(PMs; Output & Outcome statements –Finalized)

Final/Approved by ACL

Note 1: Update by staff; for review – January 6, 2025

Goal #1 SELF-DETERMINATION: By FFY 2026, the ADDPC will establish, strengthen, and expand advocacy among and for persons with intellectual and developmental disabilities (I/DD) so that they can live more self-determined lives, fully engaged, and included in all aspects of community life.

Objective 1: The Council will a.) strengthen a program for the direct funding of a state self-advocacy organization led by persons with I/DD, b.) that will support self-advocates to become leaders and provide peer-to-peer mentoring, and c.) increase the number of self-advocates to participate in cross-disability, culturally diverse leadership coalitions and groups, so that they are able to express themselves, make their own decisions and lead more self-determined lives.

Number PMs	Work Plan Activity Output statements	Budget Evaluation type	Staff or Grant / Other Notes Outcome statements	Update on Progress: Provide a summary of the project activity and next steps.
1	The Council will provide funding for a grantee to support the self-advocacy mandate. • The Arc of the U.S. via The Arc of Tempe	\$60,000	Yr. 2 Renewal contract period: July 1, 2024 - June 30, 2025	Yr. 2 contract approved by Council and in place Add to FFY 2025/2026 Check in phone call completed for Qtr. 1
PMs: IFA 1.1 =25 IFA 2.1 =70% IFA 2.3 =80% IFA 2.4 =60% IFA 2.5 =50% IFA 3 =90% IFA 3.1 =90% SC 1.5 =1	Output Statement: Grantee will address the self-advocacy mandates to support a minimum of 25 self-advocates, from around AZ, to be involved in coalition and leadership development. Tracker Notes:	Grantee reports: Pre/post surveys; questionnaire; meeting minutes or notes; individual interviews or focus groups.	Outcome Statement: The Council will support a statewide self- advocacy coalition led by persons with I/DD in developing the leadership and personal skills so they can live more self-determined lives.	

Objective 2: The Council will increase opportunities for participation by self-advocates, families, caregivers, and others who support them, through Council funding of programs, that directly increase the skills, knowledge, and ability of self-advocates to lead more self-determined lives on issues that are important to them. (These are activities that are not directly tied to the SA mandate but are still self-advocacy projects.)

Number	Work Plan Activity	Budgeted	Staff or Grant Other Notes:	Update on Progress: Provide a summary of the project activity and next steps.
1	Support at least one initiative that expands Supported Decision Making (SDM) in AZ.			
1a	 Council approved proposal by the The Arc of the U.S., dba The Arc of AZ 	\$80,000	Yr. 2 Renewal contract period: July 1, 2024 - June 30, 2025	Add to FFY 2026 (step down at \$70k) Check in phone call completed for
PMs: IFA 1.1=25 1.2=100 SC 1.4=250 SC 1.5=1 SC 1.3.2 =1 SC 2.2 =1 SC 2.1.4 =1	Output statement: 12 training sessions will be conducted statewide to a minimum of six groups.	Grantee reports: survey's; interviews or focus groups; meeting minutes or notes	The Council will support persons with I/DD, caregivers, and the community to ensure current and culturally relevant resources and information are available to help them make informed choices.	Qtr. 1
2	The Council will fund at least one opportunity that helps self-advocates learn new information to remove barriers and have their own voices heard.			Possible option: educating individuals regarding disability identification possible legislation. Proposed legislation in the works now. Adding wheelchair accessible van to the DES fleet. Hopefully completed soon – February.
2a	Council approved in June 2024, Conference Sponsorship Grantees: Care 4 the Caregivers Mary Gloria Foundation SWI	\$22,484	New contracts: July 1, 2024 - June 30, 2025	Note: Per the Work Plan Committee, they are recommending that this activity be postponed. Staff will evaluate the effectiveness of this grant solicitation. Do not add to in 2026 – no RFGA; Provided TA to each grantee;

				6-month report due January 31, 2025
PMs: IFA 1.1 =25 IFA 2.3 =65% IFA 3.1 =75% IFA 3.2 =75% 1.2=50 SC 1.4=100 SC 1.5=1	Output statement: Three organizations will conduct community training for persons with I/DD, family members, caregivers, and professionals, to learn new information to support them.	Grantee reports: Surveys; questionnaire	The Council will support persons with I/DD, caregivers, and the community to ensure current and culturally relevant resources and information are available to help them make informed choices	
3	Review and analyze the data from the Community Survey (released in quarter 4 2024) regarding the barriers & challenges to participation by self-advocates in community life.	Staff led	Staff Lead: Jason, Jon, Sarah	For 2025: Use data from the survey to create internal changes and to share results with The Arc of Tempe (SA grantee) Staff conducted analysis on SA responses and identified top concerns which will inform ADDPC's outreach efforts. Do not add in 2026; activity completed.
PMs: IFA 1.1=25 1.2=50 SC 1.5 =1	Output statement: Data will be analyzed from the Community Survey.	Community survey data	Outcome statement: The Council will use the information from the Community Survey to enhance outreach efforts and resources to persons with I/DD. • (either through our own resources, and/or sharing with The Arc of AZ/The Arc of Tempe)	
4	As a result of Council-led activity, increase the number of people with I/DD who speak at public policy venues.		, ,	
4a	On at least 5 occasions with government and the public, secure role for self-advocates to be involved in conversations about what policies affect their lives.	Staff led	Staff lead: Jason, Jon	Add to FFY 2026 February 27, IHD Amplifying Voices series presentation. Parenting panel.

				Legislation hearings will be shared with self-advocates to encourage them to testify.
PMs: IFA 1.1=5 SC 1.5=1	Output statement: The ADDPC will assist 5 consumers to speak to policymakers & advocate for their concerns on policy issues.	Information gathered by surveys, interviews, or focus groups	Outcome statement: Self-advocates will learn new strategies to communicate their views and concerns, thus making policymakers aware of the impact of their decisions that affect the I/DD community.	
5	Organize the "Arizona Disability Speakers Collective" and promote disability speakers to share their stories. Consider speakers to be self- advocates, Council members, other professionals in the disability community. Consider ADDPC to provide training & materials to develop and/or review.	Staff led	Staff Lead: Sarah, Jon FFY 24: Research the possibility of this activity. FFY 2025/2026: Project to be implemented.	Add to FFY 2026. Developed flier to start disseminating, recruitment through AZ Achieve Coalition has now grown to 9 individuals. Video being planned.
PMs: SC 1.5=1	Output statement: Staff will develop a speakers' bureau program.	Information gathered: surveys, interviews, website review, tracking the number of speaking engagements	Outcome statement: The public will be informed of issues that impact the disability community and how they can be advocates and/or be involved in disability organizations.	
6	Support the Legal Options Manual to be updated and distributed. • UA Sonoran Center with DRAZ FFY 25: updated LOM is completed by January 2025; English and Spanish, and plain language versions.	\$21,300	ISA to UA; subcontract work with Disability Rights AZ Contract period: Upon signature to December 31, 2024.*	Report in 2024 PPR Report in 2025 PPR Do not add in FFY2026; activity will be completed. * Provided a 3 month NCE – now through March 31, 2025 Draft to be reviewed by Jon, end of January 2025

				Sarah to work with Jacy on communication plan when LOM is released.
PMs: SC 1.5 =1	Output Statement: The Legal Options Manual will be updated by DRAZ and Sonoran Center for families, caregivers, professionals, and others to use.	Updated legal information	Outcome statement: Users will have current information on Arizona's legal forms and SDM to use so that they can make the best-informed choice for their loved one with I/DD.	
	Tracker Notes:			

Performance Measures listed in Verity, by Objective

Objective 1: IFA 1.1 = 25; IFA 2.1 = 70%; IFA 2.3 = 80%; IFA 2.4 = 60%; IFA 2.5 = 50%; IFA 3, 3.1 = 90%; SC 1.5 = 1

Objective 2: IFA 1.1 =80; IFA 1.2 =200; SC 1.4 =350; SC 1.5 =6; (SC 1.3.2 =1; SC 2.2 =1; SC 2.1.4 =1 added to SDM)

Per Goal:

Area of Emphasis: Quality Assurance

Activity Type: Outreach, Training, TA, Supporting & Educating Communities, Interagency Collaboration, Coordination, Barrier Elimination, Coalition Development, Informing Policymakers

Goal Type: Advocacy and Self-Advocacy, Collaboration, Capacity Building (self-advocacy for obj. 1; and advocacy for obj. 2), Rights

Collaborators: P/A (state protection), University Centers, DD agency

Other Collaborators: The Arc of AZ, The Arc of Tempe, Nonprofit disability organizations, the AZ Legislature

For State Plan Tracker Form:

- 1. Removed SEAP contract (ended on 9/30).
- 2. Removed new conference sponsorship grant solicitation to be released in spring 2025.
- 3. Updated activity, output, and outcome statements, and PMs for activities 1-6, under Objective 2.

FFY 2026 AWP Notes:

Objective 1

Activity 1: Keep

Objective 2

Activity 1 – SDM - Keep and add PMs IFA 2.3 =90%; IFA 3.2 =90%

Activity 2 – Conf. Spon. – Removed

Activity 3 – Comm. Survey – Removed

Activity 4 – 5 occasions/public speaking – Keep

Activity 5 – Speakers Bureau – Keep and changed to implement program

Activity 6 – LOM - Removed

(PMs; Output and Outcome statements –Finalized)

Final/Approved by ACL

Goal #2 Meaningful Careers: By FFY 2026 the ADDPC will increase the career potential of people who have intellectual and developmental disabilities (I/DD) and link them with resources needed to achieve their career goals.

Objective 1: The Council will support career outcomes of transition-aged youth (ages 14-22) with I/DD, increasing their awareness of and access to the education and training (e.g., credentialing, professional developmental, life, job, and technical skills training) required for integrated, competitive, inclusive employment.

Number	Work Plan Activity	Budgeted	Staff or Grant / Other Notes	Update on Progress: Provide a summary of project
PMs	Output statements	Evaluation Type	Outcome statements	activity and next steps.
1	Create and disseminate a minimum of two plain language/easy to read information resource materials. Topics to be added later.	Staff led	Staff Lead: Michael	Working with Karla Krivickas on creating new resources.
PMs: SC.1.5=1 IFA 1.2=10	Output statement: A minimum of two plain language/easy to read resource materials will be created and widely shared.	Tracking sheet & evaluation sheet to be developed	Outcome statement: Individuals and families will be able to make informed decisions about post- secondary education and career opportunities.	
2	Review Raising Expectations Report and collaborate with partners to determine policy recommendations.	Staff led	Staff Lead: Michael	Working with Karla Krivickas on policy recommendations.
PMs: SC 1.5=1	Output statement: The report is reviewed by the Council and a minimum of two policy recommendations will be implemented through FFY 2026.	Meeting minutes. Surveys, possible grant reports	Outcome statement: Parents/caregivers, educators, employers, and other stakeholders will seek a greater range of possibilities for post-secondary education and careers for students with I/DD.	
3	The Council will support initiatives to assist students with I/DD to achieve success in Post-Secondary Education.	Staff led PO Contract with ACRO (Karla K.)	Staff Lead: Michael	ACRO contract in place through March 2025. Vendor is changing in April-June 2025.

PMs SC 1.1 =1 SC 1.5=1	Output statement: The Council will support a policy change with the AZ. Dept. of Ed. to address dual enrollment of students with I/DD and recognition of their IEP school plans.	Post-School Outcome Survey. Meeting notes	Outcome statement: Students with I/DD are afforded the same opportunity to be dually enrolled in college courses and to have their IEP related services in place.	Policy brief updated; she is meeting with Dept. of Ed. Karla is a member of the State Board of Ed and is advocating for lowering the transition age to 14.
4	The Council will partner with DRAZ to create recommendations that will advocate for lowering the age of transition planning to 14 (current age is 16).	Staff led	Staff Lead: Michael	Working with Karla Krivickas on recommendations.
PMs SC 1.5 =1	Output statement: Council will support a policy change to address with the AZ Dept. of Education to take steps to reduce the transition planning age from 16 to 14 years of age.	Post-School Outcome Survey. Meeting notes	Outcome statement: Transition planning will begin at a younger age for students with I/DD that will lead to better personal, career and/or educational outcomes.	
5	Review Vocational Rehabilitation Report and collaborate with partners to determine policy recommendations.	Staff led	Staff Lead: Michael	Working with Karla Krivickas on recommendations.
PMs SC 1.1 =2 SC 1.5=1	Output statement: The report is reviewed by the Council and a minimum of two policy recommendations will be implemented through 2026.	Meeting minutes; or grantee reports; strategic plans	Outcome statement: The Council will advocate for policy changes for VR to improve their services for transition age youth that will lead to better employment outcomes.	
6	Partner with transition specialists, schools, families, Embracing Families (formerly known as Raising Special Kids) and disability-related organizations to promote resources that assist families with transition.	Costs: Printshop	Staff Lead: Michael	Will share new resources with partners. All resources will be part of a tool kit for families. A small focus group will be formed to review the materials and provide guidance on next steps.
PMs IFA 1.2=5 SC 1.5=1	Output statement: One toolkit will be created for families and distributed at transition fairs.	Surveys, interviews, focus groups with families and transition specialists.	Outcome statement: A unique and accessible resource will be created for families to have the best information related to transition.	
7	New Activity: Explore support for the expansion of Project SEARCH site.	Staff led	Staff Lead: Michael Contract TBD.	Possible cost for license fee, per site, (\$18k).

Potential locations: AZ School for the Deaf & Hard of Hearing (Tucson); Mesa Public Schools and other sites are being explored.			Meeting January 7, 2025, with Project SEARCH partners (Sonoran Center, Mesa Public Schools, ADDPC) to discuss new site. Need to determine how/who payment is made. Michael to determine details IF payment is asked by the Council. March 15, details are discussed with staff on how proceed.
Output statement: The Council will support the expansion of Project Search TA in Arizona.		Outcome statement: Persons with I/DD will have the training and supports to find meaningful work internships to build their experience and self-esteem.	New Activity, Output and Outcome, PMs
Tracker Notes:			
	Deaf & Hard of Hearing (Tucson); Mesa Public Schools and other sites are being explored. Output statement: The Council will support the expansion of Project Search TA in Arizona.	Deaf & Hard of Hearing (Tucson); Mesa Public Schools and other sites are being explored. Output statement: The Council will support the expansion of Project Search TA in Arizona.	Deaf & Hard of Hearing (Tucson); Mesa Public Schools and other sites are being explored. Output statement: The Council will support the expansion of Project Search TA in Arizona. Outcome statement: Persons with I/DD will have the training and supports to find meaningful work internships to build their experience and self-esteem.

Objective 2: In collaboration with self-advocates, DD Network partners, employment-related coalitions, professionals who provide support, employers, state agencies, and other key stakeholders, the Council will increase awareness of, engagement in, and promotion of integrated, competitive, inclusive career opportunities for working age individuals (ages 22+) with I/DD.

Priority PMs	Work Plan Activity Output statements	Budgeted Evaluation type	Staff or Grant / Other Notes Outcome statements	Update on Progress: Provide a summary of project activity and next steps.
1	Continue to collaborate with AZ APSE Chapter and the Sonoran UCEDD to create a pilot plan that uses evidence-based national standards of practice, and requires employment service providers to demonstrate a basic level of competency in providing employment services for persons with I/DD.	Staff led	Staff Lead: Michael	Survey submissions extended to 12/31/2024. Will work with Sonoran Center to complete analysis and share findings.

PMs SC 1.5=1 SC 1.3.2=1	Output statement: The Council will continue to take a leadership role in implementing standards of service.	Meeting notes; surveys	Outcome statement: The Council will work with persons with I/DD and community partners to ensure they will know about integrated employment opportunities.	
2	The Council will partner with ThinkCollegeAZ alliance to develop an action plan that will implement recommendations on AZ Pathways to Post-Secondary Education. • Work plan is not complete per Michael	Staff led	Staff Lead: Michael Contract with Karla K.	Working with Karla Krivickas and ThinkCollegeAZ partners on completing action plan.
PMs SC 1.5	Output statement: One action plan will be created and implemented.	Surveys, interviews with students and families	Outcome Statement: Barriers will be removed to allow a greater number of students with I/DD to participate in post- secondary education at Arizona universities.	
3	Partner with the Sonoran UCEDD and agencies and stakeholders to support and promote Employment First.	Staff led	Staff Lead: Michael	Partnering with Sonoran Center and partners to promote and support Employment First.
PMs SC 1.5=1	Output statement: The Council will continue to partner with Employment First consortium to implement Employment First practices and policies that will improve employment outcomes for people with I/DD.	Meeting minutes; notes	Outcome statement: Employment First practices will lead to policy changes that will benefit people with I/DD.	
4	Support National Disability Employment Awareness Month (NDEAM) campaign with community partners.	Staff led	Staff Lead: Michael	Will work with partners to develop unified campaign to promote NDEAM.
PMs: IFA 1.1 =3 SC 1.5 =1	Output statement: The Council will coordinate an awareness campaign with partners on NDEAM.	Meeting minutes; notes; website analytics; track resources developed/shared.	Outcome statement: The disability and I/DD communities will receive information and resources on NDEAM.	

5	The Council will continue to partner with AZ APSE Chapter and with stakeholders to promote policies that leads to successful employment outcomes.	Staff led	Staff Lead: Michael	Jason Snead is a member of the APSE Board, serving as Treasurer. Mike Leyva will work with APSE Chapter to promote practices that lead to improved employment outcomes.
PMs SC 1.5=1	Output statement: A minimum of one policy will be proposed to support the successful employment of youth with I/DD.	Tracking sheet; surveys; questionnaire	Outcome statement: A policy will be enacted that lead to better employment outcomes for students with I/DD.	
	Tracker Notes:			

Objective 3: Annually, the Council will champion and support activities that increase awareness of families and caregivers of the career potential of individuals with I/DD and address systems change to ensure that career potential is an ongoing dialogue beginning in early childhood.

Priority	Work Plan Activity	Budgeted	Staff or Grant Other Notes:	Update on Progress: Provide a summary of project activity and next steps.
1	Continue to collaborate with DB101 and Achieving a Better Life Experience (ABLE) programs to produce and disseminate information that addresses misconceptions about reduction in benefits for working adults with I/DD. Training locations/participants to be determined later.	Staff led	Staff Lead: Michael	Will meet with Nicholas Love and Gina Griffiths with the World Institute on Disability to create new resources to market and promote DB101. Will continue to support DB101 trainings through our social media. Jason and Mike will meet with Brittaney Chipley, Executive Director of AZ ABLE to create new ABLE presentation materials.

PMs: IFA 1.1=20 IFA 1.2 =40 SC 1.4=20 SC 1.5=1	Output: A minimum of two training sessions will be conducted, and ABLE materials will be updated (if necessary) and shared.	Tracking sheet Surveys; questionnaire	Outcome: Families and individuals with I/DD are more aware of the means to become financially independent.	Oct. 2024: Presentation conducted to TUSD staff.
2	Partner with Employer Engagement Administration (Arizona@Work), RSA/VR, the Sonoran UCEDD and First Place to plan an Employer Virtual Forum. Contacts: Danny Seiden, President/CEO, AZ Chamber of Commerce & Industry. Timothy Stump, Voc. Rehab. Employer Liaison, Employer Engagement Administration, Arizona@Work	Staff led	Staff Lead: Michael	Created new social media campaign in place of Employer Virtual Forum.
PMs SC 1.5=1 SC 1.3.1=1 SC 1.4=50	Output statement: One virtual forum takes place during NDEAM.	Meeting notes Surveys, Interviews, Focus groups	Outcome statement: Employers will be better informed regarding the benefits of hiring individuals with I/DD; and Individuals with I/DD will also be informed on the needs of employers when seeking employment.	
3	Ramp up webinar series by including national presenters for FFY 2025. To start in January 2025. • Partners include DD Network, AZ APSE Chapter, Employment First and Voc. Rehab.	Seeking direct contract (DES OP)	Staff Lead: Michael Contract/ Direct with vendor \$ 29,991	Note: Outside Consultant to be considered. Est. cost \$TBD (for 2 in-person all-day sessions, followed by 6 webinars). Next steps: Finalize proposal by consultant; and contract with DES OP Staff to seek guidance from DES OP or other contract.
PMs IFA 1.1=25 IFA 1.2=25 SC1.4=200 SC1.5=1	Output statement: Up to six online training sessions will be conducted in partnership with the DD Network and others.	Surveys; questionnaire; meeting minutes/notes	Outcome statement: Person with I/DD, families, caregivers, and other community partners will learn new information and skills to make better informed choices regarding employment and career opportunities.	Note for 2026 AWP: Per Michael, this activity is deleted.

	Tracker Notes:		
I			

Performance Measures listed in Verity by Objective

Objective 1: IFA 1.2 =15; SC 1.1 =3; SC 1.5 =7

Objective 2: IFA 1.1 =3; SC 1.3.2 =1; SC 1.5 =5

Objective 3: IFA 1.1 =45; IFA 1.2 = 65; SC 1.4 = 270; SC 1.5 =3; SC 1.3.1 =1

Per Goal:

Area of Emphasis: Employment, Community Supports

Activity Type: Outreach, Training, TA, Supporting/Educating Communities; Interagency Collaboration, Coordination, Barrier Elimination, System Design, Coalition Development, Informing Policymakers

Goal Type: Advocacy, System Change, Collaboration, Rights, Capacity Building

Collaborators: P/A (state protection), University Centers, State DD Agency

Other Collaborators: ADE, Local Schools, DES Voc. Rehab., Embracing Families (formally known as RSK), Think College, Project SEARCH, AZ APSE, AZ Chamber of Commerce

(PMs; Output & Outcome statements –Finalized)

Final/Approved by ACL

Note 1: Updated by staff; for review – Jan. 6, 2025

Goal #3 INCLUSION WITH ENGAGEMENT: By FFY 2026, the ADDPC will support communities and agencies across Arizona to increase inclusion and engagement of people of all ages and backgrounds who have intellectual and developmental (I/DD) disabilities.

Objective 1: In coordination with state agencies, the DD Network, and other key stakeholders, the Council will develop and strengthen more inclusive, engaging, culturally attuned, and linguistically competent (including plain language) processes and practices that support the inclusion and engagement of individuals with I/DD throughout Arizona.

Number PMs	Work Plan Activity Output statements	Budgeted Evaluation type	Staff or Grant / Other Notes Outcome statements	Update on Progress: Provide a summary of project activity and next steps.
1	Strengthen an activity that expands agency and organizational best practices around language translation, linguistic accessibility, and the use of plain language/easy to read versions. • Staff partners with DES Refugee Resettlement, Sonoran UCEDD, and statewide partners to identify needs and create translations most needed by key audiences.	PO cost for translation	Staff Lead: Jon, Sarah	Add to FFY 2026 Staff continues to identify documents and resources in need of translation. Staff made a request for DES Video Team to assist on a series of videos – translate into 6 different languages.
PMs SC 1.5=1	Output Statement: The Council will develop accessible resources.	Evaluation: Tracking # of resources created and download/received.	Outcome Statement: Individuals with I/DD from various ethnic and/or linguistic communities will have increased knowledge of supports and services available to them.	
2	Work with organizations or groups on at least 12 different occasions to overcome barriers and/or ensure the needs of people with I/DD and their families are included in programming, services, and/or policies.	No Funding (Staff led)	Staff Lead: Jon, Sarah, Jason	Add to FFY 2026 Currently working with City of Phoenix MCDI, Dept. of Economic Security, Maricopa County Public Defender's Office, Pinal County Public

	Staff to utilize tracking document for PPR reporting.			Defender's Office, Terros Health, House of Representatives GOP coalition, more to come
PMs IFA 1.1=12 IFA 1.2=12 SC 1.5=1	Output Statement: Constituents calling for assistance will be provided information and resources to ensure persons with I/DD and families have resources they need.	Evaluation: Internal tracking sheet – numbers are tracked and outcome of calls.	Outcome Statement: Persons with I/DD and families/caregivers that contact the Council will receive current resources and information on the most appropriate services they can receive, who to contact, and how the system can support them.	Tracking via Google Forms is being done periodically, updates on a continuing basis
3	Sustain the Community Inclusion Index ("Data Hub") that provides information on Arizona indicators of disability and usable information for community members and researchers related to the incidence of disability in Arizona. • Research other contractual arrangements to be in place with Dr. Alex Kurz • New SOW to be developed in December/January for release. New funding amount TBD.	\$20K Contract Pd: October 1, 2023 – January 31, 2025* (now 9/30/25)	Staff Lead: Jon, Marcy	* Amended NCO to Sept. 30, 2025 Add to FFY 2026 (will need to amend contract in Sept. for an additional year)
PMs SC 1.5=1	Output Statement: The Council will support funding for the Data Hub to be maintained.	Evaluation: Data hub data; website analytics	Outcome Statement: New data will be added to the Data Hub to include expanded information from the state DD system.	
	Tracker Notes:			

Objective 2: In coordination with state and local agencies, community collaborators, tribal leaders, local community members, and other key stakeholders, the Council will champion or support at least one strategy or initiative to address transportation-related challenges impacting individuals with I/DD's inclusion and engagement in rural and/or tribal communities.

Number	Work Plan Activity	Budgeted	Staff or Grant / Other Notes	Update on Progress:

PMs	Output statements	Evaluation type	Outcome statements	Provide a summary of the project activity and next steps.
1	Disseminate information on the lack of transportation for individuals with I/DD in rural communities in AZ to policymakers.	No Funding (Staff led)	Staff Lead: Jason	Note: per Sarah – Policy brief draft to be completed; and in FFY 2025 to disseminate. Report is done. Report will be disseminated by January 13, 2025. Video was completed by Arizona Achieve on the lack of transportation on tribal community. Further discussion on next steps on how to conduct outreach on this topic to policymakers. (Amend outcome statement for FFY 2026)
PMs: SC 1.5 =1 SC1.1 =1 SC1.3.2 =1	Output Statement: One policy brief and video addressing the lack of transportation access and lack of comprehensive transportation funding in rural AZ will be released.	Evaluation: Meeting minutes; notes	Outcome Statement: Policymakers and nongovernmental organizations will collaborate to attempt to secure increased transportation funding and improved access to disability-friendly transportation in rural area of the state.	
2	The Council will support the implementation of a pilot transportation project led by Maricopa County of Governments (MAG).		Staff Lead: Jason	MAG hired an intern to help with the project and start working in January. Will follow-up by January 16 to check on progress.
PMs: SC 1.5=1	Output Statement: The Council will support MAG efforts to advance technology in rural community libraries for individuals with I/DD.	Evaluation: Meeting minutes; notes	Outcome Statement: Individuals with I/DD living in rural communities, who lack personal transportation, will have improved access to services and support through publicly funded transportation services.	Also working with the Mountain Line and advocates to help address transportation barriers in Flagstaff in December.

Tracker Notes:		

Objective 3: Annually, the Council will champion or support and disseminate at least three promising or best practice projects, and/or produce new information or data that promotes expanded inclusion and engagement of people with I/DD in their communities.

Number	Work Plan Activity	Budgeted	Staff or Grant / Other Notes	Update on Progress: Provide a summary of the
PMs	Output statements	Evaluation type	Outcome statements	project activity and next steps.
1	The Council will create and share new information and resources on topics that will educate stakeholders and promote inclusion for persons with I/DD, their families/caregivers and community providers.	No Funding (Staff led)	Note: updated in Verity for both FFY 24 and FFY 25	
1a	Create at least four videos on topics of interest to individuals with I/DD to promote engagement in their communities. Videos will be translated into Spanish. • Each video will be translated into Spanish; will need purchase order to complete. • Staff to identify new self-advocates to participate.	PO for translation Spanish-July PO for 4 videos	Staff Lead: Jason, Sarah The community wants advocates who speak Spanish to do the videos. Identifying individuals who want to assist.	Add to FFY 2026. Video 1: Karla Rivas Parker with AzTAP did a NDEAM video in Spanish with 34 views on IG. Just recruited new self-advocates who speak Spanish to join Speaker's Collective.
PMs: IFA 1.1 = 4	Output Statement: Four videos will be created to address challenges and opportunities on various topics related to community inclusion of persons with I/DD.	Evaluation: Tracking sheet; Website analytics	Outcome Statement: Self-advocates will be given a voice to share their lived experiences.	
1b	The Council will utilize the findings from the Community Survey to address community needs, identify key policy related issues and implement appropriate program recommendations internally (FFY 2025 activity only).	No Funding (Staff led)	Staff Lead: Jon	Do not add to FFY 2026. Analysis is ongoing

PMs SC 1.5=1	Output Statement: The Council will analyze the results of the FFY 24 Community Survey	Evaluation: Survey results	Outcome Statement: Information from the Community Survey will improve and guide the Council's work going forward.	Findings were presented to Council in November.
1c	The Council will raise awareness the implementation of new state requirements regarding emergency operations planning for local school districts.	No Funding (Staff led)	Staff Lead: Jon, Jason Sarah-materials for website	Add to FFY 2026. Possible presentation: School Safety & Security Summit - Aug 21-22, 2025 (proposals are due end of May). Jason will work with staff to develop a proposal. Also consider IDEA's (dept. of ed. annual conference).
PMs SC 1.5=1	Output Statement: The Council will support outreach efforts to raise awareness of statutory requirements regarding emergency operations planning in local school districts statewide.	Evaluation: Meeting minutes; shared resources	Outcome Statement: Emergency operations plan in all public-school districts will be updated to include the needs of students with disabilities during crisis or emergency situations.	
1d	Support and expand programs to educate and support women with disabilities on pregnancy or parenting. Ensure accessibility with funded project.	\$179K	Grant awarded; Contract period: July 1, 2024 – June 30, 2025 UA/ Sonoran UCEED NAU/ IHD ASU School of Social Work	Add to FFY 2026/ (Need to discuss if year 3 will be necessary for all contracts; decide by April 2025). Check in phone calls completed for Qtr. 1
PMs: IFA 1.1=10 IFA1.2=20 SC 1.5=1 SC 1.4=50 SC 1.3.2 =1 SC 2.2 =1	Output Statement: The Council will support three grantees to assist women with I/DD (and disabilities) on pregnancy information and parenting skills. • UA/Sonoran CED • NAU/IHD • ASU School of Social Work	Evaluation: Grantee reports	Outcome Statement: Women with I/DD who are pregnant, wish to become pregnant, and/or already are mothers, will have the care and critical and relevant information to help them to make informed parenting decisions.	Tomprove to the total to

SC 2.1.4 =1				
1e	NAU/IHD will research gaps in AT technology to increase awareness about the benefits of AT use to improve academic performance and self-determination of individuals with I/DD in higher education, and students with I/DD in K-12 education.	\$50K	ISA Contract with NAU/IHD Contract Period: July 19, 2024 – June 30, 2025	Add to FFY 2026 (Need to discuss year 2 funding; decide by April 2025; based on future funding) Check in phone call completed for Qtr. 1
PMs:	Output Statement:	Evaluation:	Outcome Statement:	
IFA 1.1=10 SC 1.5=1	The Council will support a promising project to support (SIP-C) students with I/DD to obtain AT during their	Grantee report	Students with I/DD that use an AT will be able to communicate their	
SC 1.4=10	college experience, and to be trained on the proper		needs and achieve their college	
	usage.		goals with AT support.	
	Tracker Notes:			

Objective 4: Emergency Objective Statement: The ADDPC will collaborate with the Arizona Department of Emergency and Military Affairs and AZ SILC, to understand and prepare for the needs of Arizonans with disabilities in the event of a public emergency or natural disaster.

Activity: No emerging need activities during this reporting period.

Output: n/a

Outcome: n/a

Measurement: n/a

Performance Measures listed in Verity, by Objective

Objective 1: IFA 1.1 =12; IFA 1.2 =12; SC 1.5 =3

Objective 2: SC 1.5 =2, SC 1.1 =1, SC 1.3.2 =1

Objective 3: IFA 1.1 =14; IFA 1.2 =20; SC 1.4 =60; SC 1.5 =4; SC 1.3.2 =1; SC 2.2 =1; SC 2.1.4 =1

Objective 4: n/a - zero

Area of Emphasis: Health, Employment, Housing, Transportation, Community Supports

Activity Type: Outreach, Training, TA, Supporting & Educating Communities, Interagency Collaboration, Coordination, Barrier Elimination, System Design, Coalition Development, Informing Policymakers

Goal Type: Advocacy, System Change, Collaboration, Capacity Building

Collaborators: P/A, UCEDDS, State DD

Other Collaborators: Impact Analytica, County Governments; Transportation Boards

(PMs; Output & Outcome Statements - Finalized)

Final/Approved by ACL

Note 1: Updated by staff; for review – January 6, 2025

Goal #4 SAFETY: By FFY 2026, the ADDPC will expose and reduce instances of abuse and neglect against individuals with intellectual and developmental disabilities (I/DD) of all ages while working toward a systemic focus on prevention.

Objective 1: In collaboration with self-advocates and key community stakeholders (e.g., state agencies, the legal/judicial system, law enforcement, domestic violence, schools, behavioral health, and other community-based organizations), the Council will strengthen, modify, or assist in the creation of at least two policies or practices that improve abuse response and prevention efforts.

Number	Work Plan Activity	Budgeted	Staff or Grant / Other Notes	Update on Progress: Provide a summary of the
PMs	Output statements	Evaluation type	Outcome statements	project activity and next steps.
1	Improve, expand and/or conduct a training and distribute materials focused on raising awareness of all types of abuse/neglect and risk factors, prevention of (abuse/neglect) and effective response to abuse/neglect.			
1a	NAU/IHD is funded to develop a pilot project to develop new and refine existing materials to produce a comprehensive training curriculum that can be used for in-person trainings. Target groups are 18-24- and 15–17-year-olds. Training sites include Flagstaff, Yuma, Springerville, Tuba City, and Phoenix.	\$72,124	New Contract with NAU/IHD Contract Period: July 1, 2024 – June 30, 2025	Add to FFY 2026 for possible Year 2 renewal of pilot project. Check in phone call completed for Qtr. 1
PMs IFA 1.1: 50 SC 1.3.2 =1 SC 1.4: 10 SC 1.5 =1	Output statement: One internet safety training curriculum and resources for young adults with I/DD will be developed as a pilot project.	Evaluation Type: Surveys	Outcome Statements: Young adults with I/DD will learn new skills and have the resources to experience the benefits of the internet and can safely access the online environment.	

2	The Council will support an agency that focuses on the topic of preventing or responding to sexual abuse and exploitation of individuals with I/DD in AZ. • Specifically addressing the recommendations from Dr. Tomasa's report, "Sexual Violence Told Through Lived Experiences of Survivors, Families, and Professionals: The Impact of Sexual Violence on People with I/DD". • The report is released by the Sonoran Center for Excellence in Disabilities; Prepared by Lynne Tomasa, PhD, MSW, FAAIDD, from the University of Arizona Department of Family and Community Medicine Sonoran Center for Excellence in Disabilities. • Contract is with UA Sonoran Center	\$72,414	New Contract with Sonoran Center Contract Period: October 1, 2024 – September 30, 2025 Award Amount: \$75,000	Add to FFY 2026 Will need to check in with contractor by January 31, 2025 Set up Mtg: Staff with UA
PMs SC 1.3.2 =1 SC 1.5 =1	Output statements: One grant will be approved by the Council to address the recommendations from Dr. Tomasa's report, Sexual Violence Told Through Lived Experiences of Survivors, Families, and Professionals: The Impact of Sexual Violence on People with I/DD.	Evaluation Type:	Outcome Statements: Adults and children with I/DD, family members/caregivers, service providers and other stakeholders will be more knowledgeable and better able to effectively respond to the signs of abuse and neglect that affect the I/DD community.	
3	Ensure DDD members are informed of the resources that are available to them when they feel a threat to their safety. • Newsletter, social media info.	No Funding (Staff led)	Staff Lead: Jon	Add to FFY 2026 Information was sent to DDD on Dr. Tomas's first mtg. on their contract. Staff will keep DDD updated on needed information.
PMs SC 1.5=1	Output statements: Information on personal safety will be shared with DDD members and other persons with I/DD across the state.	Evaluation Type:	Outcome statements: Adults and children with I/DD, family members/caregivers, service providers and other stakeholders will be more knowledgeable and better able to effectively respond to the signs of abuse and neglect that affect the I/DD community.	

4	Identify and support at least one policy change to promote safety of people with I/DD.	No Funding (Staff led)	Staff Lead: Jon	Add to FFY 2026 Legislation being drafted to create voluntary self-identification component for state issued IDs & vehicle registrations to notify law enforcement that the person has a disability. DRAZ and ADDPC group home monitoring legislation/policy improvements for residents with complex needs.
PMs SC 1.1 =1 SC 1.5 =1	Output statements: The Council will advocate for at least policy improvement benefiting persons with I/DD.	Evaluation Type:	Outcome statements: Adults and children with I/DD, family members/caregivers, service providers and other stakeholders will be more knowledgeable and better able to effectively respond to the signs of abuse and neglect that affect the I/DD community.	residente war eemplex neede.
5	As part of the Grand Canyon Collaborative (DRAZ, The Arc of AZ, ACESDV and other partners), the group will raise awareness of all types of abuse/neglect, risk factors, prevention of abuse/neglect, and effective response methods. • Meetings are held every two months.	No Funding (Staff led)	Staff Lead: Jason	Lost funding and looking for a grant to continue the project. Alternative funding is not available. The group is no longer meeting (may update activity language for FFY 2026).
PMs SC 1.3.2 =1 SC 1.5=1	Output statements: Through partnerships with multiple organizations, awareness about prevention and response to abuse and neglect will be increased.	Evaluation Type:	Outcome statements: Adults and children with I/DD, family members/caregivers, service providers and other stakeholders will be more knowledgeable and better able to effectively respond to the signs of abuse and neglect that affect the I/DD community.	

6	Promote a consistent statewide system for identifying individuals with I/DD held in jails and detention centers so they can receive necessary services and accommodations. • FFY 2025: The Council will promote the recommendations for policy improvement to shape the equitable treatment of people with I/DD who are in jails or detention centers across AZ.	No Funding (Staff led)	Staff Lead: Sarah, Jason	Criminal Justice Roundtable on November 13, 2024. Presented to Terros IDD team in December. Staff met with Flagstaff Commission on Inclusion and Adaptive Living (in December). Meeting with new Flagstaff police chief on Thursday, February 6. (Sarah, Jason) Add to FFY 2026 and redo Activity, etc.
PMs SC 1.5 =1	Output statement: Policy brief and related recommendations regarding detention of individuals with I/DD in county jails and detention centers will be disseminated to key stakeholders statewide.	Evaluation Type: Meeting notes	Outcome statements: Arizona jails and other detention facilities will adopt improved systems for identifying and protecting incarcerated individuals with I/DD.	Trying to set up a presentation in Pinal County, in partnership with the Pinal County Public Defender's office.
	Tracker Notes:			

Objective 2: By FFY 2026, in collaboration with key behavioral health stakeholders, the Council will champion and support at least one initiative that strengthens trauma informed approaches or improves behavioral health access and delivery to individuals with I/DD.

Priority	Work Plan Activity	Budgeted	Staff or Grant / Other Notes	Update on Progress:
				Provide a summary of the
PMs	Output statements	Evaluation type		project activity and next steps.

1	Collaborate with stakeholders statewide to improve the crisis response for individuals with I/DD. • Funded project will focus on training that support education programs for professionals in healthcare, behavioral health, and service provider systems. • Key focus will be education curriculum development and training on trauma informed training and crisis and behavioral health training.	\$100,000	New Contract: - ISA Contract with Sonoran Center Contract Period: October 1, 2024 – September 30, 2025 Award Amount: \$100,000	Add to FFY 2026 Will need to check in with contractor by January 31, 2025 Advocating for follow-up on the DRAZ annual report.
PMs: SC 1.4 =50 SC 1.5 =1	Output statements: The Council will support one agency to develop and educational curriculum on trauma informed care and crisis and behavioral health training.	Evaluation Type:	Outcome statements: A greater number of professionals will be equipped with appropriate knowledge and expertise of trauma- informed care to support persons with I/DD.	
2	NEW ACTIVITY: The Council will propose two policy improvements that will address the shortcomings in behavioral health and crisis response for individuals with I/DD.	No funding (Staff led)	Staff Lead: Jon	1) Response to DRAZ group home monitoring report demanding system improvements, including reducing law enforcement response and increasing trained BH/crisis response. Need to discuss ways to build relationships with crisis response, law enforcement and first responders. 2) TBD
PMs SC 1.5 =1	Output statement: The Council will develop and distribute policy recommendations focused on first responder training and behavioral health services for dual-diagnosed individuals with I/DD.	Evaluation Type: Meeting minutes/notes	Outcome statement: Law enforcement and first responder agencies will improve their ability to respond appropriately to the needs of dual-diagnosed Arizonans experiencing crisis.	
	Tracker Notes:			

Performance Measures listed in Verity, by Objective:

Objective 1: IFA 1.1 = 50; SC 1.4 = 10; SC 1.1 = 1; SC 1.3.2 = 3; SC 1.5 = 6

Objective 2: SC 1.4 =50; SC 1.5 =2

Per Goal:

Area of Emphasis: Quality Assurance, Health, Community Supports

Activity Type: Outreach, Training, TA, Supporting & Educating Communities, Interagency Collaboration, Coordination, Barrier Elimination, System Design, Coalition Development, Informing Policymakers

Goal Type: Advocacy, System Change, Collaboration, Rights, Capacity Building

Collaborators: P/A, UCEDDS, State DD Agency

Other Collaborators: The Arc of the U.S., The Arc of AZ, ACESDV, County Jails/Detention Centers, Behavioral Health Agencies

(PMs; Output and Outcome statements –Finalized)

Final/Approved by ACL

Note 1: Update by staff; for review – January 6, 2025

Goal #5 SYSTEM ACCESS & NAVIGATION: By FFY 2026, the ADDPC will enhance, strengthen, and increase access to accurate and user-friendly information and the services needed for people with intellectual and developmental disabilities (I/DD) to lead more self-determined lives.

Objective 1: Annually, the Council will champion and support at least one initiative to ensure individuals with I/DD and their families have access to pertinent information that assists them in navigating transition points (including ages 18 - 22, and 50 through end of life).

Number	Work Plan Activity	Budgeted	Staff or Grant / Other Notes	Update on Progress:
PMs	Output statements	Evaluation type	Outcome statements	Provide a summary of the project activity and next steps.
1	Develop and expand access to timely information on navigating and utilizing the DD service system through conferences, webinars, town halls, and/or partnerships at least four times per year.	No Funding (Staff led)	Staff lead: Jon, Sarah, Jason- Website & Socials	Add to FFY 2026 Ongoing; African Am Conf. on Disabilities; American Indian Disability Summit; SMILE in Yuma – general session to be determined; Mohave County invite – details to be finalized.
PMs: SC 1.5=1	Output Statement: The Council will participate in 4 community events focused on un/underserved communities.	Evaluation: Tracking sheet for # of attendees; signup sheets) Satisfaction survey	Outcome Statement: Persons with I/DD from un/underserved communities will have increased access to timely information.	
2	Develop a Communication Plan to promote and share the "How-To Guide", a resource for navigating Arizona's service system for families and persons with I/DD moving to AZ from out of state. • Evaluate the "How-To-Guide" and analyze the feedback from users to make improvements.	No Funding (Staff led)	Staff Lead: Sarah, Jon	Add/Update for FFY 2026 Now live on the resource page of the ADDPC website, under Moving to AZ Very few users as of now; Sarah is broadcasting this out.
PMs:	Output Statement:	Evaluation:	Outcome Statement:	

SC 1.5=1 SC 1.3.1 =1 SC 2.2 =1 SC 2.1.4 =1	The Council will develop a communication/marketing plan to promote the How-To-Guide for families.	Tracking website usage; surveys	Persons with I/DD, families/caregivers and professionals will have greater access to information related to services and supports based on different transition stages.	
3	The Council will utilize research findings from the public health workforce development grant to support the Bridging Disability and Aging Community of Practice, focused on improving services and support for the 50 plus and elder populations with I/DD.	In house	Staff Lead: Jon	New Activity, combining previous #3, #4 from FFY 2024. Project is ongoing: Four workgroups are established; each held initial mtg.; State Team meets every other month; and the national COP meets quarterly and cross sharing of info. occurs.
PMs SC 1.5 =1 SC 1.1 =2	Output Statement: The Council will develop at least two policy recommendations to increase availability of appropriate home and community-based services for elderly individuals with I/DD.	Meeting Notes	Outcome Statement: Services supporting 50 plus and elder populations with I/DD and their support teams will be improved.	
	Verity Tracker Notes:			

Objective 2: Annually, the Council will champion and support at least one initiative, policy, or practice that improves access to needed services and information for people with I/DD, their families, and their support systems within underrepresented communities (e.g., Spanish speaking, Native American, refugee, rural).

Priority	Work Plan Activity	Budgeted	Staff or Grant / Other Notes	Update on Progress:
				Provide a summary of the
PMs	Output statements	Evaluation type	Outcome statements	project activity and next
				steps.

1	 Develop program or policy recommendations from the research report on Refugees with Disabilities. Refugee research report will be disseminated to the Council for review and recommendations on activities the Council can undertake. The Council will collaborate with DES to support a minimum of two program or policy changes that will enhance services and supports for refugees with disabilities. 	No Funding	Staff Lead: Michael, Jon	Add to FFY 2026 Report has been disseminated. One resource/informational report has been created and shared with the Refugee Roundtable. Policy changes: No work to date. The Refugee Roundtable meets quarterly and is coordinated by the Sonoran Center.
PMs: SC 1.5=1	Output Statement: One report will be shared with the Council to determine policy recommendations.	Evaluation: Report Tracking policy changes; meeting minutes or notes	Outcome Statement: Services supporting refugees with disabilities and their caregivers will be improved.	
2	Continue to collaborate with key partners to expand health access and health equity for the I/DD community, especially in un/underserved areas.	No funding	Staff Lead: Jon	Add to FFY 2026 Ongoing work – Jon works with the Southwest Health Equity Research Collaborative (NAU); Southwest Center on Resilience and Climate Health (UA); and Health Equity Partnership of AZ (UA/NAU/Mayo Clinic/ASU) Working with ADHS on accessibility and equity committees.

				Working with NAU/IHD on Native American Cancer Prevention project.
PMs: SC 1.5=1	Output Statement: The Council will provide expertise to multiple partners focusing on health equity for people with I/DD	Evaluation: Meeting minutes or notes	Outcome Statement: Persons with I/DD will have access to better and more accessible healthcare statewide.	
	Tracker Notes:			

Objective 3 Targeted Disparity: By 2026, the Council will strengthen a program that increases meaningful employment opportunities for transition age youth with I/DD (ages 14-22) from the Navajo Nation by supporting a focus on training, technical assistance, direct services, and family resources.

Additional Note: This statement has been approved by ACL, September 2022.

Targeted disparity: A sub-population of people who are vulnerable to unequal treatment in housing, health, education, employment, etc. By request from the Administration for Community Living that we identify a targeted disparity, the Council has identified tribal communities with disabilities as our targeted disparity. By doing so, we leverage strategies to overcome some of these disparities. The identification of tribal communities is based on data, public input, and persistent gaps in opportunity facing this population that the Council has encountered over the years.

Priority PMs	Work Plan Activity Output statements	Budgeted Evaluation type	Staff or Grant / Other Notes Outcome statements	Update on Progress: Provide a summary of the project activity and next steps.
1	The Council will support the UA's Sonoran UCEDD's Native Disability Center, through 2026, to address the gaps in resources, services and supports within Arizona's 22 Tribal Nations, with an emphasis on increasing meaningful employment opportunities for transition age youth with I/DD from the Navajo Nation.	\$120,000	Contract Notes: Year 4 ISA with Sonoran Center to be finalized. Contract Period: Oct. 1, 2024 – Sept. 30, 2025	Will add to FFY 2026 for Year 5 funding (final) Will need to check in with contractor by January 31, 2025
PMs: IFA 1.1=25 IFA 1.2=50	Output Statement:	Evaluation: Grantee report	Outcome Statement: Arizona's 22 Tribal Nations are partners with the Sonoran	

SC 1.3.2=1 SC 1.4=150 SC 1.5=1 SC 2.2=1 SC 2.1.4=1	One tribal initiative that respects the relevant history, language, and culture will be supported, focusing on the targeted disparity population.	UCEDD to receive culturally relevant information, for their individual communities, that address their needs. Navajo youth that have a transition plan are guided with supports for employment choices.	
	Tracker Notes:		

Performance Measures listed in Verity, per Objective

Objective 1: SC 1.5 =3; SC 1.3.1 =1; SC 2.2 =1; SC 2.1.4 =1; SC 1.1 =2

Objective 2: SC 1.5 =2

Objective 3: IFA 1.1 =25; IFA 1.2 =50; SC 1.3.2 =1; SC 1.4 =150; SC 1.5 =1; SC 2.2 =1; SC 2.1.4 =1

Per Goal:

Area of Emphasis: Health, Employment, Community Supports

Activity Type: Outreach, Training, TA, Supporting & Educating Communities, Interagency Collaboration, Coordination, Barrier Elimination, System Design, Coalition Development, Informing Policymakers

Goal Type: Advocacy, Systems Change, Targeted Disparity, Collaboration, Rights, Capacity Building

Collaborators: P/A, UCEDD, State DD Agency

Other Collaborators: Embracing Families, Ability 360, Tribal Communities, other I/DD organizations, DES Refugee Resettlement Agency, Community health organizations.

AWP 2026 Notes:

Objective 1; Activity 3: add SC 2.1.1 =2

Objective 2; Activity 1: talk to Jon, adjust PMs