



**EMPOWERMENT THROUGH INFORMATION COMMITTEE**  
**DRAFT MINUTES**

June 19, 2013

12:00 p.m. - 1:30 p.m.

Arizona Developmental Disabilities Planning Council  
1740 West Adams Street, Suite 410  
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on June 19, 2013 at the ADDPC, 1740 West Adams Suite 410 Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

<b>Members Present</b>	
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Ed Myers, Chair, Teleconference John Eckhardt, Teleconference Larry Latham
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Rosemarie Strout, Teleconference Joyce Millard Hoie
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<b>Staff Present</b>	<b>Members Absent</b>
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Larry Clausen, Executive Director Marcella Crane, Contracts Manager Lani St. Cyr, Fiscal Manager
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**A. Call to Order:**

Ed Myers welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC) Empowerment through Information standing committee meeting and introductions were made. Meeting was called to order at 12:00 p.m.

**B. Minutes Approval**

The Minutes from the February 21, 2013 committee meeting were reviewed with no changes.

- Motion to accept the minutes made by Larry Latham.
- Motion seconded by John Eckhardt.
- Motion carried.

**C. Conference Sponsorship RFGAs - \$52,295**

Marcella Crane provided an overview of the outside evaluation process that was used to determine the applications recommended for conference sponsorship awards. Six of the fourteen applications submitted were recommended for funding by the outside Evaluation Committee. The six recommended grantees are as follows:

- **Alzheimer's Association Desert Southwest Chapter - \$10,000**  
They will conduct a series of eight half-day workshops that will be held in Phoenix, Tucson and Prescott and are designed to help participants learn about aging issues for persons with developmental disabilities and Alzheimer's disease/dementia. The workshops will help individuals understand the stages of Alzheimer's and how to make adjustments to accommodate the changes. In total the workshops are anticipating 200 participants.
- **Southwest Institute for Families - \$10,000**  
They will hold a one day event to provide interactive education and training to persons with intellectual/developmental disabilities by engaging them in the arts. They will be partnering with ABIL and Improbable Theater Company and anticipate having 50 participants involved in everything from music, painting and photography to performance art and interpretive dance. The goal is to improve communication and self-expression through the arts.
- **AZ Foundation for Blind Children - \$3,375**  
They are seeking funding to help support the Family Support Saturday Conference geared for blind or visually impaired persons and their families. They anticipate having 100 participants and providing information regarding: community resources, eye conditions, feeding issues, disability law and advocacy, support group sessions, and the special education processes in Arizona.
- **Spina Bifida Association of AZ - \$10,000**  
They will conduct a one-day conference focused on four topics, 1) compromised self-care; 2) inadequate transportation knowledge; 3) diminished confidence and goals; 4) lack of awareness of opportunity and vision for impact. They are anticipating 70 participants.
- **Autism Society of Greater Tucson - \$10,000**  
They will hold a one day conference in Tucson for parents, mental health providers, educators, social service providers, advocates and attorneys of children with disabilities. They anticipate having 400 participants and address topics including: IEP's, tactics and strategies for effective advocacy with schools, special education law and children rights. Peter Wright will be the keynote speaker at the event
- **Arizona Hands & Voices, Inc. - \$9,131**  
They will be hosting the 2014 Arizona Hands & Voices Expo, a one day conference to showcase best practices in deaf education, inform parents about improving their child's literacy, special education, describe techniques in advocacy, and demonstrating innovating technology. The expected number of participants is 200.

- A Motion was made by Joyce Millard Hoie to approve funding of the conference proposals recommended by the Evaluation Committee.
- The Motion was seconded by Larry Latham.
- The Motion carried.

**D. BJ Tatro Consulting - \$50,000/year for 3 years**

Lani St. Cyr gave an explanation for the need to enter into a direct contract with BJ Tatro due to changes in the statewide contract that the Council had previously used her services under. The direct contract has been approved by DES procurement and a question regarding the amount and time for the contract was addressed by clarifying that it was a condition of the direct contract and that there is little likelihood that the full amount will be spent and the contract can be evaluated annually for continued renewal. The request was to continue using BJ's services in strategic planning, facilitation and the various other consulting services that she has provided the Council since it has been re-established.

- A Motion was made by Larry Latham to approve funding for a direct contract with BJ Consulting for \$50,000/year for 3 years.
- The Motion was seconded by Joyce Millard Hoie.
- The Motion carried.

**E. Picture of a Life, Year 2 Renewal - \$47,045**

Lani St. Cyr gave an overview of the Picture of a Life project explaining that it is to prepare youth with DD who are about to exit foster care to make knowledgeable decisions on community living, living arrangements, work life, social networks and services. She reviewed the accomplishments made in year one of the project including: the recruitment of twelve facilitators, the training of six facilitators, the enrolment of ten foster care youth, and the completion of eight person centered plans with another two currently being finalized. She then explained that the renewal will continue the work accomplished in year one and will continue train facilitators, recruit youth, and create person centered plans for them. It was mentioned by a committee member that they would like to see an increase in the number of youth reached as more facilitators are trained.

- A Motion was made by Joyce Millard Hoie to approve funding for the Picture of a Life renewal in the amount of \$47,045.
- The Motion was seconded by John Eckhardt.
- The Motion carried.

**F. Native American Disability Law Center, Year 4 Renewal - \$50,813**

Lani St. Cyr explained that with the year 4 renewal, the Law Center plans on: continuing its work to raise awareness of the needs of individuals with developmental disabilities, contact and educate adults with developmental disabilities about their rights and community based services to increase their ability to make informed choices, and work with the Hopi Tribal

Housing Authority to more effectively accommodate the needs of Hopis with developmental disabilities. They would also like to expand the project to work with the Hopi Office of Special Needs and the Hopi Division of Aging and Adult Services to draft an Adult Protection Act that addresses and prevents abuse, neglect and exploitation of Hopis with DD. There was discussion with committee members regarding the need for more measureable outcomes to be included as part of the proposal. Larry Clausen mentioned that this topic had already been discussed with the person leading the project and adjustments for measureable outcomes are being made.

- A Motion was made by Joyce Millard Hoie to approve funding of the year 4 renewal from the Native American Disability Law Center in the amount of \$50,813.
- The Motion was seconded by Larry Latham.
- The Motion carried.

**G. PBIS NAU/IHD Project, Year 2 Renewal - \$167,869**

The agenda item was delayed until Dan Davidson joined the meeting over the phone to be available for any questions about the project. Larry Clausen reviewed the Positive Behavioral Interventions and Support (PBIS) project and how it reflects the desire to expand PBIS implementation in the state using a structured approach. The first year of the project developed an advisory council that designed the training and instruction to be provided in the second year of the project, which includes the: assessment of needs, development of curriculum, completion of an action plan, outreach to specified LEA's, and identifying 4 school districts/charter schools that will participate in training. The outcomes for the project are to establish a sustainable program that will exist after ADDPC funding is completed, while successfully assisting LEA's to adopt PBIS as a recognized school cultural change process to managing student behavior. The final outcome for this project will be the elimination of restraint and seclusion used in LEA's that participate in training while spreading the use of PBIS as an effective approach to all LEA's and charter schools in Arizona. The proposal covered the anticipated work to be completed over the next four years of the project, but approval for funding was only sought for year two of the project

- A Motion was made by Joyce Millard Hoie to approve \$167,869 to fund the Reducing Seclusion and Restraints through PBIS project for year two.
- The Motion was seconded by John Eckhardt.
- Ed Myers recused himself due to a conflict of interest.
- The Motion carried.

**H. Special Olympics Wellness Education & Prevention, Project Year 3 - \$82,142**

- Lani St. Cyr explained that this proposal is to allow for the continued work with the Healthy Athletes and the Health Promotions School programs. The students involved in the program have not only been able to learn what is healthy and unhealthy, but have been able to make choices as to what to eat and there has been a noticeable difference

in them making the healthier choice. By training teachers and nurses who interact with students with intellectual disabilities, they are creating a statewide group of people who are aware of Health Promotion information and helping their students live it. She reviewed some of the accomplishments in year two, including: training 2 nurses and 12 Special Education teachers in 4 rural locations and 9 urban cities; providing 709 screening since the start of the contract in October 2012; administering free sports physicals to 461 athletes; and having 190 students participate in the Health Promotion course.

- A Motion was made by Joyce Millard Hoie to approve \$82,142 to fund year three of the Special Olympics Wellness Education & Prevention Project
- The Motion was seconded by John Eckhardt.
- The Motion carried.

**I. Graphic Design/Printing - \$30,000**

Lani St. Cyr explained that the Council currently has a contract in place with Perfect Media, who has now changed their name to On Advertising, which is set to expire June 30th. This contract was established in February 2012 in the amount of \$36,500 and covered the cost of design and layout work at an hourly rate of \$75/hr. as well as covered printing costs and various other display materials. It was explained that the vendor may be undetermined, but that the staff was seeking the approval of up to \$30,000 to continue the design, layout, and print work that is necessary for the information sharing the Council provides.

- A Motion to adjourn was made by Larry Latham to approve up to \$30,000 to be spent on graphic design and print work.
- The Motion was seconded by Joyce Millard Hoie.
- The Motion carried.

**J. Call to the Public**

No public members were in attendance.

**K. Adjourn**

- A Motion to adjourn was made by Larry Latham.
- The Motion was seconded by Joyce Millard Hoie.
- The Meeting adjourned at 12:55 p.m.