



EXECUTIVE COMMITTEE

Friday, March 9, 2018

9:00 A.M. – 10:30 A.M.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

MINUTES

The Executive Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened Friday, March 9, 2018 at the ADDPC Office, 3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012. Notice having been duly given. Present and absent were the following members of the ADDPC.

| Members Present | |
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| Matthew Isiogu, Telephone | Andrew Robinson, Telephone |
| Melissa Van Hook, Telephone | John Black, Chairperson, In Person |
| Monica Cooper, Telephone | Ray Morris, In Person |

| Members Absent | |
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| Staff | Guests |
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Erica McFadden, Executive Director

Lani St. Cyr, Staff

Marcella Crane, Staff

Mike Leyva, Staff

A. Call to Order/Welcome

John Black welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Committee meeting. The meeting was called to order at 9:05 A.M. Roll call and participant introductions were completed.

B. Minutes from January 19, 2018

John Black asked for a motion to accept the minutes. Motion was made by Monica Cooper; seconded by Ray Morris. The motion carried.

C. Status of Economic Impact RFQ

Erica shared that DES Procurement cancelled the Economic Impact RFQ. They stated the Council did not have the authority to do so. Marcy is working with them to re-issue the exact same solicitation. Marcy stated we have done our own RFQs before, but there have been some leadership changes and potentially some policy changes that prompted this. In addition, Erica stated that the Cronkite ISA is on hold. DES Procurement also stated ADDPC doesn't have authority to sign inter-service agency agreements (ISAs) that it's always done, yet the AG's office representing ADDPC feels differently. We are waiting to receive clarification.

D. Grants Committee Report

1. Fiscal/Contract Update

Lani St. Cyr highlighted the remaining \$445,631 in FY 2017 funds remaining to be obligated. This amount reflected the obligation of the contracts that were approved in the prior Grants, Executive, and Full Council meetings.

Lani St. Cyr then gave an overview of the current projects funded by the Council and the formatting changes made reflecting the goal areas for each contract. She touched on the new contracts that have been added as well as the Morrison Institute contract to be discussed further on in the agenda. She also explained that the NAU/IHD webinar contract for year two has expired and the year three renewal has been added. Also, the extension for the Sonoran UCEDD Picture of a Life program through December 31, 2017 has been realized and the final report and invoicing has been made. Jacy will be speaking about Picture of a Life at the full Council meeting.

2. Cochise County RFGA

The Grants committee has met regarding the one single complete grant they received. They asked the grantee for clarification on several points and will meet back to determine whether or not to fund the grant.

3. Request for Information Ad-Hoc

An Ad-Hoc Committee will be formed to do a more in-depth review of the proposals that were submitted. There should be representation from all of the other committees on the Ad-Hoc Committee. It was reiterated that no awards would be made from the proposal submitted, but that the proposals would be used to determine future work plan and solicitation ideas. John Black will serve as the Chair of the RFI Ad-Hoc Committee and suggested that Council members who are interested in joining let Erica know. They will meet in weekly sessions for 2 hours at a time until the RFI review process is complete. John is looking for about 5 members to serve on this group.

4. ASU/Morrison Institute Extension

ASU Morrison Institute's contract was extended to June 30, 2018 to give them time to complete the Employment Provider Survey.

D. ASU/Morrison Institute Participatory Grantmaking

Erica mentioned that although she sent the attachment out that discussed participatory grant-making, what was under discussion were the first few options. The main question is what to do if the Cochise County grant was cancelled: should it be re-issued in an underserved area or should it go into the pot for other projects. There needs to be a contingency plan as the RFI group begins to meet.

There was much discussion regarding where the grant could be re-issued. Andrew Robinson brought up the importance of working with tribal communities. Ray Morris thought we should try to work with Cochise County and not leave them behind. Erica stated that if the Council voted to re-issue that the Executive Committee would need to meet again over what that would look like: where, if the participatory panel would be included, etc...but that was too much to consider for today's meeting.

Marcy brought up that they would need to consider another contract extension to ASU/MI if the participatory grant-making would take place this spring. Ray Morris made a motion to not re-issue the grant but to include the funds in the larger pool of funding to obligate for 2018. The motion was seconded by Matthew Isiogu. The motion unanimously carried.

E. Work Plan 2018

1. Group Home Voter Project Revision

Erica stated that we need to revise the work plan to include research on barriers to mail-in voting for people with I/DD. Last year, with assistance by the Maricopa County Recorder's Office, 39 individuals were registered to vote, however only 3 casted their ballot when it was time during an election due to it was a local election. In trying to understand the low number of those casted ballot or push back by family members, some common themes (barriers) began to emerge to include parents or guardians do not want their children to vote, lack of accessible information/materials, lack of interest in the person's right to vote by family members/guardians, misinformation about whether a person can vote if under limited or full guardianship. The current work plan has set aside funding to do a small scale project, but it's evident that more research needs to be done on the barriers before any project can be funded. Erica is proposing to conduct a few focus groups with day program participants to understand their attitudes and experiences with voting so we better understand the problem, and the Council knows how to better leverage its funding. If anyone would like to be included in an advisory as we inform the process, please let Erica know.

2. Self-Advocacy Feedback

Erica stated we have struggled with self-advocacy for years, yet it is federally mandated. We are to train leaders, connect them to boards and commissions, as well as strengthen self-advocacy organizations and build one statewide organization. We fund similar projects each year but recruitment has been low and the movement has been floundering. Andrew Robinson stated that we should not continue to do something that was failing. Currently, seven self-advocacy group are asking for assistance with training. Erica wants to know if

we should continue to fund projects as they come in or act as a coordinator for activities that are occurring and better support the movement. Could we discuss using current staff positions to supplement the movement for example? Committee members thought that was a good idea. Monica Cooper stated, however, that we should not leave current groups behind. Erica stated she will ask the groups to submit a proposal for the Council to consider.

3. Competitive RFGA to Address Disability Diversity Training, Hiring & Retention: Establishing a Model Training-to-Employment Program

The feds have shared with Erica that we need to ensure that we are targeting individuals with DD in our projects. Employers cannot legally ask employees to disclose; however they can provide options to allow employees to voluntarily disclose. Erica will work with the feds on the definition to ensure it doesn't become too restrictive for employers, yet it meets federal requirements. Melissa stated that she still liked the definition that we were considering that included those who needed supports since the definition was clear.

F. Planning 2019/2020: Council Member Survey

Erica shared that she created an opportunity for Council members who have not submitted an RFI to share their project ideas. She will be calling or emailing each Council member who has not submitted an RFI to gather thoughts.

G. Adjourn

There was no announcements and no public was present. John Black called for a motion to adjourn the meeting. Motion was made by Melissa Van Hook; seconded by Ray Morris. The motion carried, meeting adjourned at 10:15 AM.

Dated this 14th of March, 2018
Arizona Developmental Disabilities Planning Council