



INTEGRATED EMPLOYMENT STANDING COMMITTEE

DRAFT MINUTES

October 30, 2013

10:00 a.m. – 11:00 a.m.

Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 410, Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on October 30, 2013 at the ADDPC, 1740 West Adams, Suite 410, Phoenix, Arizona 85007. Notice having been duly given. Present were the following members of the Integrated Employment Standing Committee.

Members Present

John Black, Chairperson, Present
Leslie Cohen, Phone
Dave Cutty, Phone
Matt McMahon, Phone
Charles Ryan, Phone
Melissa Van Hook, Phone

Guests/Staff Present & Teleconference	
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Dara Johnson, AZ Health Care Cost Containment System, Phone
Karla Phillips, Arizona Department of Education, Phone
Larry Clausen, Executive Director, ADDPC, Present
Marcella Crane, Contracts Manager, ADDPC, Present
Lani St. Cyr, Fiscal Manager, ADDPC, Present
Michael Leyva, Contract/Grants Coordinator, ADDPC, Present

A. Call to Order:

John Black welcomed everyone to the ADDPC Integrated Employment Standing Committee Meeting. Meeting was called to order at 10:04 a.m.

B. Review of Integrated Employment Standing Committee Meeting Minutes

The Minutes from the July 26, 2013 Committee Meeting were reviewed.

Correction requested: correct spelling of “Cuddy” to “Cutty” on page 5.

- Motion was made by Dave Cutty to approve the July 26, 2013, Integrated Employment Standing Committee Meeting minutes.
- The motion was seconded by Melissa Van Hook.
- The motion carried.

C. Work Incentive Information Network (WIIN) – Request for 18-Month Extension

Staff provided information on the request made by AHCCCS for an 18-month extension for the period 05/01/2014 through 09/30/2015 in the amount of \$163,256. Focus will be on implementing fee-for-service model; expanding outreach and bringing in new program partners; ensuring competency for trainers; and enhancing tools for maintaining and reporting outcomes.

A Council member requested confirmation line 1d in the WIIN Budget Narrative was an in-kind support versus a direct cash contribution. Was confirmed it is an in-kind support.

A Council member expressed support for WIIN especially as it relates to Employment First; data collection, tracking progress and outcomes, and reaching out to families.

- A motion to approve 18-month extension in the amount of \$163,256 was made by Leslie Cohen.
- The motion was seconded by Melissa Van Hook.
- The motion carried.
- Standing Committee will forward recommendation to Executive Committee.

D. Morrison Institute for Public Policy

Staff provided information on Morrison Institute (MI) for Public Policy, Arizona State University Proposal/Scope of Work which will be focused on the Council's efforts to advance Employment First by offering pertinent research and technical assistance in the areas of transition planning and employment. MI's work will be focused at the state-level and include research, development of policies, position papers, and assistance in public policy activities related to the Council and the current Five Year Plan. The proposal is \$142,500 for 12 months. In addition, MI will:

Conduct 18 focus group discussions with youth with intellectual disabilities and their families to chronicle the transition journey;

Organize and host 3 – 3 hour public gatherings of youth with developmental disabilities, parents and stakeholders to present and discuss employment/transition issues;

Survey and assess stakeholder interests, opinions, viewpoints related to transition and employment among persons with developmental disabilities. Conduct assessment of current literature related to employment and transition;

Publicize ADDPC Research Nationally.

Committee members shared comments regarding availability of research conducted by agencies and organizations; not duplicate efforts; identify barriers and focus on personal successful stories and successful transition outcomes.

Committee requested that in planning the public/community forums community providers be invited so that they can participate in the discussion. It was noted that providers will be asked in the future to consider altering their service models to accommodate the changing expectations of their consumers. Committee members requested their ideas to be incorporated in final reporting, and include their concerns, ideas and issues. A Committee member expressed their opinion that work identified in the Proposal was duplicative and other research was available.

- Motion to approve proposal was made by Dave Cutty.
- Motion was seconded by Melissa Van Hook.
- Motion carried.
- Leslie Cohen voted No.
- Standing Committee will forward recommendation to Executive Committee.

E. Association for People Supporting Employment First (ASPE) National Conference

Staff provided information on the 25th Annual ASPE National Conference which will take place in Long Beach, CA July 1 – 3, 2014, and invited Committee members to represent the Council.

A Council member shared information on the 7th *National Organizational Change Forum - A Time for Change: Sheltered Workshop Conversion*, and indicated interest in attending the upcoming National Conference.

F. Call to the Public

John Black requested a Call to the Public.

Karla Phillips expressed her opinion that post-secondary transition was not emphasized sufficiently in the Morrison Institute Proposal.

G. Adjourn

John Black called for a motion to adjourn the Meeting.

- A motion was made by Matt McMahon to adjourn the meeting.
- The motion was seconded by Chuck Ryan.
- The motion carried and the meeting was adjourned at 10:58 a.m.