



FULL COUNCIL MEETING MINUTES

Friday, January 17, 2020

10:00 a.m. – 12:00 p.m.

3839 North Third Street, Suite 306

Phoenix, Arizona 85012

Pursuant to A.R.S. § 38-431.01 (G), the Arizona Developmental Disabilities Planning Council and its standing and ad-hoc committees may obtain public comment if it so desires. A formal call to the public will take place at the end of the meeting. Members of the Board may not discuss items that are not specifically identified on the agenda.

COUNCIL MEMBERS PRESENT

John Black, Chairperson

Melissa Van Hook, Vice Chair

Michael Coen

James Rivera

Jason Snead

George Garcia

Angelina James (Phone)

Janna Murrell (Phone)

Monica Cooper (Phone)

Wendy Parent-Johnson (Phone)

Kelly Roberts (Phone)

COUNCIL MEMBERS ABSENT

Scott Lindbloom

Kathy Levandowsky

Matthew Isiogu

Ray Morris

Maureen Casey

J.J. Rico

Meghan Cox

Traci Gruenberger

Kristen Mackey

COUNCIL STAFF

Erica McFadden, Executive Director

Mike Leyva

Julie Whitaker

Marcy Crane,

Lani St. Cyr

Sarah Ruf

MEMBER OF THE PUBLIC

Sherri Wince (DES/DDD)

A. Welcome & Introductions

Chair John Black called the meeting to order at 10:10 a.m.

New Council member Meghan Cox could not be here today. But we would like to welcome her to the Arizona Developmental Disabilities Planning Council (ADDPC or Council).

B. Minutes from November 15, 2019 Meeting

Monica Cooper made the motion to approve the minutes. Jason Snead seconded the motion. Motion carried.

C. Fiscal/Contract Update

Lani St. Cyr gave an overview of three financial documents. The ADDPC Financial Update showed approximately \$596,449 in FY 2018 funds to liquidate by the end of September 2020. There is approximately \$140,345 in FY 2019 to obligate by September 2020. The Council has already identified projects for these funds. There is still \$884,169 left to obligate for FY 2020. Much of this funding is already ear marked for specific projects in the current state plan. However, due to contract extensions awarded to some grantees, renewal projects planned using FY 2020 funds now fall outside of the September 30, 2021 deadline. We will go ahead and move forward on contingency funding of the additional sexual abuse research with the Sonoran UCEDD, as well as putting out a competitive solicitation around self-advocacy to be awarded by July 1, 2020. There still needs to be plans for the obligation of an additional \$100,000 of funds by July 1, 2020.

The Transition in Action project has a tentative start date of January 1, 2020- December 31, 2020 (contract still needs to be executed). In addition, the Employment First website project wrapped up in January, and the website is now live. The Inclusion Classroom Profile project with AZ Dept. of Ed. (ADE) was renewed on December 20 for one year, and the Autism Plays project with NAU-IHD was also renewed January 1, 2020-December 31, 2020. The Adaptive Skiing project started December 1, 2019 and will run through November 30, 2020. The Economic Impact study and A.T. Still University for their dental videos were both completed by December 31, 2019. Also, NAU/IHD's Post-Secondary Think College project was extended. We are in the process of obtaining invoices from Native American Disability Law Center, ASU Therapeutic and Inclusive Recreation, and Cronkite School of Journalism.

The ADDPC has \$140,350 which it hopes to obligate by July 1, 2020. The latest the money can be obligated is September 30, 2020. The Council has a perfect track record of expending all the federal funding it receives and should do everything possible to keep it that way.

Council members were asked to share some ideas they had for obligating the funds for 2020. These are the ideas that were shared by the members:

1. Council members were interested in addressing gaps in the behavioral health field around serving individuals with intellectual and developmental disabilities (I/DD). It was suggested that the Council fund trainings for behavioral health professionals on how to effectively serve individuals with I/DD. There was discussion about releasing an RFI around this idea.
2. Members discussed that promoting employment for individuals with I/DD continues to be a priority for the ADDPC.
3. The Council put forth transportation as a top priority, since it impacts individuals' ability to access healthcare, employment, and social opportunities. An immediate example came to mind since a Council member was not able to attend the Council meeting in person because of paratransit challenges.
4. Another priority that was discussed was translating training resources for families about sexual exploitation and abuse, which are currently available only in English, into Spanish.

5. Council members also put for the idea that the council could fund a project that would help create plain language materials for state agencies, nonprofit, schools, and other organizations.
6. The Council discussed the need for training in the criminal justice system (defense and prosecution) so they can be prepared to with the reality that people with I/DD can and are being sexually assaulted.

Vice Chair Melissa Van Hook discussed the need to engage families sooner in the transition process. Though a transition project is currently funded with the Sonoran UCEDD, she questioned whether \$50,000 is enough for this initiative to be effective. The existing project works with families and individuals to create a plan for transition. Councilmembers discussed how vocational rehabilitation (VR), ADE, and others should also be more thoroughly trained about youth in transition and the services provided by VR. Sometimes, Division of Developmental Disabilities (DDD) coordinators do not know much about transition, or a coordinator does not stay with a family long (because of low pay/high turnover rates), which makes it difficult to develop a comprehensive transition plan for an individual. There may be challenges in working with VR, however, since it will require them to match funding.

Councilmember James Rivera shared information about a pilot project around completed in Florence by ADE in collaboration with VR, DDD, and a small group of families. Families spent a day really focusing on what all the organizations do to create a working plan for the students. This event occurred within the last year. Another idea mentioned is trauma-informed care.

Another option that was discussed for obligating funds is to enter into a contract with university or a state agency (via an ISA). This can be addressed during a Request for Information (RFI) process. It is pivotal that the Council have a plan in place by the next time we meet because of the limited timeline within which to spend the money.

The Council could release a competitive grant solicitation to respond training needs around abuse and neglect prevention, healthy relationships, translating materials into Spanish, and creating plain language materials.

At the next Full Council meeting, action items related to allocating this money will be voted on. Ideas can be sent to Erica.

D. Council Operations Update

Erica McFadden shared that the Memorandum of Understanding (MOU) with the Department of Economic Security (DES) has been continued for five years. Marcy Crane was commended for her work completing the Council's federal reporting, the Performance Progress Report (PPR), by December 26, five days earlier than the federal due date. Mike Leyva was recognized for contributing a significant number of narrative summaries for the report, and the rest of the staff was thanked for providing their write-ups within the appropriate timeframes. Erica and Marcy will type up a summary of the PPR for the Council's review.

Melissa Van Hook asked whether Council membership was at capacity. Erica McFadden explained that Council staff was focused on obtaining re-authorization before following up with Governor's office about Council appointees who are already in the process of getting approved. The Council will still have two openings and potential nominees were discussed. When people are asked to apply, they should know that their application may not be processed until the fall.

The Governor's office official re-authorization of the ADDPC was received January 16, 2020. The Council was authorized for another 10 years.

E. Public Policy Update/Feedback

The Arizona Legislature has dropped 851 bills so far. Julie Whitaker, Sarah Ruf, and Erica McFadden were recognized for their support in tracking bills. Marcy Crane thanked the Council for being willing to pay for a bill tracking service from AZ Capitol Times, since it makes the process much more streamlined. Legislative bills are posted on the Council's website with a link to the exact bill and status.

There were some concerns brought up about the limiting process by which people can make public comments on bills. This issue should be discussed at the next Public Policy Committee meeting. In the meantime, individuals are encouraged to call your local representative in order to share ideas about proposed bills.

There are other organizations that are tracking bills. The Arc of Arizona, state agencies such as DES, AHCCCS and DHS, and Arizona Coalition to End Sexual and Domestic Violence are also tracking bills and reviewing them. Council members are encouraged to share any bills they may hear about during this legislative session with staff.

Because of an executive order from a couple of years ago, the all boards and commissions are precluded from funding a lobbying contract. Therefore, the staff is limited in what they can do, but councilmembers are encouraged to educate themselves, share the bills with others, and share ideas with staff on how to provide information about bills to the public. Staff is finalizing meeting dates in early February for the public policy committee.

Erica McFadden shared that staff and legislators at the Capitol think that the proxy system for public comments on bills is working, however this does not adequately mitigate the barriers that individuals with I/DD face during this process to comment on bills and for those that reside outside of Maricopa County.

F. Planning for The Next Five Years

Based on the feedback of last month's Executive Committee, Erica drafted a plan of activities and timeline to ensure we were able to submit our next 5-year plan on time. Following are the activities reviewed:

- Gather information from Council and various sources to address the sections of the comprehensive review & analysis. January - May 2020
- Assess progress on current State Plan. March 2020

Minutes

January 17, 2020

Page 5

- Analyze the data collected and develop meaningful summaries to inform the Council about services, supports, and other assistance available, and the extent of unmet needs for services to people with I/DD and their families. May 2020
- Gather public input on issues of importance based on data analysis. Summer 2020 (survey)
- Based on survey findings, staff identify top areas of importance given by the public to guide the development of goals, objectives, and strategies for the plan. August 2020
- Hire a facilitator. August 2020
- Hold a strategic planning session with the Council to advise on priority selection; Re-visit mission and vision. September 2020
- Hold a series of ad-hoc strategic planning committee meetings with Council, and key stakeholders to determine goals and objectives for 5-year plan based on identified priority areas. October – December 2020
- Approve a public review draft of the State Plan and publish for comment (45 days). January 2021
- Public Comment period (in addition, email it out and get feedback, and visit various locations of the state and present data with draft action plan). February 2021
- Review public comments to determine if any modifications need to be made. March 2021
- Council approval of final plan. May 2021
- Submit plan to OIDD in the ACL Reporting System. August 15, 2021

Erica stated that there was a 3-month buffer built in in case something went sideways in the process. May's meeting will be focused on a high-level analysis of the data, discussion, and a look at the survey draft for the public to prioritize issues. She asked the committee if the plans to incorporate the public input before the Full Council is asked to prioritize issues is adequate, or should that strategy be eliminated?

Scott Lindbloom emphasized that strategies aimed at increasing the number of responses from self-advocates should be adopted when distributing the survey. The Council was also asked to consider the results from Arizona's Statewide Independent Living Council (AZSILC) survey which was completed in 2019.

The Council had a preliminary discussion about elements that needed to be included in the survey:

1. Self-advocate input in the writing process.
2. Collect information about the accessibility of assistive technology.
3. Collect information about inclusion in before and after school activities that are sponsored by schools and outside vendors.
4. Collect information about dental care.
5. Collect information on Quality Assurance, despite not being required to do so.
6. Collect information about housing, despite not being required to do so.
7. Collect information outlined in the DD Act of 2000.

8. Collect information about children with disabilities in foster care, especially those who are transitioning out of foster care. This would be a good topic to track, since approximately 25% of children in foster care have a disability. This topic could be placed under interagency initiatives.
9. Collect information about guardianship.

Councilmember Jason Snead offered his support for one of the sections in the comprehensive analysis. He wants to look at the quality assurance section, with a special focus on childcare and before and after school programs for children with disabilities.

Councilmember Janna Murrell stated that Raising Special Kids can provide number of families that have called about after school programs in the last 3 years.

Erica suggested that the Council needs to choose a subpopulation (e.g. LGBTQ, minority groups, etc.) they want to target with initiatives and projects in the future. Completing a data dig will highlight issues that we may not directly address yet, and it's still good to have information about them. Furthermore, the data could inform Council initiatives in the future. The data will show that there are gaps everywhere. However, there will be a limited number of projects that can be supported, so the Council will eventually have to prioritize.

G. PR/Marketing Committee

Sarah Ruf showed a video produced by the ADDPC in collaboration with ACES-DV about sexual abuse and individuals with disabilities. The video was produced with providers, families, individuals, and nonprofits as the intended audience. The goal was to inform the public and ensure that they know they can call 911 and Adult Protective Services (APS) if they have experienced abuse.

The proposed idea of having inserts in local newspapers highlighting stories about individuals with I/DD in local newspapers was put on hold because of the price pitched by a publishing company was too high. We are thinking creatively about how to encourage the story telling piece about individuals with disabilities.

Sarah Ruf announced that there is an ADA Coordination Coalition webinar is scheduled on January 28, 2020. There will also be a transition-focused webinar in the early stages with Arizona Department of Education to encourage educators and others to think about transition earlier than current practice.

H. Announcements

Mike Leyva shared that the Employment First website went live in October 2019. He also introduced the video "Everyone Can Work," which was shown to the Council during the meeting. The video discusses how accommodations are provided in order to help people succeed in the workplace. Resources are shared to help employers and potential employees about the supports that are available to them. The video was made with support from ACDL, UCEDD, and ADDPC.

Minutes

January 17, 2020

Page 7

Jason Snead shared that Community Options is looking for locations for them to educate people on sexuality and abuse prevention. These trainings will start in March, and will be held once a week at first, but may increase depending on demand. Community Options will develop a flyer to inform the public about the trainings. Right now the trainings are being offered in Phoenix, Tempe, but the group is open to expanding the geographic locations based on demand.

Council Chair John Black asked the members and staff to think about the message of Dr. Martin Luther King and how it resonates with the goals of the ADDPC. His message of inclusion encompasses individuals with developmental disabilities.

Events coming up:

January 23, 2020: APS Roundtable about how to improve APS

January 24, 2020: ACES-DV Community Partners Addressing Sexual Violence Committee

February 3, 2020: Council members are invited on a "field trip" to visit NAU-IHD's adaptive skiing project. Erica will be writing a blog about the experience!

Call to the public: Sherri Wince from DDD thanked the Council for allowing her to attend the meeting.

I. Adjourn

With no further business to discuss and quorum lost, the meeting was adjourned at 11:55 a.m.

Meeting agendas for the Arizona Developmental Disabilities Planning Council (ADDPC) and its standing committees are subject to change up to 24 hours prior to the meeting. Supporting documentation related to agenda items can be found by on the ADDPC <https://addpc.az.gov> or by contacting ADDPC at (602) 542-8970.