

March 27, 2018

Erica S. McFadden, Ph.D.
Executive Director
Arizona Developmental Disabilities Planning Council
3839 N. 3rd Street, Suite 306
Phoenix, AZ 85012

Dear Dr. McFadden,

This request is a proposed cost enhancement of \$5,000 with \$1,250 in non-federal in-kind match to the Interagency Service Agreement (ADDPC-0111-12-2017/Year 1) between Arizona Developmental Disabilities Planning Council and the Sonoran UCEDD. These funds would be directed to a subcontractor to produce two videos highlighting employment success stories of Arizonans with I/DD. These videos would be completed and uploaded to the Employment First website currently under development by November 30, 2018. Note that the amount of \$5,000 is an approximation; upon identification of the videographer, the Sonoran UCEDD would provide the selected bid outlining actual costs to the Council.

Enclosed, please find the proposed budget for this cost enhancement.

Warm regards,

Leslie Cohen, J.D.
Director

Budget Request Form

Contractor Name: University of Arizona, Sonoran University Center for Excellence in Developmental Disabilities

Contractor Address: PO Box 245052, Tucson, Arizona 85724
Street Address City State Zip

Project Name: UA ISA - EF Website Cost Enhancement

Budget Category	Requested ADDPC Funds	Non-Federal Cash Match	Non-Federal In-Kind Match	Total Program Cost
Personnel/Salaries				\$ -
Fringe Benefits				\$ -
Supplies / Operating Expenses	\$ -			\$ -
Travel	\$ -			\$ -
Rent or Cost of Space	\$ -			\$ -
Contracted Services / Professional Services	\$ 4,545			\$ 4,545
Administrative / Indirect Costs	\$ 455		\$ 1,250	\$ 1,705
Total Costs	\$ 5,000	\$ -	\$ 1,250	\$ 6,250

The match required by DDPC is being met through foregone indirect costs (difference between sponsor-mandated 10% indirect rate and 53.5% university rate).

It is understood that Non-Federal Funds identified in this budget will be used to match only ADDPC Federal Funds, and will not be used to match any other Federal Funds during the period of the ADDPC funded Project.

Additional description and background information shall be included as a budget narrative, including for match. The contractor agrees to submit additional background information to the ADDPC upon request.

Name of Certifying Official

Title of Certifying Official

Phone Email