

1. How the community has and will provide feedback:
  - a. Throughout late 2018 and 2019, Assistant City Manager Frank Dillon and Parks & Recreation Director Marcel Bachelier, hosted three public meetings at Nogales City Hall. An extensive presentation by Wheat Design Group was presented at those public meetings. Specifically, noting Teyechea Park's deteriorating youth recreation equipment and the priority to meet inclusive recreation requirements as well as ordinances and ADA compliances. Once the final budget has been approved by City Council, Parks & Recreation will again organize a public forum inviting back private community members and public organizations--specifically, groups and individuals for whom accessibility and public parks are of special interest.
  - b. Groups including (but not limited to) Circles of Peace, Autism Society of Southern Arizona-Santa Cruz, and Santa Cruz County/Nogales Training Programs were invited to speak on the need for updated and broadly inclusive recreation in Nogales for community members with different abilities, and intellectual and developmental disabilities.
  - c. Those public agendas were posted online to the city website, and the preliminary park design discussion was posted in the online agenda and accessible to the rest of the community.
  - d. Additionally, City Council has utilized social media, including the City of Nogales Facebook page as an informal, information gathering technique--for public input on perceptions and realities of the public parks. Several Council people address Facebook messages and concerns about community member concerns of lack of more inclusive public access during monthly City Council meetings.
  - e. Furthermore, in 2018, the City of Nogales adopted and made public their Strategic Plan, prioritizing updating the City's aging and deteriorating parks and recreation facilities to meet ordinances and ADA standards.
  
2. Who will city collaborate with for disability community:
  - a. Arizona Developmental Disabilities Planning Council
  - b. The Autism Society of Southern Arizona-Santa Cruz in Nogales
  - c. Circles of Peace
  - d. Mariposa Community Health Center
  - e. Nogales Unified School District
  - f. Private citizens
  - g. Santa Cruz County/Nogales Training Center Program
  
3. Who will install equipment? Who will oversee?
  - a. The installer of the equipment will mostly likely be the contracted vendor in cooperation with the manufacturer of the equipment, in order to maintain guarantees for materials. At the moment, this is unknown. The specific manufacturer will likely be determined during the bidding process.

4. Who is are architects, installers, consultants?
  - a. Wheat Design Group, Presidio Engineering, Inc, and Terracon Consultants.
  
5. Timeline for larger park plan (\*Below is the projected timeline.)
  - a. Jan-April 2019: prelim. architectural planning
  - b. April-Sept 2019: soils testing/analysis
  - c. Oct-March 2020: Completion of final design documents \*projected March 1st
  - d. March-Sept 2020: Construction documents finalized, bidding & 2 year budget
  - e. Oct 2020-June 2021: Clearing, demolition, and/or removal park area of dated equipment
  - f. July-Dec 2021: Installation of updated, new recreation equipment
  - g. December 2022: Finalizing park updates
  
6. Budget clarification--\$3k matching evidence
  - a. Tentative Teyechea Park budget is online, public, under Capital Projects for Parks and Recreation Department projects (pages 55-55):  
[https://www.nogalesaz.gov/images/Files/Finance/Reports/19-20/2019-2020\\_Tentative\\_Budget.pdf](https://www.nogalesaz.gov/images/Files/Finance/Reports/19-20/2019-2020_Tentative_Budget.pdf)
  - b. A total of \$196k has been set aside for matching grant funds, specifically for Teyechea Park.



<b>Offer and Acceptance</b>		<b>AZ Developmental Disabilities Planning Council</b>  3839 North Third Street, Ste. 306  Phoenix, AZ 85012
SOLICITATION NO.: ADDPC-FFY19-REC-001	PAGE 1	
OFFEROR: City of Nogales, Parks & Recreation Dept.	OF 2	

**OFFER**

**TO THE STATE OF ARIZONA:**

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications and amendments in the Solicitation and any written exceptions in the offer. Signature also certifies Small Business status.

City of Nogales, Parks & Recreation Department

Company Name			
1500 N. Hohokam Drive			
Address			
Nogales	AZ	85621	
City	State	Zip	

*Marcel Bachelier*

Signature of Person Authorized to Sign Offer	
Marcel Bachelier III	
Printed Name	
Parks & Recreation Director	
Title	
Phone	
:	520-287-6571

mbachelier@nogalesaz.gov  
Contact Email Address

By signature in the Offer section above, the Offeror certifies:

1. The submission of the Offer did not involve collusion or other anticompetitive practices.
2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465.
3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
4. The Offeror certifies that the above referenced organization \_\_\_ IS/ \_\_\_ IS NOT a small business with less than 100 employees or has gross revenues of \$4 million or less.
5. The Offeror is not debarred by, or otherwise prohibited from participating in any publicly-funded contract awarded by any Federal, State or local jurisdiction.

**ACCEPTANCE OF OFFER**

The Offer is hereby accepted.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the State.

This Contract shall henceforth be referred to as Contract No. \_\_\_\_\_.

The effective date of the Contract is \_\_\_\_\_.



<b>Offer and Acceptance</b>		<b>AZ Developmental Disabilities Planning Council</b> 3839 North Third Street, Ste. 306 Phoenix, AZ 85012
SOLICITATION NO.: ADDPC-FFY19-REC-001	PAGE 2	
OFFEROR: City of Nogales, Parks & Recreation Dept.	OF 2	

The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document or written notice to proceed.

State of  
 Arizona  
 Awarded this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Erica McFadden, PhD, MSW, Executive Director

## **Project Narrative/Methodology:**

### **Our organization and current inclusive recreation programs**

The mission of the City of Nogales Parks and Recreation department is to maintain safe parks and recreation facilities to the best of our ability; provide diverse recreation opportunities for the community; and to treat City employees and general public with respect, courtesy, and fairness. Our first goal is the maintenance and preservation of the areas natural habitats for safe and accessible recreation for the Nogales and surrounding communities. Our second goal is to provide safe recreation facilities and parks for our diverse community members through park development and programming. Our third goal is organizing community opportunities and events that encourage public park and trail safety, a healthy and dynamic lifestyle, and provide enriching cultural education opportunities whenever possible. Currently, we maintain a handful of parks that cater well to families; Teyechea, Monte Carlo, Camp Little, Anza, and Meadow Hills parks, as well as public tennis courts, swimming pools, a Recreation Center and multi-use trails. Furthermore, government leaders in The City of Nogales AZ has developed a 5 year strategic plan which includes the overall health and wellbeing of its residents through projects in the education, arts, and public outdoor parks--they are in full support of further development of Teyechea Park.

We have been able to provide wheelchair accessibility to our parks and trails in the form of ramps and sidewalk slopes. We have also hosted swimming and pool safety lessons at our public pool specifically oriented towards families and community members with autism.

However, we are a small city and a small department with limited funding, consequently there are many areas that can be improved. Although the region boasts exceptional and unique natural open spaces, the problem lies in access to labor resources and funding for inclusive parks and recreation development. Currently, we are petitioning for the AmeriCorps NCCC assistance to address this problem, as well as applying to recreational and trail development funding from the AZ Parks & Trails program.

You may or may not know much about our city, and we feel it is important to note the context within which the park and public recreational needs exist. Nogales, AZ resides along the Mexico/US border. Though both resources and people pass through the border and Nogales, very little stays in Nogales. Before the recession in the early 2000s, Nogales was a major port of entry and business owners and residents benefited from a time of prosperity. Nogales has recently faced health, economic, and infrastructural challenges, coupled with a need to attract employers/employment, and retain young families. It is understood that well kept community parks lower crime, beautify cityscapes, and encourage a healthy lifestyle. We believe that the preservation and enhancement of these natural spaces will serve to better the lives of current residents, as well as attract families, businesses, and investors.

Funding from your program will help meet our mission and needs of our community to have safe and accessible outdoor parks, and adding these parks/properties to the City's

parks and recreation system will help us with park preservation, maintenance, and construction.

### **Program Enhancements to promote inclusion**

Our proposed accessibility program for this application highlights Teyechea Park. Teyechea Park is located in the center of Nogales AZ. It is nestled in between important city offices including City Hall and Nogales Police Department, as well as a large neighborhood of single unit homes. Our proposed plan is designed to promote the maximum degree of inclusion for all our residents, of varying ages, capacities, and abilities. The park will be unique and unlike any other in the city or in the Santa Cruz valley/region. The current design will include modern park bridges, ramps, and railings, renovation of more accessible restrooms and toilets, and informational and safety sign postings throughout the park. We have hired engineers and architects to renovate the Teyechea park I/DD needs and has assimilated the philosophy of Universal Design to infuse diversity into our construction plans, thus ensuring the park is accessible and educational for everyone. We have also secured a contract with a professional Program Consultant who has been informing the development of I/DD and ADA compliance of Teyechea Park, the Parks & Recreation Department, and the City of Nogales government. This same approach of Universal Design as well as Inclusive Excellence will be applied to the Monte Carlo Park, our trails program, and all other recreation opportunities.

We have concentrated our efforts in the past three years to develop strategies and policies that will ensure greater access to people with varying abilities and disabilities to all public programs, specifically an investment in parks and recreation. We continue to work to strengthen real and tangible ways that all children and youth can access our recreational spaces and parks.

More specifically, the requested proposal we are submitting for your review is for child and youth playground equipment for the park, as well as necessary accessibility requirements such as ramps and bridges. Please see budget section for more specific details regarding this proposed project, and the ancillary pages for images of the current status of the park and the design put forth by our architect and engineer team.

### **How we seek feedback from people with disabilities or their family members**

There are two ways that the City of Nogales and the Parks and Recreation division have sought feedback from people with disabilities and their families regarding how we can make the public parks more inclusive and accessible. One way is by holding public forums in which we invite the public to weigh in on the conditions of the public parks and public recreation programs. This is in the form of open dialogue, where the City of Nogales City Council, Mayor, and City Manager, as well as Parks and Recreation Director and staff are present. The second way is by speaking directly with residents of the City who are most

directly affected, such as the director of *The Autism Society of Southern Arizona-Santa Cruz in Nogales* (a local non-profit who work closely and in collaboration with a network of affiliates, members and supporters as well as other local non-profits to educate on autism and advocate for the rights and access of those living with autism), and *Circles of Peace* (a Nogales-based counseling organization dedicated to family healing and mobilizing community into action around the needs of families and victims of domestic violence). Both groups, who primarily focus on families, youth, and children living with varying abilities and disabilities, organize large community events at Teyechea Park.

Moreover, the City of Nogales and its Parks and Recreation department are committed to retaining the teams dedicated to addressing ADA and Universal Design in our construction and renovation projects. The City/public leaders will continue to hold public discussions and continue learning about how to better serve communities who live with disabilities.

Meetings of contractors and consultants are scheduled for regular monthly intervals. The teams will have to opportunity to meet with and discuss career questions with Parks & Rec staff, as well as local city officials regarding everyone's role in regional conservation efforts.

*RE: Subcontracting*

We have already secured teams who are dedicated to improving our plans for accessibility, and thus sub-contracting will not be a part of this application. In other words, we are not seeking funding for subcontractors at this time. We will ensure that our current contractors maintain communication and check in regularly with our consultant, city leaders, and the Parks department to ensure we focus on our goals and high standards of providing inclusive recreation for all.

**Specified staff training in inclusive recreation programs**

The City of Nogales has, for several years, held required trainings for diversity. Most recently, we voted and passed a resolution to include a series of trainings and discussions around diversity and inclusivity, which includes cultural, ability/disability culture, sexualities and LGBTQ communities and related topics. This fits the mission of our Parks & Recreation department because we seek to offer equal opportunities for all of our community members to participate in our parks and the recreational possibilities we provide. The trainings also teach us how we can examine our current practices and where we can improve.

We currently see a need to measure the success of these trainings, but we believe that offering children and youth with disabilities and varying abilities is one way the trainings raised our awareness of where we need to improve. With funding from the Inclusive Recreation program, we will be better able to meet those needs.

All the parks in Nogales, have compelled us to work closer together to revitalize our city. Working in teams we have developed strategic plans and actions to improve the natural resources of our city and our region. The parks projects have compelled us to reach

out and collaborate with local athletic and health organizations. Through these collaborations, all the participants have gained a greater understanding of how our community is strengthened by our interdependence.

**Our program design for developing or expanding inclusive recreation programs for people with I/DD and other disabilities.**

The future, updated, Teyechea Park is envisioned as a welcoming, renovated recreational park adjacent to the City of Nogales government offices which will meet the needs of youth, teenagers, and large groups including elderly and LGBTQ community groups. We are implementing the accessibility methodology of Universal Design (UD) into our program design. UD is a culturally competent methodology intended to be implemented at all stages of public and private projects (as opposed to reactionarily, or as an afterthought to city planning, for example). UD is defined as:

“the design and composition of an environment so that it can be accessed, understood and used to the greatest extent possible by all people regardless of their age, size, ability or disability. An environment (or any building, product, or service in that environment) should be designed to meet the needs of all people who wish to use it. This is not a special requirement, for the benefit of only a minority of the population. It is a fundamental condition of good design. If an environment is accessible, usable, convenient and a pleasure to use, everyone benefits. By considering the diverse needs and abilities of all throughout the design process, universal design creates products, services and environments that meet peoples' needs. Simply put, universal design is good design” (National Disability Authority).

Teyechea Park was dedicated in 1981 and is in need of modernized, sustainable, and compliant upgrades. We are only requesting funding for inclusive playground equipment, and for necessary access to that playground equipment, but the entire park is to be renovated. Our primary goal to conserve, maintain, and make Teyechea park accessible for current and future generations will be met by necessary updates and new constructed, specifically designed to maximize universal useability and green, energy-saving components (lighting, for example) throughout the entire park.

Phase one will include: constructing a retention basin or great bowl lawn (a multi-use water conservation strategy, specifically developed for flood control and park water redistribution); paving a quarter-mile long multi-use/running/walking track around the great bowl lawn; installing inclusive and ADA compliant playground structures, with natural shade coverage; and constructing new bathroom facilities to ensure accessibility and usability for people with I/DD and other disabilities or varying abilities. The priority is to see the park updated for more inclusive recreation opportunities.

A second, and later phase, will include an upgraded basketball court; new accessible ramadas and updated picnic tables, park benches; and a walking and wheelchair-accessible



bridge over basins which will connect the park sections. The third and final phase will include a newly constructed, open-air, amphitheater with seating; and new parking lot for the park.

*Efforts to recruit and retain people with disabilities*

The City of Nogales is actively working to grow its public parks programming. While the Parks and Recreation department do not currently have immediate plans to recruit and retain peoples with intellectual/developmental disabilities, we are working closely with with city officials and consultants to secure funding for diverse personnel and foster a culture of inclusion in which we will successfully retain more employees with I/DD and other disabilities.

*Community partners*

We currently working with local arts groups and organizations who serve communities of various needs who will host programming at the parks. The community collaborators include *Circle of Peace Church, The Autism Society of Southern Arizona-Santa Cruz in Nogales, Santa Cruz Advocates for the Arts, Mariposa Community Health Center, Nogales Police Department, and The Southern Arizona Center Against Sexual Assault.*

Furthermore, the Nogales City Government, including the Mayor and City Council, as well as the Nogales Police Department are all in support of renovating Teyechea Park to be more inclusive and accessible.

*How costs to participate will be minimized*

The costs to participate in Teyechea park are free, or with a small fee for reservations. Teyechea Park is a centrally-located public, city park. It is intended to serve as a natural recreational space for the local community, but is in need of proper development. It is free to the public to access, and there is a small fee of \$35 to reserve any city ramada for birthday parties, organizational events, or other small private or public events. This fee may be waived based on family need and such requests are quickly evaluated by parks administration and typically granted.

*ADA compliance in all program design and implementation*

As we have mentioned earlier in this application, as an organization, we are utilizing the Universal Design methodology. This programming method of thinking proactively about the variety of possible needs (including disabilities, culture, gender) that communities may require. Using this methods means bringing diverse voices at all levels of the planning, implementation, construction, and evaluation phases. At the moment we are not utilizing assistive technologies for this program/project. We have very limited funding but are diligent in seeking support for Teyechea Park and future recreation programming needs.

### *How the program design will be culturally competent*

The implementation of Inclusive Recreation playground equipment will be something brand new to Nogales! We have secured some funding for informational plaques, printed in English and Spanish, to share the new additions to the park. Many community members in Nogales speak Spanish or are bilingual, and thus celebrate cultural events like September 16th--Independence Day and Dia de los Muertos--November 1st. Furthermore, we trying to be more welcoming LGBTQ communities by visibilizing rainbow flags, and encourage a variety of festivals throughout the city. At the city government level, we publicize and circulate public meetings in order to welcome diverse perspectives into our city planning.

### **Addressing program barriers**

The Parks & Recreation department will circulate information regarding the Teyechea Park updates in hopes of drawing in more families and organizations to the park. We hope to also be able to gain helpful feedback from organizations and individuals who utilizing the new park additions. We will intentionally invite people with disabilities to participate in these public dialogues, as well as facilitating private meetings as necessary with personnel and staff.

At the department level and at the city government level, we will be in close communication with each other, our architects, construction crews, and consultants to ensure that we meet any potential problems with the most effective solutions for everyone involved, wherein the public community's needs are prioritized.

We will be in consistent communication with one another, and more importantly with community members regarding any feedback or possible improvements that we still may need to make once the park has been completed and the inclusive recreation materials implemented.

### **How Parks & Recreation will monitor the program, what areas will be evaluated, and what success looks like.**

The Parks & Recreation department will evaluate success of this project by the numbers of community members seen attending the park on a daily basis. Also, this success will be measured by the number of rental spaces requested at the park. We will also later petition public response to the park. Our staff regularly maintains and cleans the parks, and will consistently be in communication with Directors and city government leaders regarding the use of the park.

# CITY OF NOGALES

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May 30, 2019

Arizona Developmental Disabilities Planning Council (ADDPC)  
3839 North 3rd Street, Suite 306  
Phoenix, Arizona 85012

Dear Sir or Madam,

The City of Nogales whole-heartedly endorses this grant application available. The City is dedicated to expanding recreation opportunities to all persons with disabilities. The proposed project plan is the subject of joint efforts to develop and fulfill the City council's wish to enhance and the existing city park to provide a safe and accessible recreation and pathway park. An area where all members with or without disabilities can make use of recreational amenities and existing paths for mutli-purposes such as walking, trekking, biking and picnicking. This open space park will provide a community space that will enhance the recreational spaces for physical activities (limited and unlimited) as well as promote good health and can potentially prevent childhood obesity. The proposed upgrades in ADA equipment will give Nogales residents a safe place to enjoy the outdoors using exercise stations, pedestrian and bicycle paths, and connect with nature while exercising or enjoying the parks passive shaded recreational features. This will be the city's first multi-purpose ADA amenities park, which will promote inclusion for all people with disabilities.

The City of Nogales agrees to accept funding from ADDPC and to enter into a Grant -in-Aid, agent agreement.

Please feel free to contact me at any time; we look forward to hearing from you very soon.

Sincerely,

A handwritten signature in black ink that reads "Frank Felix".

Frank Felix Ph.D., City Manager  
City of Nogales



February 27, 2019

Re: Teyechea Park & Trail of Ambos Nogales construction and Renovation Project

Dear Committee,

Mariposa Community Health Center (MCHC) is a 330 funded Federally Qualified Health Center and has been the largest health care provider in Santa Cruz County since 1980. Community Health Services (CHS), known to the community as Platicamos Salud (PS) was born from a Rural Health Care Services Outreach Grant in 1991 and has a well-established promotora-based delivery model. PS has more than 45 employees who implement a spectrum of health promotion and disease prevention programs based on model programs and best practices adapted to the Spanish-speaking, Mexican American and Mexican immigrant community that we serve.

MCHC-CHS would like to extend its support to the City of Nogales for their grant application to Arizona Developmental Disabilities Planning Council. Our community of Nogales needs a safe and readily accessible location to have an inclusive outdoor area for physical activities for all community members. The park project will provide our community with a multiplicity of socially engaging recreational options of fun.

The park will be accessible to walkers and runners alike, cyclists and field sport enthusiasts as well as leisurely visitors. The park's new amenities will more importantly provide an ADA compliant environment. This proposed plan will help promote exercise activities in a safe non-motorized environment. With updated park structure technology, trails and fields the proposed park renovation will give our community an invaluable asset, and atmosphere, which is all-inclusive and reliable.

Increasing recreational opportunities will promote an element of good health through physical activity and help reduce conditions such as chronic diseases and most especially morbid obesity.

The City of Nogales's Teyechea Park Project is welcomed by Mariposa Community Health Center's Community Health Services and has our endorsement.

Sincerely,

A handwritten signature in black ink, appearing to read "Patty B. Molina", written over a white background.

Patty B. Molina

Senior Director | Community Health Services

## Budget Request Form

City of Nogales, Parks & Recreation Department

Contractor Name:

Contractor Address:

Project Name:

1500 N Hohokam Dr.	Nogales	AZ	85621
Street Address	City	State	Zip
Inclusive Access at Teyechea City Park			

Budget Category	Requested ADDPC Funds	Non-Federal Cash Match	Non-Federal In-Kind Match	Total Program Cost
Personnel/Salaries				-
Fringe Benefits				-
Supplies / Operating Expenses	Accessible & sensorial playground equipment, floor, shade; park+sidewalk ramps, bridges	\$3,000.00/10%		\$27,000.00
Travel				-
Rent or Cost of Space				-
Contracted Services / Professional Services				-
Administrative / Indirect Costs				-
<b>Total Costs</b>	-	-	-	-

It is understood that Non-Federal Funds identified in this budget will be used to match only ADDPC Federal Funds, and will not be used to match any other Federal Funds during the period of the ADDPC funded Project.

Additional description and background information shall be included as a budget narrative, including for match. The contractor agrees to submit additional background information to the ADDPC upon request.

**Marcel Bachelier II**

Name of Certifying Official	
Director, Parks & Recreation Department, City of Nogales	
Title of Certifying Official	
(520) 287 – 6571	mbacheller@nogalesaz.gov
Phone	Email

Budget Narratives for Costs and Match  
 Re: *Supplies/Operating Expenses*

The larger Teyechea Park Project is intended to be a large central city park. It was completed in 1981 and has had no renovations since. The overhaul of this park will include modernized bathrooms, accessible walkways, inclusive recreation equipment, and an outdoor amphitheater. In total, the entire park project is projected to cost over \$1mil. The City of Nogales Parks & Recreation Department has sought out and received technical support from numerous governmental agencies as well as volunteers to help organize around this effort. Currently, we are in the process of applying to the Tohono O'odham grant for \$75k (specifically for the amphitheater), the AZ Parks & Trails non-motorized recreation grant for \$250k, and private donors. The city government has allocated a 10% required cash match for this grant in the amount of \$2,800. The city has already invested over \$160k into the park through contracts and initial soils tests. They are also committed to seeing the inclusive recreation components completed. We believe that with the support of the *Arizona Developmental Disabilities Planning Council: Inclusive Recreation Grant* we can ensure the completion of an excellent recreational opportunity for all our residents.

For this proposed grant request, we are only requesting support for the inclusive recreation materials which include child and youth playground equipment, and the ramps, bridges, and surfaces necessary to access that equipment. This plan is separated into two (2) play areas, namely the playground equipment with sensory and educational components, and then the swings area with a pair of wheelchair accessible swings. Below is the more detailed budget list of the exact materials listed in the above Budget Request Form under section "Supplies/Operating Expenses". It is followed by a more detailed explanation of each item:

<b>ITEM</b>	<b>#of units</b>	<b>Total Cost</b>
Rubber ground cover (#1 play area)	250 sq.ft	4, 375
Rubber ground cover (#2 play area)	250 sq. ft	4, 375
Playground shade	24'x24'8h	4, 380
Large adaptive swings	X4 @\$1,036	4,144
Large wheelchair swings w/platform	X2 @\$1,170	2, 340
Wheelchair accessible sensorial education station	X1 @\$2, 138	2, 138
Compliant and detectable ramp surface (at entrances to park)	X4 (3'x5') @\$400	1,600
Multidirectional ramp connecting the park sections	X1	1,179
Wide arched bridges with railings (connecting sections of Teychea Park)	X2 (6'x10') @\$1,499	2, 998

**TOTAL REQUESTED PROJECT COSTS ::: \$27, 529**

## **Budget justification**

Nogales AZ does not currently house any public park that offers accessible or adaptive recreation possibilities. There is a team behind uplifting this city park to serve as many community members as possible, and we believe the multi-use paths, ramps, bridges, and playground equipment will be a great benefit to our community. The descriptions below are compiled with their guidance and research. Please see the ancillary section at the end of this grant proposal for images of the current state of the park, as well as our proposed renovations, which are already in progress.

Because we want children and youth to access the parks, we are requesting funding for two areas of playground space to be covered with rubber ground cover. The clay can be very hard, and any other surface such as mulch or turf would not be as accessible. These sections would be connected with a multidirectional ramp, that would allow for easy access to each of the two park sections and into the multi-use trail that will surround the park. It is very sunny and hot in southern AZ, and the summers can be especially crucial to find shade. We have selected to incorporate a large shade structure that will cover most of the youth playground space. There is some natural shade provide by large trees nearby as well, and as part of the project, we will also plant new trees to also help shade the area.

For the swing sets, we have elected to install large adaptive swing sets and wheelchair swings. Both of these swing sets have been chosen because of their high weight capacity, considering the possibility of adults utilizing them as well.

The entrances to the park will require small ramp areas, and because the park is somewhat divided into three parts, and there will be small slopes for rain water collection, we have also included into the budget several ramps for the entrances and low bridges that will facilitate mobility throughout the park.

### D. Applicant's Background Information Form

Complete each item, using attachments where necessary and label your response "Applicant's Background Information Form". Attachments shall indicate the item number and heading being referenced as it appears below. Failure to make full and complete disclosure may result in the rejection of your application as unresponsive.

1. Contact Name for Project :: Marcel Bachelier III  
Organization Name :: City of Nogales, Parks & Recreation Department  
Address :: 1500 N Hohokam Dr., Nogales AZ 85621  
Phone Number :: (520) 285-5782      Email: [mbachelier@nogalesaz.gov](mailto:mbachelier@nogalesaz.gov)

2. The Applicant is and was established when:

TYPE	YEAR ESTABLISHED
Corporation – Nonprofit	
Corporation – For Profit	
Unit of Local Government	1884—City of Nogales
Community College or University	
Indian Tribal Government	
Other	



	YES	NO
3. As the lead applicant, read each statement carefully and mark Yes or No.		
a. Has any Federal or State agency ever made a finding of noncompliance with any relevant civil rights requirements with respect to your business activities? If YES, please attach an explanation.		X
b. Has the Applicant, its major stockholders with a controlling interest, or its officers been the subject of criminal investigations or prosecutions or convicted of a felony? IF YES, please attach an explanation.		X
c. Does the Applicant have sufficient funds to meet obligations on time under the Contract while awaiting reimbursement from ADDPC? If NO, please attach an explanation.	X	
d. Have any licenses ever been denied, revoked or suspended or provisionally issued within the past five years? If YES, please attach an explanation.		X
e. Have you or has your organization terminated any contracts, had any contracts terminated, had any liquidated damages assessed or been involved in contract lawsuits? If YES, please attach an explanation.		X
f. Do you, your staff, any of your relatives, or voting members of your Board of Directors maintain any ownerships, employments, public and private affiliations or relationships which may have substantial interest (as defined in A.R.S. §38-502, Conflict of Interest) in any contract, sale, purchase, or service involving the ADDPC? If YES, please attach an explanation.		X
g. Has your organization ever gone through bankruptcy? If YES, when? Include the State, District and case number.		X

4. Authorized Signatory:

*Marcel Bachelier*

---

(Name and Title of Authorized Signatory) is the signatory to this Contract on behalf of the Contractor and is responsible for the delivery of Contract Services during the term of this Contract.

**(NOT APPLICABLE)**

**E. Personnel Qualifications Form**

**Complete a separate Personnel Qualifications Form for each staff that will be hired or will be conducting their work as Match.** This should include all of those that are directly responsible for providing services listed under the Scope of Work in a paid or unpaid position. If personnel are to be hired, provide a job description ensuring at a minimum, questions #5 and #6, with other information as deemed necessary, is provided.

1. Name of person: \_\_\_\_\_

2. Position currently held with Applicant: \_\_\_\_\_

3. Proposed position for contract service and percentage of time devoted to the contract service:

\_\_\_\_\_ %

4. Number of years with Applicant: \_\_\_\_\_

5. Identify the primary function(s) of this person in terms of providing services under this Contract:

\_\_\_\_\_

6. Briefly describe the person's work experience, job training, and formal education. (Do not attach resumes)

\_\_\_\_\_

## F. Financial Systems Survey

If you have a current contract with the ADDPC **OR** have received a grant from the ADDPC in the past 3 years, you are **not required** to fill the Financial System Survey.

All other **NEW applicants**, please answer every question by filling in the circle next to the correct answer. Attach materials and document comments as required.

Name of Applicant: Parks & Recreation Department, City of Nogales

As stewards of federal funds, the Arizona Developmental Disabilities Planning Council awards funds to organizations (regardless of how small or large) that are both capable of achieving project goals/objectives and upholding their responsibility for properly managing funds as they achieve those objectives.

This survey will be used primarily for initial monitoring of the organization. This survey may also be used in evaluating the financial capability of the organization in the award process. Deficiencies should be addressed for corrective action and the organization should consider procuring technical assistance in correcting identified problems.

### A. GENERAL INFORMATION

1. Has your organization received a Federal or State Grant within the last three years?	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Has your organization completed an A-133 Single Audit within the past three years? (organization has expended \$750,000 in federal funds in the applicant's past fiscal year. ADDPC may request copy)	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. If your organization has not completed an A-133 Single Audit, have your financial statements been audited, reviewed or compiled by an independent Certified Public Accountant within the past three years? If so, what year? _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Has your organization been granted tax-exempt status by the Internal Revenue Service?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
5. If you answered YES to question #4, under what section of the IRS code? <input type="radio"/> 501 C (3) <input type="radio"/> 501 C (4) <input type="radio"/> 501 C (5) <input type="radio"/> 501 C (6) <input type="radio"/> Other: Please Specify Type _____. Attach copy of determination letter from IRS	Attachment Required
6. Does your organization have established policies related to salary scales, fringe benefits, travel reimbursement and personnel policies?	<input type="checkbox"/> YES <input type="checkbox"/> NO

**B. FUNDS MANAGEMENT**

1. Which of the following describes your organization's accounting system?	<input type="checkbox"/> Manual <input type="checkbox"/> Automated <input type="checkbox"/> Combination
2. How frequently do you post to the General Ledger?	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Other
3. Does the accounting system completely and accurately track the receipt and disbursements of funds by each grant or funding source?	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Does the accounting system provide for the recording of actual costs compared to budgeted costs for each budget line item?	<input type="checkbox"/> YES <input type="checkbox"/> NO
5. Are time and effort distribution reports maintained for employees working fully or partially on state or federal grant programs which account for 100% of each employee's time?	<input type="checkbox"/> YES <input type="checkbox"/> NO
6. Is your organization familiar with OMB final guidance for HHS federal awards, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards under 45 CFR, Part 75)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
7. How does your organization plan to charge common/indirect costs to this grant? <b>NOTE:</b> Those organizations using an approved federal indirect cost plan/rate need to <b>attach</b> a copy of the approved Indirect Cost Rate or methodology and calculations in determining the rate.	<input type="checkbox"/> Direct Charges <input type="checkbox"/> Utilizing an Indirect Cost Allocation Plan or Rate

**C. INTERNAL CONTROLS**

1. Are duties of the bookkeeper/accountant segregated from the duties of cash receipt or cash disbursement?	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Are checks signed by individuals whose duties exclude recording cash received, approving vouchers for payment and the preparation of payroll?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Are all accounting entries and payments supported by source documentation?	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Are cash or in-kind matching funds supported by source documentation?	<input type="checkbox"/> YES <input type="checkbox"/> NO
5. Are forgone indirect costs used as match for the proposed grant program?	<input type="checkbox"/> YES <input type="checkbox"/> NO
6. Are employee time sheets supported by appropriately approved/signed documents?	<input type="checkbox"/> YES <input type="checkbox"/> NO
7. Does the organization maintain policies that include procedures for assuring compliance with applicable cost principles and terms of each grant award?	<input type="checkbox"/> YES <input type="checkbox"/> NO

**D. PROCUREMENT**

1. Does the organization maintain written codes of conduct for employees involved in awarding or administering procurement contracts?	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Does the organization conduct purchases in a manner that encourages open and free competition among vendors?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Does the organization complete some level of cost or price analysis for every major purchase?	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Does the organization maintain a system of contract administration to ensure Subcontractor conformance with the terms and conditions of each contract?	<input type="checkbox"/> YES <input type="checkbox"/> NO
5. Does the organization maintain written procurement policies and procedures?	<input type="checkbox"/> YES <input type="checkbox"/> NO

**E. CONTACT INFORMATION**

Please indicate the following information. In the event that the Arizona Developmental Disabilities Planning Council has questions about this survey, this individual will be contacted.

Prepared By: Marcel Bachelier III

Job Title: Director, Parks & Recreation Dept., City of Nogales AZ

Date: May 30<sup>th</sup>, 2019

Phone & Email: (520) 287-6571 [mbachelier@nogalesaz.gov](mailto:mbachelier@nogalesaz.gov)

**F. CERTIFICATION**

I certify that this report is complete and accurate, and that the Applicant has accepted the responsibility of maintaining a legal and valid financial systems.

*Marcel Bachelier*

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Signature

**G. COMMENT AND ATTACHMENTS**

Please type on a separate piece of paper to comment on any answers in Sections A – D. Please indicate the Section and Question # next to each comment. Label this extra sheet as Financial Systems Survey - Comment. And attach any related and required documents at the end of Financial Systems Survey.

**H. ASSURANCES FOR NON-CONSTRUCTION PROGRAMS**  
**OMB Approval No. 0348-0040**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

**NOTE:** If you have a current contract with the ADDPC OR have received a grant from the ADDPC in the past 3 years, you are not required to sign the Assurances for Non-Construction Programs.

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of the project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) section 504 of

the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to the nondiscrimination in the sale, rental or financing or housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of the Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §276a to 276a-7), the Copeland Act (40 U.S.C. §276C and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air ) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to

protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §§470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations.

18. Will comply with the Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights of 2013 (P.L. 112-239, U.S.C. §§4712 et seq., section 828 of the National Defense Authorization Act).

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program, including the U.S. Health and Human Services, 2 CFR Part 300, and 45 CFR Part 75; and Grants Policy Statement. Each governs the federal Developmental Disabilities Assistance and Bill of Rights Act of 2000.

<p style="text-align: center;">SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL</p> <p><i>Marcel Bachelier</i></p>	<p style="text-align: center;">TITLE</p> <p style="text-align: center;">Director, Parks &amp; Recreation Department</p>
<p style="text-align: center;">OFFEROR ORGANIZATION</p> <p>City of Nogales, Parks &amp; Recreation Department</p>	<p style="text-align: center;">DATE</p> <p style="text-align: center;">05/30/2019</p>



ANCILLARY – Park Photos

REAL BEFORE



PROPOSAL/AFTER



# PROGRAM

## GOALS & OBJECTIVES

### Goal 1: Improve accessibility of Teyechea Park.

- Obj. 1.1: Provide more, and better defined entryways into park.
- Obj. 1.2: Provide defined paths to amenities existing and proposed throughout park.
- Obj. 1.3: Mitigate hazards to safety of users.

### Goal 2: Provide for the needs of the Nogales Community.

- Obj. 2.1: Provide the recreational opportunities which reflect community desires.
- Obj. 2.2: Provide space for gathering and performances.
- Obj. 2.3: Provide spaces which foster community ties.

### Goal 3: Make Teyechea Park resilient to changes of the future.

- Obj. 3.1: Implement water harvesting where possible.
- Obj. 3.2: Implement native plant materials.
- Obj. 3.3: Implement use of durable materials.



## DESIGN

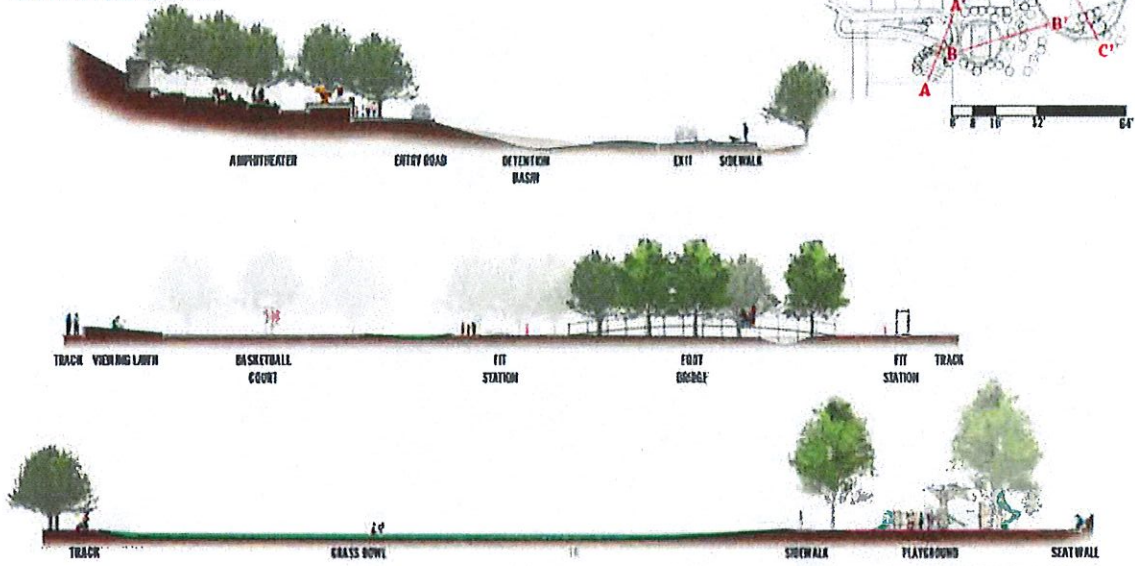
### SITE PLAN

- 1. HILL-SIDE AMPHITHEATER
- 2. IMPROVED COURT
- 3. NATURE TRAIL
- 4. NEW RAMADAS
- 5. FOOT BRIDGE OVER DETENTION BASINS
- 6. QUARTER MILE RUNNING TRACK WITH STATIONS
- 7. GREAT BOWL LAWN
- 8. HANDICAP ACCESSIBLE PLAY AREA



ANCILLARY – Park Photos

**DESIGN**  
SECTION PERSPECTIVES



**DESIGN**  
SURFACES & MATERIALS

COLOR SCHEME:

**PATHS**



RUBBERIZED TRACK



STABILIZED DECOMPOSED GRANITE



CONCRETE SIDEWALK

**GROUND COVER**



LIMITED TURF



ROCK MULCHED BASINS



RUBBERIZED PLAY SURFACE

**GATHERING**



HYDROUTE SEATING



SMALL GATHERINGS



LARGE GATHERINGS

**SPECIALTY EQUIPMENT**



FITNESS STATIONS



HANDICAP ACCESSIBLE PLAY EQUIPMENT



AMPHITHEATER

ANCILLARY – Park Photos

BEFORE



After



ANCILLARY – Park Photos

Before



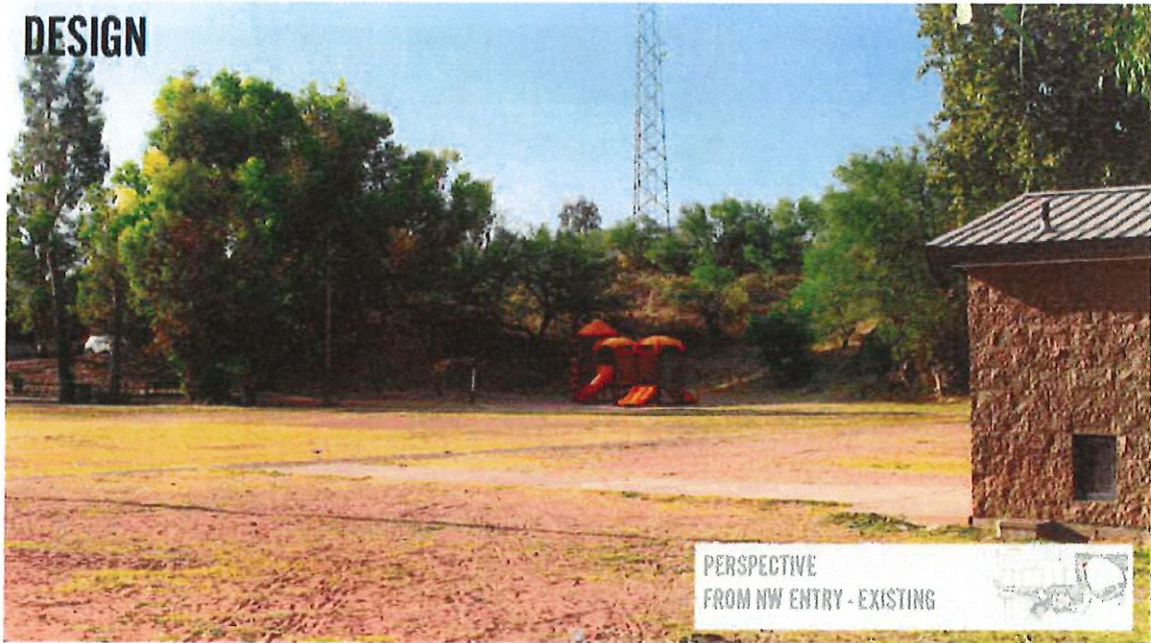
After



ANCILLARY – Park Photos

Before

**DESIGN**



After

**DESIGN**

