. Rico shared that the African Americans with Disabilities conference will be held all through February and it's not too late to sign up. The sessions are interesting, and they have been getting good response. Please help ACDL share the conference announcement. Scott Lindbloom shared that he is getting an ADA advisory group put together and will keep us posted with updates.

Melissa Van Hook called for a motion to adjourn. Scott Lindbloom made the motion, and it was seconded by J.J. Rico. The meeting unanimously adjourned at 11:06 AM.

Dated this 27th day of January 2021  
Arizona Developmental Disabilities Planning Council