



**SELF-ADVOCACY STANDING COMMITTEE
DRAFT MINUTES**

July 10, 2012

1:00 p.m. -2:15 p.m.

Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 410
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on July 10, 2012 at the ADDPC, 1740 West Adams, Suite 410, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present	
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Tom Uno, Chair, Teleconference	Madeline Corzine
Monica Cooper, Teleconference	William Kirwan, Teleconference
Susie Cannata, Teleconference	

Staff/Guests Present	Members Absent
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Larry Clausen, Executive Director	David Copins
Marcella Crane, Contracts Manager	Elmer Saufkie
Lani St. Cyr, Fiscal Manager	
Michael Leyva, Grants Coordinator	

Public Members:

George Garcia, SWI
Marta Garcia, Parent
Julianna Huerena, SWI

A. Call to Order:

Tom Uno welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC) Self-Advocacy standing committee meeting. Meeting was called to order at 1:05 p.m. and introductions were made.

B. Minutes Approval

The Minutes from the May 24, 2012 committee meeting were reviewed with no changes.

- Motion by Susie Cannata to accept the Minutes.
- Motion was seconded by William Kirwan.
- Motion carried.

C. Partners in Policymaking Year 3 Renewal Contract

Marcella Crane, Contracts Manager, presented to the committee an update of the renewal application and clarification received from Pilot Parents of Southern Arizona for their Partners in Policy Making program. PPSA is applying for a third year extension, requesting funds in the amount \$45,000 for the program. At the previous committee meeting, several questions were presented for the applicant to further address. The clarification response provided by PPSA addressed how additional follow up and outcome measurements have been addressed and what will be offered in the third year of the grant, if renewed. PPSA also provided the evaluation tools that are used to capture how the information will be utilized and if the participant showed an increase in knowledge/skills from each of the sessions offered.

Several committee members asked questions on their capacity to conduct evaluation and follow up with previous participants. A comment was also made regarding the amount of time that speakers had to address participants concerns. A recommendation was made to ADDPC staff, that as a condition of their contract, PPSA shall provide a method for alerting previous graduates of vacancies on board/commissions (various levels). With no further discussion, the committee proceeded with a motion to recommend for approval the Partners in Policymaking proposal for third year funding.

- Motion by Susie Cannata to recommend for approval PPSA Partners in Policymaking proposal, at \$45,000 for a third year contract.
- Motion was seconded by Monica Cooper.
- Motion carried.

D. Self-Advocacy Draft Scope of Work

Marcella Crane, Contracts Manager, presented a re-draft of the scope of work for Self-Advocacy. The budget to competitively award contracts is \$300,000 for per year with with the possibility to renew contracts for an additional one year (up to a total of three years funding) based on the performance outcomes.

The draft scope of work will be based on the Goal and Objectives in the State Plan. Larry Clausen stated that the focus of this solicitation is to identify an organization that can work with multiple self-advocacy organizations to create an "Alliance" that can strengthen and promote self-advocates, identify their needs and gaps for support, and create a strategy on

how to grow the Alliance. Applicants may choose to focus their project in one rural county of the state **or** to choose either Maricopa or Pima County as a urban focus. The various tasks were broken out to meet both objectives of the Self-Advocacy Goal. This will be a competitive Request for Grant Application that will be made available by the end of the month with award to be made in the early fall.

Committee members asked what the grant process entails and if the committee will be reviewing the applications. The Contracts Manager clarified the RFGA and evaluation process, encouraging any committee member to volunteer for the outside evaluation committee that will recommend for funding acceptable proposals. Both Madeline Corzine and Monica Cooper expressed an interest in being evaluators. With no further discussion, the committee proceeded with a motion to recommend for approval the draft Scope of Work for Self-Advocacy.

- Motion by William Kirwan to accept the Self-Advocacy Scope of Work.
- Motion was seconded by Monica Cooper.
- Motion carried.

E. Call to the Public

Three public members were in attendance, but no comments were made.

F. Adjourn

The meeting was adjourned at 1:30 pm

- Motion by William Kirwan to adjourn.
- Motion was seconded by Monica Cooper.
- Motion carried.