Year 4 Renewal Application
LEAP Program
Contract Number ADDPC-FFY-10-1112-00
Contract Period July 1, 2014 – June 30, 2015

Submitted by

Lynn Kallis
Pilot Parents of Southern Arizona
2600 N. Wyatt Drive
Tucson, AZ 85712

I. Pilot Parents of Southern Arizona, under the direction of the Arizona Developmental Disabilities Planning Council, created and currently implements a scholarship program to assist individuals with developmental disabilities and their family members to attend valuable learning opportunities that will increase their knowledge of disability issues and increase their skills as advocates. This program is known as Leadership Education Advocacy Partnership (LEAP).

Through the LEAP program individuals apply to receive funding assistance to participate in local, state-wide and national conferences, workshops and training opportunities. Applicants must be citizens of the United States, residents of Arizona and be a family member of/or an individual with a developmental disability. Events must meet the established eligibility guidelines. Eligible event topics include: leadership development; public speaking; organization and coalition building; grant writing; effective adaptive oral and written communication; collaboration; effective use of the political process; or attendance at self-advocacy meetings when substantive information can be obtained and applied to strengthening existing systems in a measureable way. Events that are not eligible for funding include therapy, school/college courses for credit, recreational programs, summer camps, training focused on one family and vocational training.

Once an application has gone through the review process and been approved, the applicant receives an award letter and agreement. The agreement is signed by the individual and returned to Pilot Parents. LEAP is primarily a reimbursement program. In the event that an applicant cannot pay up front for conference/training expenses, Pilot Parents arranges direct payment for the approved expenses. After the event, awardees are directed to complete a post-event survey, reimbursement form and submit legible copies of expense receipts. Once these documents have been received, approved and processed a reimbursement check is sent to the awardee.

As part of the LEAP program, Pilot Parents also maintains an on-line registry of training opportunities taking place locally, state-wide and nationally.

The LEAP program addresses the ADDPC's self-advocacy goal. Participants have the opportunity to attend trainings, conferences and other learning events that increase their knowledge, enhance their current advocacy skills, promote inclusion, self-determination and informed decision making about choices and quality of life. Approved training events educate individuals with developmental disabilities about how to access the information they need and want.

During the first year of the LEAP program Pilot Parents solicited community and Council input to develop the post-event survey used to collect evaluation data. This survey rates the application and award process, provides an area for recommendations on the process, rates the event, rates whether the event increased the attendee's advocacy skills and asks the attendee to list the three most significant things they learned at the event. On the back of this survey is the Consumer Satisfaction Survey provided by the Council for federal reporting purposes. This survey asks the

attendee whether they were treated with respect, have more control, can do more things in the community, program and life satisfaction levels, knowledge of rights, and ability to protect self from harm. There is also an area to note what has been helpful or not helpful about the program.

Based upon current evaluation feedback, the LEAP program is effective and consistently receives very positive survey results. To date each awardee has reported that the educational event they attended increased their advocacy skills. All awardees have rated the LEAP application and award process as *Good* or *Very Good*. Not one awardee listed improvements that could be made to the application and award process. Several awardees noted how easy and smooth the process was and how respectful and helpful program staff were. Data shows that 100% of awardees *Agree* or *Strongly Agree* with the statement "I am satisfied with the LEAP program". To date each awardee has reported that the educational event they attended increased their advocacy skills.

The LEAP program is on time with the implementation timeline presented in the Year 3 renewal application. There has not been a need to implement additional steps to increase program effectiveness. As the program reaches the fourth quarter of the contract year the only barrier encountered is our inability to approve applications requesting funds for events taking place in July. This barrier has been reported in the past and we believe the Council has taken action to limit this barrier by initiating the renewal process earlier.

During year 3 Pilot Parents has received 69 LEAP scholarship applications. From these 69 applications 55 awards were approved. To date thirty-nine individuals have attended a valuable learning opportunity with LEAP support. An additional 7 applications have been received for events taking place in the next program year.

II. See Attachment A & B

III. LEAP program materials have been translated into Spanish to accommodate the large Spanish speaking population within the state of Arizona. We seek to identify underserved ethnic populations and individuals residing in more remote areas of the state to participate in the LEAP program. As the need arises, Pilot Parents staff assists individuals with developmental disabilities in the completion of program forms and in the gathering of supplemental materials.

IV. Pilot Parents will continue to recruit program participants by utilizing mass mail, e-mail, referrals from community organizations, advertisement in community agency newsletters and by participating in outreach events such as conference/fair booths. These methods strategically target entities that provide service and support to individuals with developmental disabilities and their family members. Input from individuals with developmental disabilities and/or their family members/caregivers are used to enhance program implementation. This input is gathered from the post-event surveys that each awardee is required to complete in order to receive reimbursement.

V. See Attachment C

VI. There are no training requirements at this time and Pilot Parents does not anticipate the need for staff training during the contract year.

VII. Karen Kelsch will function in the role as Program Coordinator and Cheryl McKenzie in the role of Administrative Support for the LEAP program.

Program Coordinator Duties:
Responsible for the on-line training registry: technical website maintenance; identifying, posting and updating training opportunities
Determine applicant and event eligibility
Notify applicants of award status and agreement of program terms
Ensure applicant completion of reimbursement and evaluation forms
Recruitment of program participants
Write and submit quarterly narrative reports to the ADDPC
Complete program final evaluation and report to ADDPC
Update forms, policies & procedures, evaluation tools as deemed necessary
Promote the program throughout the state

Administrative Support Duties:
Maintain necessary program accounting records
Issue awardee reimbursement checks
Complete and submit monthly budget reports to the ADDPC
Submit budget support documentation as requested by the ADDPC

VIII. Pilot Parents relies upon strong community collaboration for the success of the LEAP program. We involve community partners by utilizing their assistance with program information dissemination and recruitment efforts. For example, numerous agencies and organizations have written and disseminated articles about the LEAP program in agency newsletters and publications. Collaborators are asked for and regularly provide detailed information on upcoming training opportunities that Pilot Parents posts to the on-line training registry.

See Attachment D

IX. The LEAP program was created to assist the Arizona Developmental Disabilities Planning Council in the dispersal of funds for individuals with developmental disabilities and their families to attend valuable learning opportunities. This program will not be sustained without continued Council funding.

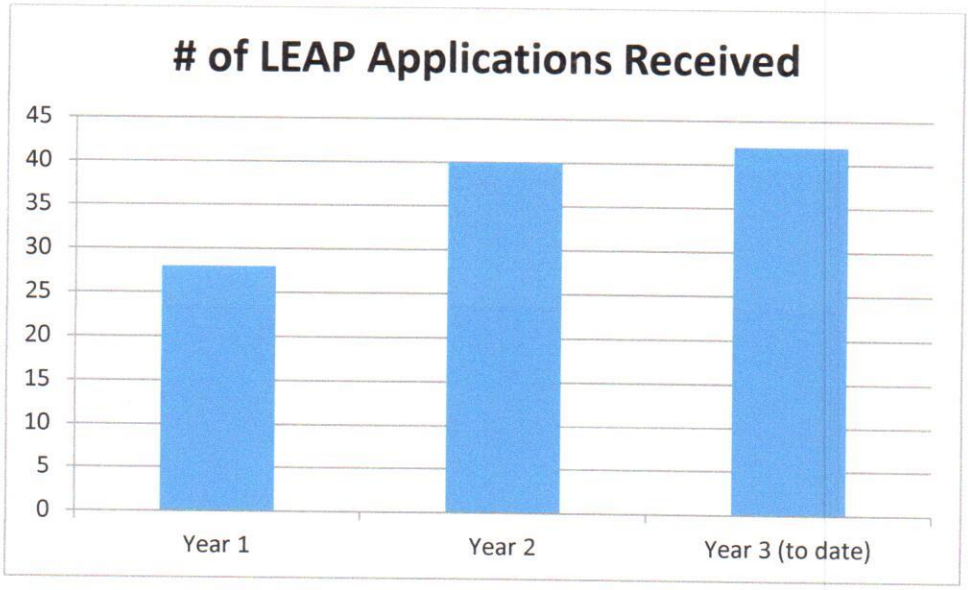
X. With community and Council input Pilot Parents developed a post-event survey to be completed by each awardee after the approved event. This survey rates the application and award process, provides an area for recommendations on the process, rates the event, rates whether the event increased the attendees advocacy skills and asks the attendee to list the three most significant things they learned at the event. On the back of this survey is the Consumer Satisfaction Survey provided by the Council for federal reporting purposes. This survey asks the attendee whether they were treated with respect, have more control, can do more things in the community, program and life satisfaction levels, knowledge of rights, and ability to protect self from harm. There is also an area to note what has been helpful or not helpful about the program. The Program Coordinator is responsible for ensuring that each awardee completes the post-event survey before receiving reimbursement. Data from this evaluation tool is used to track outcome data. Specifically whether the event attended increased the individual's advocacy skills. The program is deemed effective if the compiled data reflects this increase in individual advocacy skills.

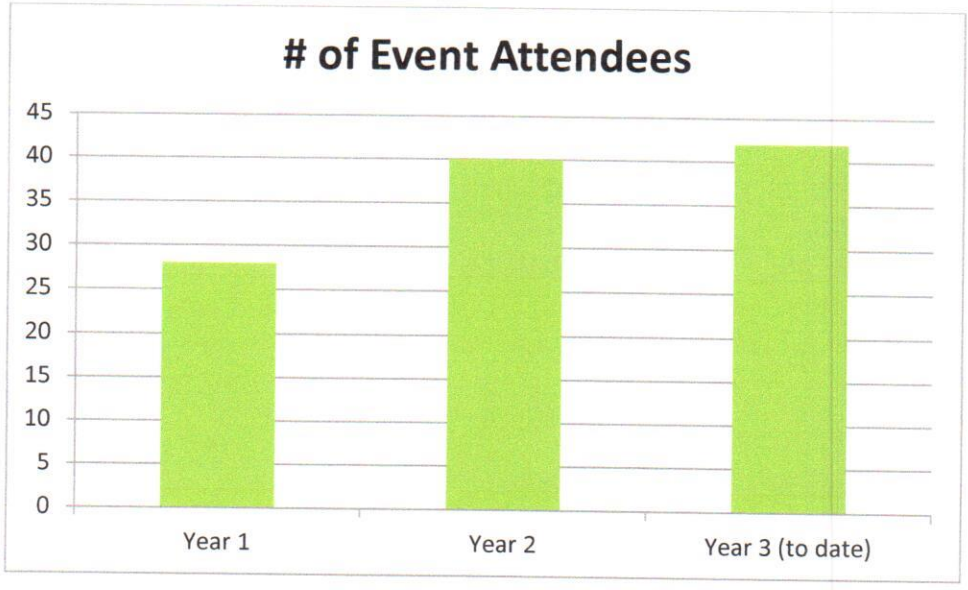
See Attachment E

The LEAP Program

Three Years of Support for Self-Advocates and Family Members

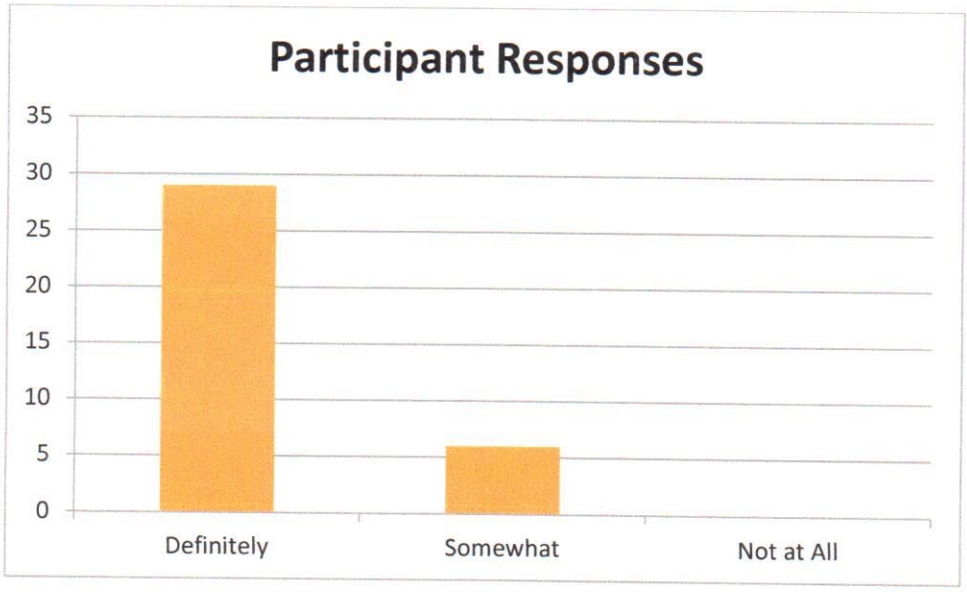
Word of the LEAP program is getting around. Each program year there has been an increase in the number of individuals applying for LEAP scholarships and an increase in the number of individuals the LEAP program has been able to assist in attending valuable learning events.





All LEAP participants have reported an increase in advocacy skills due to event attendance. See chart below. Answers based upon 35 post-event surveys.

Please rate whether this event has **increased your advocacy skills**:



Sampling of LEAP Year 3 Survey Comments

I have been able to learn the laws that pertain to IDEA to share information with other parents and advocate for my own child. I am now able to foster partnerships for the success of children and adults with disabilities. I've learned about policy changes that can be made for the betterment of people with disabilities. Thank you LEAP!

E.T. – Parent

I will use my advocacy skills to speak up for others when they need my help. E.H. – Self-advocate

The LEAP program has given me the opportunity to better my life, my children's lives as well as the support groups I attend.

K.M. – Parent

I have learned more about diversity and value, as well as standing up for myself. This event helped to break down barriers. I look forward to sharing this information with other young adults.

A.M. – Self-advocate

I am extremely satisfied and grateful for this program. N.H. – Parent

We are ever so thankful to have the opportunity to attend this exceptional event. I sincerely appreciate the exceptional professionalism of the LEAP staff. When I asked specific instructions to be repeated because I at times have processing delays, the instructions were pleasantly repeated without any adverse comments to make me feel bad.

A.M. – Self-advocate & Parent

Dear Pilot Parents of Southern Arizona,

It is with deepest gratitude that I write this letter. My name is Sarah Deal. I am currently a stay at home mom with a background in child development and inclusive special education. I married young to a wonderful man in the United States Air Force and we have been together just shy of ten years. We struggled for nearly five years with infertility. This time was one that was challenging to say the least. My husband had deployed to Kuwait and Afghanistan 3 times before the age of 24. I continued my work , my passion, to help children with special needs and advocate for those without a voice. It never once crossed my mind that my role as advocate would be a life long journey. We were blessed with a beautiful baby boy ,Sean, in 2010. It was then that I decided to stay at home. I had dedicated my life to other children and there was no way that I was going to do anything but stay home and be his Mom. My son started to show signs of developmental delays early on. My husband had left for his 4th deployment to Afghanistan when our son was 5 months old. I had made a lot of innocent yet ignorant assumptions that the deployment was to blame. That his dad leaving and my sadness had an impact on his growth. He made very few sounds and never babbled. He crawled at 10 month, walked at 15 months, yet still had no words. Vocalizations but no words. No mama, dada, baba, nothing. The silence was terrifying. I knew though that he wasn't deaf. He smiled at me, responded to sounds, and underwent an ABR to definitively rule out any hearing loss. He had no loss of hearing or any other visible issues that were affecting his speech delay. He was now 2 years old and still no words. Just this last year in May of 2013 my husband deployed for his 5th time to Afghanistan. Sean was 2 1/2 years old. I was devastated and I felt very alone. No one knew what was wrong with my baby. He had been diagnosed as Autistic and to this day , with every fiber of my being, I know that he is not. I had received an email from a friend stationed in Japan. It listed , in alphabetical order, the top 20 misdiagnosed speech disorders. Apraxia. It was the first word that I read. That word changed our lives forever. I read every symptom and he had it. I dove into reaching out for help and sadly I have yet to meet another child with Apraxia in Tucson. I went to a stress management workshop at Davis Monthan Air Force Base in June of 2013. As I was leaving the meeting a woman that runs the Exceptional Family Members Program at the Airman and Family Readiness Center stopped me in the hallway. She could see that I was pretty upset and very much lost. She told me to write down these words...Pilot Parents of Southern Arizona. Little did I know that those words would change my life forever as well. I was in touch with them that next day. I had researched that the National Conference for Childhood Apraxia of Speech was taking place within two weeks in Denver. My family ,although blessed with military benefits , still lives pay check to pay check and I knew that attending this conference was vital to my son's well being but that it would be an extreme financial burden. I spoke with Pilot Parents about the LEAP program. I applied for it and was granted a full scholarship to go to Denver. Without Pilot Parents of Southern Arizona and more specifically without the LEAP program I am certain that I would not have been able to attend. At this

conference I met at least 100 parents of children that all had Apraxia. We were no longer alone. With the grant from LEAP I gained knowledge that cannot be bought and also the motivation to fight for my son and advocate for his rights. My husband returned home from Afghanistan this last September and I fed him all of the information that I had learned at the conference. My son is now making gains in verbal communication, has an Apraxia diagnosis, an amazing team of doctors and therapists, all of which I could not have had the strength to gather without the help of Pilot Parents of Southern Arizona. We have had set backs with the state and Arizona Long Term Care but on April 3, 2014 , I fought for my son in court in Phoenix and advocated for him to get the services that he deserves. I am also currently coordinating Tucson's 1st Annual Walk For Apraxia this November. Again, I could not have dreamed about doing any of these things without the help of Pilot Parents and LEAP.

Thank you so much for sending me on the trip of a lifetime. I soaked up the knowledge that I so desperately needed and brought it back to my community and am paying it forward and will continue to do so for as long as I live. Because of your organization I can educate Tucson on a disorder that is easily and commonly misdiagnosed. Because of your organization I am helping my family find peace. Because of Pilot Parents of Southern Arizona I am helping my son find his voice. Thank you from the bottom of my heart. Your support has changed my life and is a gift that will never be taken for granted.

Respectfully,

Sarah Maria Deal

9938 E. Apache Rain Dr

Tucson, AZ 85748

(520)289-9586

Christine Masenga Brown
1126 N Sahuara Ave
Tucson, AZ 85712
520-495-4990

To Whom It May Concern:

My name is Christine Masenga Brown, and I am a full-time student, a LEND (Leadership Education of Neurodevelopmental and related Disabilities) trainee, a wife and a mother of two children, one of whom has a disability. In March of this year, I was awarded a LEAP scholarship to attend the Disability Policy Seminar in Washington, DC. The event is sponsored in part by the Associations of University Centers on Disabilities, which LEND is a part of, and was focusing on the reauthorization of the Combating Autism Act.

As a mother and an advocate, I felt a great importance in attending the conference but would not have been able to do so without the help of the LEAP scholarship. Not only did the seminar share valuable information but also gave me the opportunity to meet with our legislators and talk to them about the importance of reauthorizing the act before it sunsets in September. Not only have I been able to share my insight with my fellow LEND trainees, but also arrange for additional meetings with our legislators here in Arizona.

The LEAP scholarship, has enabled me not only to be a better informed advocate for my son but has lead to many opportunities for my future involvement in policy and leadership in the disability community. The continuation of the LEAP scholarship availability is crucial for so many parents who are looking to become better informed and educated advocates for their children. I am so thankful that I was chosen to be awarded a LEAP scholarship so that I can continue my life long training of being the best mother I can be to my children.

Sincerely.
Christine Masenga Brown
christinembrown@email.arizona.edu

April 28, 2014

To Whom this May Concern,

My name is Erin Thomas and I live in Sahuarita, Arizona. I am the mom of 2 boys, a 7 year old with multiple physical, intellectual and emotional disabilities and a 13 year old son with Dyslexia.

I truly appreciate the opportunity to have been chosen for the scholarship from the Leadership Education Advocacy Program (LEAP). These funds allowed me to attend the Special Training of Military Parents Program (STOMP) in September 2013. Without it I would not have become an effective advocate for my boys and the families in the Greater Tucson communities.

The purpose of STOMP is to train parents to assist families by providing information on Special Education Laws, regulations and provide resources for military families within and outside of the base confines. We learned about state and national disability benefits, how to help families transition to a new base before and after their Permanent Change of Station (PCS), how to connect families with organizations and resources such as medical facilities, professionals and programs within their state and overseas. We also learned how to develop sustainable community and parent education support groups to educate families, professionals and community members about raising awareness of issues and individual disabilities.

This program empowered me to become a more confident and knowledgeable person for all families (military and civilian) who are having challenges with their schools, military base, inclusion opportunities, and medical professionals. I am now able to help them build bridges with their sphere of support to receive services for their loved ones.

I also attended the out of state Disability Policy Seminar in Washington D.C. on April 15-17th. 2013. This opened my eyes about how I could become a voice and catalyst for effective change in my state. I was inspired by the possibility of helping families improve their children's lives when I learned about policy issues that directly affected them. I learned how the U.S. legislature operated, about funding for network federal and state agencies, the Title 2 Family Support Act (protection advocacy system). I spoke to several of my local and state representatives including Congressman Ron Barber, to gain support for the Combatting Autism Act (CAA) making him aware of the community sentiment on specific issues..

Within the last year I have been able to create The Sahuarita- Green Valley Family Support Network. We have rallied strong support from families, local and state organizations, the schools district and businesses in the community. Our mission is to promote an inclusive community for families of children and adults with special needs. We envision equal access to the supports and resources that other families have to receive high quality assistance when needed.

Thank you again for the LEAP funds that afforded me the opportunity to increase my knowledge and ability to become an effective advocate for my Arizona community. If you have any questions please email me at e.santschethomas@gmail.com or call 520-400-6717.

Warmest Regards,

Erin Thomas
Mom of Joshua and Tristan
Vice-President, Sahuarita-Green Valley Family Support Network

THANK YOU!

Karen Kelsch
Pilot Parents of Southern Arizona
2600 N. Wyatt Drive
Tucson, AZ 85712

Dear Karen,

I was sincerely honored to receive the Leadership Education Advocacy Partnership (LEAP) award, to attend the Down Syndrome Affiliates in Action Leadership Conference, on February 26 – March 2, 2014.

By awarding me the financial award, I was given the opportunity to further my leadership skills and learn from other national leaders in the Down Syndrome community, of what best practices are working for their non-profit organizations. As Chairman of Board of Directors, of Down Syndrome Network, and parent of an adult son who has Down Syndrome; this experience, has allowed me to expand our programs and mission; to reach out to our community families and assist them with needed resources. Furthermore, it taught me new management and motivational tools to use with our Board of Directors.

Please feel free to share my thanks and my story with others in your organization. Please contact me 480-206-0937 or lizperez@dsnetworkaz.org, as I would be willing to volunteer and help with any future fundraising or outreach efforts.

I would like to extend my most heartfelt thanks again for your financial support and allowing me the opportunity to attend this leadership conference!

With appreciation,

Liz Perez

Attachment A

Budget Request Form

Contractor Name: Pilot Parents of Southern Arizona

Contractor Address: 2600 N. Wyatt Drive (Street Address) | Tucson (City) | AZ (State) | 85712 (Zip)

Project Name: LEAP (Leadership Education Advocacy Partnership) Progam

Budget Category	Requested ADDPC Funds	Non-Federal Cash Match	Non-Federal In-Kind Match	Total Program Cost
Personnel/Salaries	13,572	-	4,000	17,572
Fringe Benefits	2,500	-	-	2,500
Supplies / Operating Expenses	-	-	4,100	4,100
Travel	25,000	-	-	25,000
Rent or Cost of Space	3,752	-	1,876	5,628
Contracted Services / Professional Services	5,000	-	3,000	8,000
Administrative / Indirect Costs	5,176	-	5,358	10,534
Total Costs	55,000	-	18,334	73,334

It is understood that Non-Federal Funds identified in this budget will be used to match only ADDPC Federal Funds, and will not be used to match any other Federal Funds during the period of the ADDPC funded Project.

Additional description and background information shall be included as a budget narrative, including for match. The contractor agrees to submit additional background information to the ADDPC upon request.

Lynn Kallis
Name of Certifying Official

Executive Director
Title of Certifying Official

(520) 324-3150
Phone

Lynn@pilotparents.org
Email

Attachment B
Year 4 LEAP
Budget Narrative

Personnel Salaries:
The project budget includes personnel salary costs for two individuals which are both current employees of Pilot Parents of Southern Arizona. Total requested salary costs are $13,572.00. Salary rates were based upon previous contract amounts, employee experience and work performance.

Employee	Title	Hourly Rate	Hours/ Contract	Personnel Cost
Karen Kelsch	Project Coordinator	$19.75	572	$11,270
Cheryl McKenzie	Administrative Support Staff	$12.50	182	$2,275

Fringe Benefits:
11% of salaries for this grant have been calculated to cover fringe benefits. This is the approved PPSA fringe benefit rate. This amount of $1,500 includes social security, Medicare, and unemployment. An additional $1,000 has been budgeted toward the health insurance costs of the program coordinator. The total of this line item is $2,500.

Supplies/Operating Expenses:
Pilot Parents is not requesting funds from the ADDPC for this line item. PPSA will provide $4100 of in-kind match for supplies/operating expenses.

Travel:
These funds will be allocated for registration fees, mileage, hotel and accommodations for qualified individuals who are selected to attend trainings under this contract. These expenses will vary depending on the applications received, accommodations requested and funding available. $25,000 has been allocated in the program budget for these expenses.

Registration Fees	$6,000
Overnight Accommodations	$6,000
Travel expenses	$8,000
Attendant Care, Respite, Other	$5,000

Rent or Cost of Space:
PPSA is requesting $3752 for rent or cost of space from ADDPC Funds. This amount consists of four months of PPSA office space and storage rental. Office space is subleased from the Children's Clinics at the rental rate of $1.19 per square foot for 722 square feet. Storage space is rented at Ft. Lowell Storage at a monthly rate of $79. The yearly cost of space is divided among PPSA's three major programs resulting in each program covering costs for 1/3 (4 months) of the year.

Contracted Services/Professional Services:
Pilot Parents is requesting $5000 in funds for this category. This is the projected expense for a PPSA agency audit. Written proposals for this expense are currently being solicited. This projected expense was calculated by averaging two received proposals. A final contract will be secured using the established PPSA procurement procedures. PPSA will provide $3000 of in-kind match towards expenses in this category. These expenses include taxes, accounting and computer services.

Administrative/Indirect Costs:
$5,176 of ADDPC funds are being requested in this category. This amount will cover administrative oversight ($3000) and partial PPSA Insurance fees ($2176). PPSA will provide $5358 in this category for in-kind match.

IN-KIND MATCH
The matching funds source for this contract will be from a contract with the Division of Developmental Disabilities.

Personnel Salaries
$4000 towards salary for Cheryl McKenzie, Administrative Support Staff

Supplies and Operating Expenses
$4100

Rent
$1876 towards office and storage space

Contracted Services/Professional Services
$3000 to be divided between PPSAs contracted services for tax preparations, accounting and IT/computer support

Administrative/Indirect Costs
$5358 towards administrator oversight

Attachment C
Year 4 LEAP Implementation Plan

Type of Activity	Person Responsible	Date Activity Will Be Completed	Type of Support Documentation
No less than 6 training opportunities posted to training registry each month (July 1, 2014 – June 30, 2015)	Karen Kelsch	Last day of each month	Print copy of training opportunities added to training registry
Notice of Award	Karen Kelsch	Within 15 days of receipt of application	Copy of award letters
Completion of post-event survey	Karen Kelsch	Within 30 days of event	Print copy of post-event surveys
Reimbursement sent to awardee	Cheryl McKenzie	Within 10 business days of receipt of completed paperwork	Print copy of reimbursement check
Program Evaluation	Karen Kelsch	July 31, 2013	Evaluation report

ACDL™
ARIZONA CENTER for DISABILITY LAW

April 9, 2014

Karen Kelsch
Program Coordinator
Pilot Parents of Southern Arizona
2600 N. Wyatt Drive
Tucson, AZ 85712
(520) 324-3158
1-877-365-7220

Re: Letter of Support

Dear Ms. Kelsch,

The Arizona Center for Disability Law is pleased to provide Pilot Parents of Southern Arizona a letter of support for the renewal of Project Leap by the Arizona Developmental Disabilities Planning Council.

As an organization that works closely with people with developmental disabilities, ACDL believes that Project Leap is a catalyst in providing funding to persons with developmental disabilities who would like to attend disability related conferences. ACDL supports the continued funding of Project Leap so that others with developmental disabilities may attend conferences and bring back the knowledge they've acquired to strengthen their own self-advocacy and the self-advocacy movement in Arizona.

Sincerely,

Edward L. Myers, III
Deputy Executive Director
Arizona Center for Disability Law
5025 E. Washington Street, Suite 202
Phoenix, AZ 85012
(602)274-6287 ext. 204
Fax: (602) 274-6779

ABIL
ARIZONA BRIDGE TO INDEPENDENT LIVING

5025 E. Washington St., Ste. 200
Phoenix, AZ 85034-2005
V 602.256.2245 TTY/TDD 602.296.0591
F 602.254.6407 www.abil.org

April 21, 2014

Karen Kelsch
Pilot Parents of Southern Arizona
2600 N. Wyatt Drive
Tucson, AZ 85712

Dear Ms. Kelsch,

As the President and CEO of Arizona Bridge to Independent Living (ABIL), it is with great enthusiasm that I write this letter in support of the Leadership Education Advocacy Partnership (LEAP) program contract renewal with the Arizona Development Disability Planning Council. The LEAP program is instrumental in allowing individuals with disabilities, as well as their parents, to build their knowledge of advocacy and community awareness throughout Arizona.

We at ABIL fully support LEAP's program goal of providing financial support for self-advocates and guardians of children / adults with developmental disabilities to participate in conferences, workshops and other training opportunities that will increase knowledge and ability to become effective self-advocates.

ABIL is a 501 (c)(3) non-profit organization and is one of 600 Centers for Independent Living (CIL) nationwide that were established by the Rehabilitation Act of 1973, as amended, to provide independent living services for persons with all types of disabilities. For over 32 years, ABIL has provided independent living services throughout Maricopa County to individuals and families of all ages. All of our services are designed to ensure the maximum level of consumer control and choice, and to provide consumers with the skills and motivation to be integrated within the general community.

ABIL programs include independent living skills instruction, peer support, information & referral, advocacy, home modifications, early intervention, community reintegration, youth transition, personal assistance services, work incentives & employment assistance, social & recreational programs, adaptive sports, aquatic and fitness programs that promote the independence, health and overall well-being of people with disabilities and their family members. ABIL serves consumers with all types of disabilities, primarily in Maricopa, but also on a limited basis in Pinal and Pima Counties.

Please feel free to call or e-mail me with any questions related to this matter.

Sincerely,

Phil Pangrazio, President & CEO
602-296-0513, philp@abil.org

United Way
Valley of the Sun United Way

Attachment E

LEAP Post-Event Survey

Name _____ Event Attended _____

Please rate the LEAP **application and award process**:

☐ *Very Good* ☐ *Good* ☐ *Fair* ☐ *Poor* ☐ *Very Poor*

What improvements would you recommend?

_____

_____

_____

_____

Please rate how the training event **met your expectations**:

☐ *Very Good* ☐ *Good* ☐ *Fair* ☐ *Poor* ☐ *Very Poor*

Would you recommend this particular event to others?

☐ *Yes* ☐ *No*

Please rate whether this event has **increased your advocacy skills**:

☐ *Definitely* ☐ *Somewhat* ☐ *Not at All*

What are the three **most significant things you learned** at the event?

_____

_____

_____

_____

_____

How will you use your increased advocacy skills (personally, within the community and state-wide)?

_____

_____

_____

_____

_____

Would you like more information on programs and services available through Pilot Parents? ☐ *Yes* ☐ *No*

Please complete both sides of this form.

LEAP Post-Event Survey

Directions – *Please check the category that best describes you*

□ Individual with a disability □ Family member □ Other _____

Directions – *Please circle either* **Yes** *or* **No** *to tell us your opinion about the following statements.*

1. I was treated with respect during the LEAP application, award, and reimbursement process.
   Yes **No**

2. I have more choice and control as a result of attending the LEAP funded event.
   Yes **No**

3. I can do more things in my community as a result of the LEAP funded event.
   Yes **No**

Directions – *Please circle the number that best describes your opinion.*

4. I am satisfied with the LEAP program.

4	3	2	1
Strongly Agree	Agree	Disagree	Strongly Disagree

5. My life is better because of participating in the LEAP program.

4	3	2	1
Strongly Agree	Agree	Disagree	Strongly Disagree

What has been **helpful or not helpful** about the LEAP program? _____

_____

_____

6. Because of the LEAP program, I know my rights.
   Yes **No**

7. I am more able to be safe and protect myself from harm as a result of the LEAP program.
   Yes **No**

Please return this completed form to
Pilot Parent of Southern Arizona
2600 N. Wyatt Dr. Tucson AZ 85712
fax (520) 324-3152
email ppsa@pilotparents.org

ASSURANCE FOR NON CONSTRUCTION PROGRAMS
OMB Approval No. 0348-0040
APPLICATION NO. ADDPC-FFY-10-1112-00-C

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of the project cost) to ensure proper planning, management and completion of the project described in this application.
   Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R 900, Subpart F).
6. Will comply with all Federal statues relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination of the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to the nondiscrimination in the sale, rental or financing or housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of the Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and

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equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §276a to 276a-7), the Copeland Act (40 U.S.C. §276C and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program develo9ped under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.);
(g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §§470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations.

SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL	TITLE
[signature]	Executive Director
OFFEROR ORGANIZATION	DATE
Pilot Parents of Southern Az	April 22, 2014

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