



FULL COUNCIL MEETING

Friday, June 28, 2019

10:00 A.M. – 12:00 P.M.

ADDPC Office, 3839 N. 3rd Street, Suite 306,
Phoenix, AZ 85012

COUNCIL MEMBERS PRESENT

John Black, Chairperson
Melissa Van Hook, Vice-Chair
Michael Coen
Monica Cooper
David Copins
Adam Cruz
Katharine Levandowsky (by phone)
Kristen Mackey (by phone)

Janna Murrell (by phone)
Traci Gruenberger
Thomas Uno
George Garcia
Jason Snead
Matthew Isiogu (by phone)
Scott Lindbloom (by phone)
John Eckhardt (by phone)

COUNCIL MEMBERS ABSENT

Lori Masseur
Angelina James

J.J. Rico
Maureen Casey

ADDPC STAFF PRESENT

Erica McFadden, Executive Director
Lani St. Cyr
Julie Whitaker

Marcella Crane
Mike Leyva
Sarah Ruf

GUESTS

Wendy Parent-Johnson
Meaghan Velasquez

Jessica Winchester
Wendy Fitzpatrick

A. Call to Order

The meeting was called to order by John Black, chair of the ADDPC at 10:04 a.m. He welcomed all members, staff, and guests. All attendees proceeded to introduce themselves.

B. Tom's Retirement

Council member Tom Uno served his last day on the Council as he heads into retirement effective June 28, 2019. Council chair John Black thanked Tom for his years of service to the I/DD community and presented him with a plaque to commemorate his service on our council.

C. Minutes Approval – May 17, 2019

No changes were made to the minutes from the May 17 meeting. A motion was made by Tom

Uno to approve the minutes, Monica Cooper seconded the motion. Motion carried.

D. Fiscal Summary and Update

Lani St. Cyr gave an overview of three financial documents. The ADDPC Financial Update showed FY 2017 funds were fully obligated and there is approximately \$118,500 to be liquidated by September 30, 2019. For FY 2018 funds, there is approximately \$379,400 to be obligated by the end of September. There is approximately \$884,200 of FY 2019 funding the Council would also like to obligate by September 30, 2019 to allow for work to be completed by September 30, 2020. Lani also reviewed amounts to be obligated with projects on the agenda, projects pending proposals, renewal projects, as well as contingency projects should funds remain.

The Council Funded Project document showed the current contracts by goal area. Marcella Crane mentioned a contract extension for the UMASS/ICI Employment Economic Impact Study is being completed thru DES Procurement for 6 months making the new contract end date December 30, 2019. She also mentioned that all contracts with an end date of June 30, 2019 have been notified.

Finally, the Budget Recommendation document showed items to be funded in the next year with FY 2018, 2019, and 2020 funds. Workplan items to be discussed were highlighted to show the availability of funds and the prior approval of the Council. It was noted the FY 2020 amount is only an estimate, as Councils have not been notified of award amounts. There was also mention of FY 2019 funds showing a shortfall, and it was explained that the actual amounts for submitted proposals have not been entered yet, as the Council has not voted on the projects yet, but the actual amounts will adjust the shortfall amount reflected. No action was taken on this item.

E. Sexual Abuse Research - RFGA

Marcella Crane began the grants portion of the meeting by recognizing Lani St. Cyr's support in reviewing all 31 grant applications that have been submitted during the various grant solicitation process. All the work around evaluation of each proposal and their proposed budget could not have been done without her fiscal knowledge and her assistance to each evaluation committee. She also thanked all the council members that were involved in the grant evaluation process.

Marcella gave an overview of the evaluation process for the Request for Grant Application for the Sexual Abuse Research - RFGA and the summary sheet that was provided. Six proposals were submitted, and clarifications were asked for three of them. Based on the review of the proposals and clarifications, the outside evaluation committee recommended Improvement Assurance Group (IAG) to receive the award in the amount of \$92,572.50. This fell within the budgeted amount for this project of \$100,000 and they will be providing match of \$47,883.75.

Under this proposal IAG will gather data from state agencies, schools, healthcare and service providers, and community organizations serving individuals with I/DD. They will also be conducting focus groups, one-on-one follow-up discussions with state agencies, agency records reviews, and online surveys. The goal is to identify gaps in reporting, tracking, training, and prevention of sexual abuse for individuals with I/DD in Arizona. The findings will be presented through a condensed report with infographics, a longer-form final report, and an online interactive map of state and Division of Developmental Disabilities-funded

providers in Arizona. The goal is to provide “actionable recommendations that can inform regulatory and legislative changes” to prevent such abuse in the future. Erica McFadden highlighted that there were five agencies represented and she was encouraged by the fact that the researchers were familiar with the barriers that bureaucracy can present in this kind of research project. Dr. Velasquez, founder of IAG was on the phone and thanked the council for this grant and is looking forward to partnering with the Council.

This proposal was approved by grants and executive committees unanimously before being presented to the full Council for approval. Jason Snead motioned to approve the proposal and was seconded by George Garcia. The motion carried.

F. Model Employment Training Program - RFGA

Marcella Crane gave an overview of the evaluation process for the Model Employment Training Program. She explained this was the second round for this RFGA. In the first round in 2018, the Council awarded the City of Tempe and they are expected to hire the individuals who went through the program. With the second round, applicants could train the individuals and then find employment for them outside their organization.

This solicitation was released April 24th and due back May 31st. Four proposals were submitted, three of the proposals did not warrant clarifications from the evaluation committee. Beacon Group was the only applicant to provide a clarification, and once reviewed they were selected for funding in the amount of \$70,219.59 with match of \$23,406.53. The funding amount is under the \$125,000 budgeted for this project.

Michael Leyva briefed Committee members on the Beacon Group’s proposal. He explained the Encore project would use customized employment to develop individualized plans for 15 underserved transition-aged youth with I/DD moving into employment in Pima County. The goal would be to have at least 11 still maintaining employment at or beyond 90 days in an integrated workplace working for at least 20 hours per week, with pay at minimum wage or higher.

Beacon’s Encore project will find participants by collaborating with five schools in Pima County they have established relationships with. They will also recruit a full-time customized employment specialist to be trained in customized employment and receive certification from Griffin-Hammis consulting firm.

There was a question about the funding to reimburse businesses for start-up costs for each participant hired and it was explained that these costs were already incorporated in the proposed budget and would not be additional. There was an additional question regarding whether the participants would qualify for benefits if they work 20 hours per week. It was determined that it would be up to the hiring organization if they wanted to provide benefits. Jessica Winchester was on the phone to thanked the Council and is looking forward to the partnership.

This proposal was approved by grants and executive committees unanimously before being presented to the full Council for approval. Monica Cooper motioned to approve the proposal and was seconded by Melissa Van Hook. The motion carried.

G. Conference Sponsorship - RFGA

Marcella Crane explained that the contracts currently in place under the Conference Sponsorship grants will run through September 30, 2019. Current grantees were not eligible to apply under this solicitation because the Council was looking for new ideas, themes and different audiences to reach. It was stated there was \$100,000 available, with a maximum of \$10,000 per applicant. The solicitation went out on April 16, 2019 and responses were due by May 23, 2019.

Twelve applications were submitted, three were voted down during the first evaluation, nine required further clarification. Of the nine clarifications, three were not selected to move forward. The following six conferences were recommended for Council funding:

- Arizona Center for Disability Law's 9th Annual African American Conference on Disabilities to be held February 28, 2020 in Phoenix. Request of \$10,000.
- The Arc of Arizona to hold a Developmental Disabilities Resource Conference on October 19, 2019 in Phoenix, AZ. Request of \$10,000.
- Autism Society of Greater Phoenix to hold four 'Be Safe' trainings in Show Low, Douglas, Yuma, and Flagstaff. Request of \$10,000.
- Down Syndrome Network will hold 4 workshops in Maricopa County. Request of \$10,000.
- Raising Special Kids- 3rd Annual Symposium: Exploring Solutions to Challenging Behaviors on October 24th, 2019 in Phoenix. Request of \$10,000.
- University of Arizona, Sonoran UCEDD to host "Adulting: What it Means to Me and My Future" in March 2020 in Tucson. Request of \$9,996.

There was further discussion regarding whether Council staff and/or members would be able to attend these conferences without charge. It was determined that this stipulation would be added to the award letters. It was also determined that staff would provide further communication regarding the conferences closer to the event dates.

Michael Coen made a motion to approve funding for the six conferences; Jason Snead seconded the motion. Janna Murrell abstained due to her professional role as Assistant Executive Director with Raising Special Kids. The motion carried.

H. Self-Advocacy Leadership Training – RFGA

Marcella Crane provided an update on the grant solicitation to support self-advocates in leadership development training and peer mentoring and/or to support self-advocates in various community boards/commissions/task forces on issues that they are passionate about. The grant solicitation was released in the spring and resulted in 4 applications being submitted. The evaluation committee recently met discuss all four applications and deemed one as non-responsive. The other three needed further clarifications for the committee to make a recommendation.

After clarifications were received a week later, the committee is recommending two applications to be considered for an award: Native American Disability Law Center and AZ Peer and Family Coalition (summarized below). A third application submitted by Community Options also was considered, however the evaluation committee did not vote on this project as more information was deemed necessary and thus asked that the Grants Committee consider this application and their clarification responses, to be decided in September 2019.

Native American Disability Law Center is asking for \$37,933 to support 30 students with I/DD from the Greyhills Academy (n=20) and Diné College (n=10) in self-advocacy leadership training and to promote their ability to serve on cross-disability and culturally diverse coalitions/groups on the Navajo Nation. NADLC uses the Equal Native Youth Voices curriculum that was developed by NADLC because of the unique and cultural response necessary to work with Navajo youth. The curriculum is aligned with Navajo traditional thought and is based on the Medicine Wheel and Talking Circles. Pre- and post- assessments are done with all students that are participating to gauge their understanding of their own disability, their rights, how to speak up for the things they want, and future opportunities.

Participants will also be able to attend the Navajo Nation Council on Disability, twice per semester, to meet with the council members and to learn what they do. Their second meeting is to address the council on a specific initiative that is important to them. NADLC will also take 6 students/2 adults to attend the National Congress of the American Indian (NCAI) conference in Albuquerque, NM scheduled for October 20-25, 2019. The conference planners will work with NADLC to have a presentation on self-advocacy. This event is not included in the NADLC budget or as match. NADLC is also working out details to have self-advocates present at the annual TASH conference in Phoenix.

Arizona Peer & Family Coalition is asking for \$10,390. They are a statewide organization, AZ Peer & Family Coalition was formed in 2009 to advocate for statewide behavioral health policy development by peers and family members. Approximately 180 persons are affiliated with the organization have a mental illness, are family members and other stakeholders/professionals involved in the behavioral health system. Part of their mission is to increase public support for the awareness of mental health issues in the general community that reduces the stigma, promotes the value of human worth, and generates community acceptance of persons diagnosed with mental illness; and to enable persons with mental illness to transform and improve the AZ behavioral health system.

The Coalition developed the curriculum, Civic Leadership Training, in 2012, and since then it has been updated in 2018, to offer training to peers and family members throughout Arizona. The training is 4 hours long and involves group participation and practice sessions. The training is a way to prepare persons with mental illness or a family member for board participation to make the behavioral health system more responsive. The Coalition has 3 trainers in Tucson, 2 in Yuma, 6 in Phoenix, 2 in Yavapai, 1 in Flagstaff. Requested funding from this grant will allow the Coalition to expand their training to the following counties in AZ because there is interest in the community, trainers available, and collaborators will offer free space and assist with recruitment efforts:

- Yavapai: Sedona, Prescott, Prescott Valley
- Navajo: Pinetop/Lakeside, Show Low
- Mohave: Kingman, Bullhead City, Lake Havasu City
- Coconino: Flagstaff
- Cochise: Sierra Vista
- Gila: Payson

Scott Lindbloom asked if the behavioral health project would include mental health and take place in tribal communities. Erica said this project wouldn't specifically target tribal nations, but that it was a statewide effort. Scott said he wanted to make sure to include Navajo and Apache counties in the project. Marcella confirmed this project is focused on behavioral health.

Tom Uno made a motion to approve the contracts with Native American Disability Law Center and the Arizona Peer and Family Coalition. Michael Coen seconded the motion. The motion carried.

I. Transition Age Research - ISA

Erica McFadden briefed Committee members on the Transition Age Research \$75,000 proposal submitted by the Sonoran UCEDD. She explained how the project would build on prior research to create a statewide assessment of transition services in Arizona in order to identify exemplary practices, areas of need, and recommendations for improving post-school employment rates for youth with disabilities. Information will be gathered from stakeholder groups in twelve representative school communities, statewide, using qualitative data collection strategies. The plan is to use schools of varying sizes and geographic locations including: 3 urban, 3 suburban, 3 rural, and 3 tribal schools. A statewide survey will also be conducted to gather additional information and supplement what is learned at the 12 schools. Tom Uno asked if the UCEDD planned on publishing the results. Wendy Parent-Johnson said they would consider it.

Scott Lindbloom called for a motion to approve the Transition Age Research proposal in the amount of \$75,000. The motion was seconded by Adam Cruz. The motion carried.

J. Inclusive School Recreation - ISA

Erica McFadden explained that the Inclusive School Recreation proposal submitted by Arizona State University came out of the Request for Information (RFI) process and was initially going to be used to spend down any remaining Council funds. She went on to explain that the project has been scaled down from the \$185,000 that was initially proposed, to now \$120,000 with an option to expand the scope of work for an additional \$65,000.

Erica gave an overview of the project and how it aims to expand and advance Therapeutic and Inclusive Recreation Programming (TIRP) in Arizona schools by analyzing current policies and administrative practices in the state, as well as integrating individualized TIRP programming in two Phoenix elementary schools alongside Daring Adventures. Students will gain the knowledge and skills they need to interact by participating in recreation-based interventions that promote communication, social interaction, problem solving, behavior regulation and physical health. At the end of the first year, a final report presenting the findings will be shared with the Council.

There was further discussion regarding the length of the project and the amount that would be voted on. It was determined that the vote would only be for first year funding in the amount of \$120,000 and the project would be eligible for renewal funding for a second year depending on performance. Project monitoring and narrative reports were mentioned as ways to ensure expectations are being met during the first year, if the final report is not ready by May 2020.

George Garcia made a motion to approve the \$120,000 proposal. Jason Snead seconded the motion. The motion carried.

K. Project Pending/Proposals Forthcoming

Michael Leyva provided an update on both the Customized Employment and Job Developer Certification Program that the Council will partner with Vocational Rehabilitation (VR) with. He explained that VR has engaged with Workforce Innovation and Technical Assistance Center (WINTAC), Youth Technical Assistance Center (Y-TAC), and Griffin-Hammis staff in a pilot

project to train and lead stakeholders in the development of a sustainable Customized Employment model.

Michael also talked about the job developer program. Any training will focus on boosting knowledge, sharing resources, problem solving, and intensive skill development related to the implementation of supported and customized employment services.

Staffer Sarah Ruf gave an update on the Council's Website Development. She is working to provide the Department of Administration (ADOA) the information they need to bid out the project. She said based on consultations with Monica Cooper and others, she will require accessibility features for the website. Monica said she could volunteer to show the IT folks at ADOA why the tools are important. Jason Snead also volunteered to test the website tools. Sometimes his Dragon Speak software doesn't interact with certain websites. The ADOA is aware the Council would like to have a contract in place before September 30, 2019.

Marcella Crane gave an update on the competitive Inclusive Recreation RFGA. The evaluation committee recently met earlier this week to review nine proposals. Two will have further clarifications. The evaluation committee will meet in July and have their recommendations ready for the Grants committee in September 2019.

Marcella also gave an update on the grant solicitation that was addressing Inclusive College/Think College. One application was received and has been reviewed by the Grants Committee. Several concerns exist with the proposal and staff will draft a clarification letter to be reviewed by Matthew Isiogu, Chair of the Grants Committee, prior to submission. The proposal and any subsequent information received will be further reviewed and voted on at the next Grants meetings in September 2019.

L. Contingency Planning Projects

Erica gave an overview of the four projects listed as contingencies. It was explained that these projects are not up for voting at this stage but may need to be considered if there are remaining funds to be obligated by September 30, 2019.

- The ASU Inclusive Recreation Expansion was briefly discussed earlier in the agenda as an option. This would be for \$65,000 in order to expand the number of available staff members.
- The Transition in Action project to be completed by the Sonoran UCEDD is part of the Council's 2020 workplan but can be moved up to an earlier year if needed. The Sonoran UCEDD has submitted a draft proposal for this project, and it can be finalized by the next Grants Committee meeting. The funding for this project would be \$50,000. So far, the Transition Clinic has served one family, the individual with I/DD and all the people that would support the person in leading as independent a life as possible. It is unknown how many additional families \$50,000 would allow the Transition Clinic to target, but it was decided that Wendy Parent-Johnson, of the Sonoran UCEDD, will meet with the employment committee in future to discuss further details.

Melissa Van Hook suggested if the Council has the extra money, this project would make sense since transition issues should be a focus of the Council. Chair John Black agreed.

- Additional research on sex abuse is being proposed since the two top scoring proposals submitted under the RFGA were both well received by the outside evaluation committee. The issue is so big another proposal could focus on a different angle. The methodology being used to conduct the research was considered different enough to warrant the additional research. There was some additional discussion about the differences in methodology and ensuring that no duplication is done if additional research is conducted. The additional amount of funding could total up to \$100,000.

M. 2020 Planning: Council Feedback and Goal Update

Erica McFadden stated that four individuals have provided input to the proposed 2020 state work plan. All comments were positive. One council member brought up the need to focus on kids in foster care. Erica suggested working with the UCEDDs to see what ADDPC should be doing with foster care issues and developmental disabilities. John Black suggested adding foster care to the 2020 workplan. Kids with developmental disabilities often don't get adopted and they age out. Scott Lindbloom suggested inviting someone with a developmental disability to the Council from the foster care system to speak about this issue.

Feedback was provided by the public on adding new language to the Inclusion Goal to include the Council's work on research to impact the system and make it responsive to individuals with I/DD who have been victims of neglect, abuse (of any form). The 2020 work plan will have the exact language and has been shared with Council at the previous meeting. A motion was made to adopt the new language. George Garcia made a motion to approve the new goal in the 2020 work plan; Jason Snead seconded the motion. The motion carried.

N. Announcements

Tom Uno suggested the Council look at skilled trade apprenticeship/internship programs for people with I/DD. John Black agreed due to the shortage of skilled labor in Arizona and across the nation.

Council Vice Chair Melissa Van Hook shared with the Council that she has accepted a position as the contract manager for Not Your Typical Restaurant school, associated with Not Your Typical Deli. They are establishing a training program that includes soft skills and specific job training. Self-advocates will also help teach. In addition, the school will train culinary employers on how to support employees with disabilities. The school will also provide ongoing support to the restaurant and the employee for as long as the employee is at the company. The first cohort of students is set to start their education at the school at the end of August 2019.

Councilmember Scott Lindbloom announced that he will be attending online school through National American University in South Dakota, beginning at the end of August.

Jason Snead announced that the Phoenix Mayor's Commission for Disability Issues has openings and they are especially seeking self-advocates to join. Those interested should reside within the city of Phoenix. The Mayor's Commission will be holding their annual award ceremony honoring those who have made an impact on disability issues in Phoenix on October 23, 2019.

Mike Leyva announced that Northern Arizona University's Institute for Human Development's conference will be held at the We Ko Pa Resort on the Fort McDowell Reservation on July 15 and 16, 2019. Council members are encouraged to attend since ADDPC is a sponsor this year, and they can talk to Sarah Ruf to plan logistics.

Councilmember Janna Murrell gave a shout-out to the staff for the hard work they did in the last few months to get all the grant applications processed. She was impressed by their work ethic. The next newsletter from Raising Special Kids features the concept of Supported Decision Making as its main article. Annual transition institute is coming up and Wendy Parent-Johnson will be joining them for this year's event.

O. Call to the Public

No members of the public spoke up.

P. Adjournment

Motion to adjourn was made by Melissa Van Hook. Scott Lindbloom seconded the motion. The meeting adjourned at 12:07 p.m.

Dated this second day of July 3, 2019
ADDPC