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**EMPOWERMENT THROUGH INFORMATION COMMITTEE
DRAFT MINUTES**

April 11, 2012

8:00 a.m. - 9:00 a.m.

Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 201
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on April 11, 2012 at the ADDPC, 1740 West Adams, Suite 201, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present	
Ed Myers, Chair	Joyce Millard Hoie, Teleconference
John Eckhardt, Teleconference	Rosemarie Strout, Teleconference

Staff/Guests Present	Members Absent
Larry Clausen, Executive Director	Marv Lamer
Marcella Crane, Contracts Manager	
Lani St. Cyr, Fiscal Manager	
Michael Leyva, Contracts/Grants Coordinator	

A. Call to Order:

Ed Myers welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC) Empowerment through Information standing committee meeting. Meeting was called to order at 8:00 a.m.

B. Review of State Plan Goal/Objectives for Empowerment through Information

Ed Myers asked if there were any questions about the goal and objectives for Empowerment through Information and reviewed each objective individually. Joyce Millard Hoie questioned who would be responsible for the implementation activities linked to the objective to enhance the interactivity of the Council's website, and Larry Clausen clarified it would be an ADDPC staff function to maintain the website content.

C. Grants Committee Project Approvals

Grant Writing Workshops

Marcella Crane discussed the grant writing workshop proposal submitted by the Pima Prevention Partnership (PPP). This proposal was approved by the Grants/Budget Standing Committee on March 8, 2012. The proposal is for three 13-hour workshops to be conducted over a two day period. The workshops will be held in computer labs which will allow for a more practical application of the skills taught. PPP estimates that 10-15

participants will attend each training workshop. A tentative schedule for the workshops was discussed as follows:

- Monday/Tuesday, May 14th and 15th: Flagstaff
- Thursday/Friday, May 17th and 18th: Tucson
- Monday/Tuesday, May 21st and 22nd: Phoenix

The budget for this project is \$27,799 and has been approved by the Grants/Budget Standing Committee for up to \$40,000 to accommodate travel for individuals that may live in outlying areas. The proposal will be forwarded to the Executive Committee for final approval.

Conference Sponsorship RFGA

Marcella Crane discussed the Conference Sponsorship RFGA which was approved by the Grants/Budget Standing Committee on March 8, 2012 and will be forwarded to the Executive Committee for final approval. This solicitation is for various organizations that are seeking financial support from the Council. Applicants can request a maximum of \$10,000 to support their conference expenses, including costs for speakers' fees, conference site, printed materials, and transportation costs. Unallowable costs include lobbying, fund raising, entertainment costs, and advertising and public relation costs. The entire amount available to award is \$100,000.

The ADDPC is making this solicitation available to support such conferences, workshops or symposiums which the primary purpose is to support the dissemination of technical information to individual persons with developmental disabilities, their families, caregivers, stakeholders and other professionals. Larry Clausen also mentioned that these sponsorships will incorporate the Council's brand and its association with the organization receiving the funding.

D. Emergency Preparedness Proposal

Ed Myers discussed the draft proposal for Emergency Preparedness. The idea for this project came from a FEMA conference that highlighted a program being practiced in Hawaii. The purpose of the project is to introduce and provide emergency preparedness planning at the local level, particularly in the home setting, for the developmentally disabled community throughout Arizona.

The project is to include curriculum development in the creation of a manual and reliable resource list, the compilation of a 72-hour safety kit model to present during training sessions of self-advocates for a train the trainer model, individual training of the developmentally disabled in group homes, private residences and other locales. The focus location for the first year of the project will be northern Arizona.

The Arizona Center for Disability Law proposes to partner with several organizations that provide support and services to persons with developmental disabilities including: the ADDPC, the Arizona Department of Health Services (ADHS), and the State Independent Living Council (SILC), among others for this project.

As a result of the training project, individuals with developmental disabilities will be more informed about how to care for themselves within their own homes and residential settings and be more prepared for an emergency situation. Improved practices in emergency planning will save lives, decrease injuries, as well as reduce fear in times of crisis.

This proposal is still in the development stages and will be reviewed by the committee again prior to moving forward to the full council.

E. ADDPC Website Update

Larry Clausen discussed the status of the new website and the fact that the project was split into different phases. The intent of the new design is to make the website more interactive and user friendly than the current website that only allows for uploaded PDF files. The website should be ready to go live by the end of May 2012 and we will be able to retain the az.gov domain name. The website will also be ADA compliant.

F. Parameters and Concepts

Lani St. Cyr discussed the need for the committee members to brainstorm ideas and projects that fit within the empowerment through information goal and Joyce Millard Hoie mentioned that she has been hearing about housing initiatives especially within the autism spectrum community, specifically for individuals with autism. Parents are saying they do not want DD group home settings for their children/adults, and are requesting that they get specialized services/programs for those that are autistic. Joyce feels that without a bold initiative from the DD community that models good practice the DD community may be at risk of quasi-institutional settings again. She mentioned creating a RFP for a demonstration project around transitional housing options that meet specified parameters.

Larry Clausen mentioned that he had heard similar requests within the deaf and hard of hearing community. He mentioned that Person Centered Planning (PCP) doesn't accommodate that kind of thinking because individual needs are different. Joyce mentioned that this could be a public initiative that the Council could get behind in raising awareness and developing a model practice for transitional housing options. Larry mentioned possibly partnering with the Morrison Institute for researching this issue. Joyce mentioned that there are links to information and best practices in other states that could be a starting point and could be posted on our website.

G. Meeting Schedule

Ed Myers and Committee members agreed to set up quarterly meetings for the committee to meet. Additional meetings can be added if necessary. The tentative schedule is as follows, with all meetings the third Wednesday every third month beginning at 8:00 AM:

- July 18, 2012
- October 17, 2012
- January 16, 2013

H. Call to the Public

No public members were in attendance.

I. Adjourn

The meeting was adjourned at 8:45 am

- Motion by Ed Myers to adjourn.
- Motion was seconded by John Eckhardt.
- Motion carried.