



**EXECUTIVE COMMITTEE  
DRAFT MINUTES**

July 13, 2012

9:30 A.M. – 11:00 A.M.

Arizona Developmental Disabilities Planning Council  
1740 West Adams, Suite 410  
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on Friday, July 13, 2012, at the ADDPC office, 1740 West Adams, Suite 410, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

<b>Members Present</b>	
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Will Humble, Chairperson Ed Myers, Teleconference	Tom Uno, Teleconference John Black
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<b>Staff/Guests Present</b>	<b>Members Absent</b>
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Larry Clausen, ADDPC Marcella Crane, ADDPC Lani St. Cyr, ADDPC Michael Leyva, ADDPC Leslie Cohen, Sonoran UCEDD - Teleconference Kim Simmons, DES – DDD - Teleconference Therese Yanan, NADLC - Teleconference	Karla Phillips
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**A. Call to Order**

Chairman Will Humble welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Standing Committee meeting. The meeting was called to order at 9:33 A.M.

**B. Approval of Meeting Minutes**

The minutes from the May 3, 2012 Executive Committee meeting were reviewed.

- A Motion was made to approve the minutes as written was made by Ed Myers.
- The Motion was seconded by John Black.
- The Motion carried.

**C. “Picture of Life” Foster-Care Transition Project**

The proposal was introduced by Ed Myers with supportive information provided by Lani St. Cyr, Leslie Cohen and Kim Simmons. The project will be a collaborative effort between the Sonoran University Center for Excellence in Disabilities and the Department of Economic Security, Developmental Disabilities Division. It will focus on 20 youth with developmental disabilities currently in foster care who will be transitioning out of care at age 18. Emphasis will be given to youth not eligible for ALTCS, who will have minimal supports when they become adults. Person Centered Planning will be a primary methodology in the project with training provided to volunteer facilitators in the specific tools used to implement the project. Of the youth involved, three specific outcomes will be measured, including 30% of participants taking concrete steps in obtaining permanent living arrangements; 50% of participants developing plans for future employment, incorporating job exploration and post-secondary education opportunities; and 75% of participants displaying indicators that they are better prepared for life after high school.

- A Motion was made by John Black to approve funding Picture of Life Project in the amount of \$40,828.
- Ed Myers seconded the Motion.
- The Motion carried.

**D. Native American Disability Law Center – Contract Renewal, Year 3**

Therese Yanan, Executive Director of the Native American Disability Law Center, made a brief presentation on how 3<sup>rd</sup> and final year funding for her work with the Navajo and Hopi Tribes will be implemented. Activities will continue with the Navajo Nation in developing improved access to services, including public housing. The project will work on expanding the dissemination of information to tribal members as new advancements are made. The project will also work with the Hopi Tribe in evaluation of public housing needs and developing potential solutions to achieve greater access for persons with developmental disabilities in housing and other services.

- A Motion was made by Tom Uno to approve Year 3 funding to the Native American Disability Law Center in the amount of \$43,377.
- The Motion was seconded by Ed Myers.
- The Motion carried.

**E. Pilot Parents of Arizona – Contract Renewal, Year 3**

Tom Uno presented information on the 3<sup>rd</sup> and final year of funding for Partners in Policymaking, a project administered by Pilot Parents. The project will continue its expansion to recruiting participants from outside of Pima County to be involved in the free program. Partners in Policy Making training will center on preparing parents on how to access services and systems while increasing skill levels in successfully negotiating with and influencing policy makers. As an additional requirement, Pilot Parents will begin listing openings on boards & commissions on their website and/or other formats so that Partners in Policymaking graduates wishing to use skills developed in the program may apply for membership.

- A Motion was made by Ed Myers to approve Year 3 funding to Pilot Parents for the Partners in Policy Making project in the amount of \$45,000.
- The Motion was seconded by Will Humble.
- The Motion carried.

**F. Self-Advocacy Project**

Tom Uno along with Council staff presented the details of this new proposal which undertakes activities required by Goal 1, Objectives 1 & 2 of the State Plan. The project will seek to fund multiple contractors who will (1) identify and strengthen/support existing, free standing or imbedded (in other organizations) self-advocacy groups addressing issues directly related to persons with developmental disabilities; and, (2) using self-advocacy groups strengthened/supported, to begin developing a statewide alliance. The purpose of the project is to enable self-advocacy organizations, led by persons with developmental disabilities, to become more effective in representing the interests of their specific constituents while unifying multiple self-advocacy groups into a structured and organized alliance that can speak with one voice on issues germane to all self-advocates (access to health/dental care, transportation, employment, housing, etc.). The unification of self-advocacy organizations through a statewide alliance will increase the impact on public policy and other decision makers.

- A Motion was made by Will Humble to fund the Self-Advocacy Project in the amount of \$300,000.
- The Motion was seconded by Ed Myers.
- The Motion carried.

**G. Self-Employment Leads to Freedom (SELF) Project**

John Black with the assistance of Will Humble, reviewed the major components of this grant proposal. Based upon the Home Baked and Confectionary Goods Program (HB2103), this project seeks to assist persons with developmental disabilities living at home with parents, family members or others, in developing a small business operation. In creating baked products for sale, participants will utilize family supports along with resources offered by project contractors to learn how to make baked products, distribute them and earn income. Multiple contracts may be awarded under this grant which will be funded for a maximum of three years. The first year will be dedicated to identifying and working with developmentally disabled consumers and their supports to bake and distribute product, with second and third year activities focused on business development and expansion. The project will work with multiple partners, including the Rehabilitation Services Agency and the Division of Developmental Disabilities.

- A Motion was made by Ed Myers to fund the Self-Employment Leads to Freedom (SELF) Project in the amount of \$300,000.
- The Motion was seconded by Tom Uno.
- The Motion carried.

**H. State Employment Leadership Network (SELN) Membership Dues**

John Black presented information on requested funding for Year 2 of membership for the Division of Developmental Disabilities (DDD) in the State Employment Leadership Network (SELN). SELN is an organization comprised of multiple state agencies serving persons with developmental disabilities which functions to improve individual state performance in making competitive & integrated employment available to persons with developmental disabilities. Combining best practices and innovative thinking, SELN supports members by assisting them in assessing need in their states while creating customized strategic plans with measurable goals and outcomes. In Year One of funding, DDD completed the State Strategic Employment Assessment and also distributed the Strategic Employment Assessment Supplement Survey to a wide range of Division staff, consumers, family members, advocates, other state agency representatives and stakeholders. Results are being analyzed to move forward strategic planning in Year 2. DDD's involvement with SELN meshes favorably with other activities being undertaken by the Council in promoting increased employment activities, such as Project SELF, the WIIN Program, Project SEARCH and Untapped Arizona.

- A Motion was made by Tom Uno to fund second year membership of the Division on Developmental Disabilities in the State Employment Leadership Network in the amount of \$17,500.
- The Motion was seconded by John Black.
- The Motion carried.

**I. ISA Renewal – Arizona Attorney General – Legal Services**

Larry Clausen discussed the renewal of the existing Interagency Service Agreement with the Arizona Attorney General Office. The Council pays for representation through a different division of the Attorney General Office, than serves the Department of Economic Security (conflict of interest issues). The amount requested is based on the level of services provided to the Council in 2012.

- A Motion was made by John Black to approve funding for legal services provided to the Council by the Arizona Attorney General in the amount of \$8,000.
- The Motion was seconded by Will Humble.
- The Motion carried.

**J. Call to the Public** - no members of the public were present.

**K. Adjourn**

- A Motion to adjourn was made by John Black
- The Motion was seconded by Will Humble.
- The Executive Committee meeting adjourned at 10:30 A.M.