

Administrative Approval
Expenditures

The Executive Director is seeking Council approval to increase the current spending level from \$5,000 to \$10,000 per account/charge to avoid convening Standing Committees for approval of routine expenditures.

This approval pertains only to administrative charges and is not related to program expenses that must be approved by Standing Committees.

The list of administrative charges is subject to change but currently includes the following:

1. Temporary employment agency (state contractor) used for paid intern program;
2. Transportation charges using contracted vendors to provide transportation to Council members;
3. Attorney General for annual contracted services agreement;
4. Web services & support from contracted vendor. Services include necessary design and maintenance supports not offered by the Department of Economic Security;
5. Communication services offered by contracted vendors. Urias Communications and ON Advertising.
6. Meeting planner services, for activities such as the Council annual retreat, public comment forums, etc.
7. Support for DD Suite, the web program required for entering information for federally mandated reports.

All administrative spending will be reported quarterly at scheduled Council meetings.