



EMPOWERMENT THROUGH INFORMATION COMMITTEE
DRAFT MINUTES

September 15, 2014

1:00 p.m. – 1:30 p.m.

Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 410
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on September 15, 2014 at the ADDPC, 1740 West Adams Suite 410 Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

| Members Present | |
|------------------------|--|
|------------------------|--|

| | |
|--|--|
| Ray Morris, Chair, In-person Joyce Millard Hoie, Teleconference | Jamie Edgin, Teleconference John Eckhardt, Teleconference |
|--|--|

| Staff/Guest Present | Members Absent/Regrets |
|----------------------------|-------------------------------|
|----------------------------|-------------------------------|

| | |
|--|----------------------------------|
| Larry Clausen, Executive Director Marcella Crane, Contracts Manager Lani St. Cyr, Fiscal Manager Michael Leyva, Contracts Coordinator | Rosemarie Strout Larry Latham |
|--|----------------------------------|

A. Call to Order:

Ray Morris welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC) Empowerment through Information standing committee meeting and introductions were made. Meeting was called to order at 1:02 p.m.

B. Minutes Approval

The minutes from the June 23, 2014 Committee meeting were reviewed with no changes.

- Motion to accept the minutes made by John Eckhardt
- Motion seconded by Joyce Millard Hoie
- Motion carried

C. Government Relations Renewal- Traaen and Associates, LLC- \$50,000

Lani St. Cyr gave a summary of the proposal and the tasks to be completed as part of the year two renewal of government relations services by Traaen and Associates, LLC. This contract is not to exceed \$50,000. The tasks are to include, but are not limited to:

- Outreach to all Senate/House support staff
- Outreach to local community partners and potential employers of the DD community
- Provide input on educational materials used for legislative appointments and distribute information to each elected official throughout the legislative session
- Have face to face meetings with as many of the 90 elected officials in both the House and the Senate
- Provide weekly legislative update reports throughout the 2015 Session- These contain an overview of every bill identified as having impact on individuals with developmental disabilities as well as their families and support systems and are posted on our website
- Attend ongoing legislative hearings, committee meetings, special topic meetings, and task force events as needed.
- Prepare and present legislative update reviews at Council meetings
- Collaborate with council staff with outreach to potential new partners throughout the state whose work impacts the DD community. This will include private sector, public sector and not-for-profit organization as well as K-12 and post-secondary education systems
- Attendance at community events that will provide enhanced information sharing
- Preparation of a year-end legislative report highlighting trends in legislative bills and future efforts and legislation intended to enhance the lives of those with DD as well as their families

There was further discussion regarding the staff's relationship with the vendor during the prior contract period and it was stated that there were no issues or concerns with the vendor and that they brought a lot to the table. There was also some discussion around potential tasks for future contract years and the level of funding for the project.

- A motion to fund the Government Relations Renewal proposed by Traaen and Associates, LLC, in the amount not to exceed \$50,000, was made by John Eckhardt.
- Motion seconded by Joyce Millard Hoie
- Motion carried

D. Conference Sponsorship RFGA Proposals- \$40,000

Lani St. Cyr summarized the Conference Sponsorship RFGA Solicitation process. A separate 3 person evaluation group was established to review the proposals submitted under the \$100,000 solicitation (\$10,000/proposal) amount approved by the committee. Six proposals were received and four were recommended for funding by the evaluation group. The following summaries were presented for the four proposals recommended for funding.

Alzheimer's Association Desert Southwest Chapter-\$10,000

10 -3 hour workshops throughout Arizona targeting individuals who are aging with DD, their family members, and support professionals with a special emphasis on Native Americans. The workshops are to be held in: Phoenix, Prescott, and Tucson. They will be collaborating with DES/DDD and other not-profit organizations and expect to have 130 participants. The workshops will be led by Alzheimer's Association staff experienced in working with individuals with DD and will be designed to help participants better understand aging issues, the effect on persons with DD, warning signs, stages of Alzheimer's disease and related dementia, diagnosis processes and accommodations for the changes the disease brings for individuals with DD. By improving the caregivers understanding of dementia they are hoping it will lead to earlier identification and acquisition of timely supportive services.

S.E.E.K. Arizona- \$10,000

Specializing in the Education of Exceptional Kids has been supporting families with children and adults on the autism spectrum and with other developmental disabilities for over 10 years. They will be offering two 2-day (5hr/day) workshops on Positive Behavior Change. Their goal is to reach 20 families 2 members per family (40 total participants). A Board Certified Behavior Analyst and Bachelor and Master level behavior coaches will be conducting this specialized training directly to the families. The expected outcome is that the families will be empowered and educated with additional information and tools that will effect positive behavior changes for their family member with a disability.

Spina Bifida Association of Arizona- \$10,000

"Do you MIND? Perspectives on Behaviors and Management in the Home"- Will be an all-day conference for parents/caregivers/guardians to help facilitate management of challenging behaviors and encourage independence for individuals with DD. They endeavor to increase the potential for the highest quality of life by facilitating empathy and relationship structure while encouraging the team approach to decision-making and conflict resolution. They will be collaborating with several groups including: Arizona Spinal Cord Injury Association, Hydrocephalus Association, Children's Rehabilitative Services, Arizona Disabled Sports, ABIL, DIRCT, Pilot Parents, and JAWS with the University of Arizona. They are anticipating attendance of 150 between two locations (Phoenix & Tucson).

Arizona Autism United-\$10,000

This conference will be geared towards the underserved Spanish-speaking community and will provide information to parents, caregivers, and educators on evidence-based practices such as Applied Behavior Analysis, which can be used to help support positive behavior for children with autism. Outreach will be made throughout the state, but the Conference will be held in Phoenix. They are seeking to expand their reach and increase participation from 200 to 300 this year. They will be working in collaboration with other non-profit organizations such as: Raising Special Kids, the Southwest Autism Research and Resource Center, and Southwest Human Development. As well as using Spanish media partners such as Univision, Telemundo, and La Voz Newspaper to provide media coverage.

There was a question regarding all of the recommended proposals and the evaluation process that was conducted in reviewing the proposals. Marcella Crane provided additional information about the process and the criteria that each of the proposals was evaluated against to come up with the recommendations for funding.

- A Motion was made by John Eckhardt to fund each of the four recommended proposals at \$10,000 each.
- The Motion was seconded by Jamie Edgin
- The Motion carried.

E. Call to the Public

No public members commented.

F. Adjourn

- A Motion to adjourn was made by John Eckhardt
- The Motion was seconded by Joyce Millard Hoie
- The Meeting adjourned at 1:30 p.m.