

**Arizona Developmental Disabilities Planning Council (ADDPC)
Grant Renewal Application Process
Summer 2021**

Narrative Response and Attachments:

Excluding attachments, the narrative shall be a maximum of 10 typed pages.

1. Provide a one-page Executive Summary of your funded program to date. Ensure the following points are addressed:
 - Describe the primary intent of the program, including who is the target audience and geographic area;
 - Explain how the program is making a positive impact with the I/DD community;
 - Describe the data that has been collected to date to show project results;
 - State why the ADDPC should provide continue funding for another year.

Executive summary

For the past three years, the Arizona Developmental Disabilities Planning Council has funded Southwest Institute for Families and Children (SWI) and its grant partners, The Arc of Arizona and Arizona Center for Disability Law, in its efforts to implement The Supported Decision-Making Pilot Project. The main goal of the project is to increase the use of supported decision-making among people with intellectual and developmental disabilities as a less restrictive alternative to legal guardianship. To this end, SWI and its grant partners have developed a strong pilot project where people with IDD, parents and caregivers, as well as all relevant stakeholders can find information on how to implement their own supported decision-making plans and agreements.

Before developing curriculum or trainings, SWI and its grant partners started by asking community members what did they know about guardianship or supported decision-making. Surprisingly, people knew very little about either topics. Parents and caregivers with guardianship were not aware how little rights their loved ones retained. People with disabilities under guardianship, were also unaware of how little control they had over their lives. Most surprisingly, relevant stakeholders such as doctors and social workers did not know of how guardianship affects their patients or if any alternatives exist that they could consider before advising guardianship.

With the results of our community study, it became important to develop a curriculum that not only explains supported decision-making, but also explains guardianship and how it can affect those under guardianship. We are proud to offer such curriculum in both English and Spanish for free on our website. Aside from the curriculum, people can also find training videos for each chapter of the curriculum with downloadable worksheets that correspond to each chapter.

With curriculum fully developed, SWI and its grant partners set out to provide trainings on supported decision-making to various groups of people including people with IDD and their parents and caregivers, education professionals, social service providers, and medical staff. The trainings have been well received from the community as people are learning more about supported decision-making. Over the course of three years, we have conducted various trainings in person and online.

The ADDPC should continue to provide funding for The Arizona Supported Decision-Making Pilot Project because we believe that we are at a moment in time in which the idea of choosing supported decision-making is starting to catch on in the public. People are starting to become aware of what are the true implications of taking away the rights of people with disabilities through legal guardianship. While legal guardianship may have a helpful role in the lives of some people, it is not the only option available and people are looking for information on how they can continue to support their loved ones with disabilities while maintaining their rights and freedom.

2. Summarize key program achievements for the current funding year based on your implementation plan.

During the current year, we have successfully provided nine presentations to 61 participants through our formal classes. We have also been invited to present at 10 other conferences and meetings about supported decision-making where we presented to 205 people. We are pleased to see a growing interest in supported decision-making in our communities.

While we were not able to have our supported decision-making bill passed through legislation this year, we do believe we have had a considerable amount of success communicating the importance of supported decision-making to our legislators. During the 2021 legislative session, our supported decision-making bill passed with a nearly unanimous vote in the House of Representatives. While we did not receive the same type of vote in the Senate, losing by one vote, we believe that we will have greater support and a better outcome in the following year.

3. Describe activities that are left to complete before your contract ends.

We are continuing to do supported decision-making presentations for the remaining fourth-quarter of the year. We will be doing two online presentations in August and two more presentations in September. We will also be presenting supported decision-making at the Self Advocacy Solutions Self Advocates Conference in September.

4. Detail any barriers that were addressed. Include one success story to share.

The barrier that we continue to face is the ongoing pandemic. We would prefer to provide face-to-face presentations but the pandemic has made it too dangerous to meet in person. However, we have successfully transitioned to providing presentations through online videoconferencing. Since we have started providing online presentations, our

audience is more geographically diverse than could be possible through face-to-face meetings. We have had attendees participate in our presentations from around the country as well as both urban and rural areas in Arizona.

Our goal for next year will be to continue to provide presentations and Academy courses in the best and safest manner. For the time being, we will continue to hold our presentations online but look forward to a moment in which we can safely meet and discuss supported decision-making in a face-to-face manner.

5. Describe existing and any new community partners that will be involved and their role in this project. Will MOUs or other agreements need to be developed?

SWI will be partnering once again with The Arc of Arizona and Arizona Center for Disability Law. We will all be working together equally in all areas of the project. With that said however, each organization brings its strengths to the group. SWI has extensive experience working with people with IDD and their families in providing support and services. Arizona Center for Disability Law is a protection and advocacy organization that brings their expertise on guardianship law as well as disability law door trainings and presentations. The Arc of Arizona provides the knowledge and experience needed to advocate for legislative changes on both a state and national level.

6. Describe how feedback from people with I/DD, caretakers, family member or other participants is gathered and used to support the project.

During each presentation, questions are asked of the participants to get a greater understanding of what they know when it comes to guardianship and supported decision-making. Before we begin certain sections of the presentations, we asked participants if they know anything about guardianship? Do they know anything about supported decision-making? And finally, after learning about supported decision-making, will they be more likely to choose supported decision-making over guardianship? Furthermore, between each section of the training, we pause to allow participants to ask questions. The responses to the questions asked in between each section helps us understand where people need greater clarification and what is most important to the audience. We use this feedback to refine our presentations to ensure we are providing the right type of information to our participants.

Page 3
ADDPC Contract Renewal Process
Summer 2021

7. Summarize evaluation findings to date. Include other data/performance measures you are tracking and reporting to the ADDPC. Report on the following data if your project is required to collect this information:
 - a. # of individuals with I/DD participating in funded ADDPC project

- b. # of family members participating in funded ADDPC project
- c. # of professional stakeholders trained (in a formal training) through a funded ADDPC project

Total number of participants during the third year of the supported decision-making pilot project.

Total number of participants	People with disabilities	parents or caregivers of people with disabilities	Gender	Type of disability of family member	Family members with disabilities over the age of 18	Service providers attending training	Undisclosed IDD, parent, or social service provider
61	6	19	54 females 4 males 2 unknown	3 mental health, 14 intellectual, 1 autism and 1 physical	4	28	8

8. Describe in detail the project being planned for the next year to include: What changes are new, including program design, target numbers, working in unserved or underserved communities, new collaborators, implementation, staffing, evaluation, and other activities.

During the next year, SWI and its grant partners, plan to implement a new supported decision-making program called Supported Decision-Making Academy. The goal of the Academy is to work with people with intellectual and developmental disabilities as well as their families and caregivers to develop their own supported decision-making agreements. Over the course of two months, participants will attend weekly classes in which they will go through each chapter of the curriculum and discuss its importance and relevance to their lives. Furthermore, participants will be given weekly homework assignments to implement the lessons learned within their own lives. At the end of the two-month course, participants will graduate with their own fully developed supported decision-making agreements in place. SWI and its grant partners plan to provide 5 separate courses throughout the year. We aim to recruit 10 to 15 participants per course comprised of people with intellectual and developmental disabilities as well as their families and caregivers.

Academy courses													
SDM Academy course 1	SWI, ACDL The Arc of Arizona			X	X								
SDM Academy course 2	SWI, ACDL The Arc of Arizona					X	X						
SDM Academy course 3	SWI, ACDL The Arc of Arizona							X	X				
SDM Academy course 4	SWI, ACDL The Arc of Arizona									X	X		
SDM Academy course 5	SWI, ACDL The Arc of Arizona											X	X
SDM presentations to relevant stakeholders	SWI, ACDL The Arc of Arizona	X	X	X	X	X	X	X	X	X	X	X	X
Legislation advocacy for SDM	SWI, ACDL The Arc of Arizona	X	X	X	X	X	X						
Provide technical assistance to Academy graduates	SWI, ACDL The Arc of Arizona			X	X	X	X	X	X	X	X	X	X

Budget Request form

Contractor Name: Southwest Institute for Families and Children

Contractor Address: PO Box 33274, Phoenix, AZ 85067

Budget Category	Requested ADDPC Funds	Non-Federal Cash Match	Non-Federal In-Kind Match	Total Program Cost
Personnel/Salaries	19373.33		4095.05	23,468.38
Fringe Benefits	2683.20		567.16	3250.36
Supplies I Operating Expenses printing	0			

Travel	0			
Rent or Cost of Space	0		0	
Contracted Services I Professional Services	37,186.60		14,575	51,761.60
Administrative /Indirect Costs			520	520
TOTAL	59,243.13		19,757.21	79000.34

It is understood that Non-Federal Funds identified in this budget will be used to match only ADDPC Federal Funds, and will not be used to match any other Federal Funds during the period of the ADDPC funded Project

Additional description and background information shall be included as a budget narrative, including for match. The contractor agrees to submit additional background information to the ADDPC upon request.

George Garcia
Name of certifying Official

Executive Director
Title of Certifying Official

602-235-0354 extension 801 G.Garcia@SWIfamilies.org
Phone Email

AZ SDM Budget Narrative Y4

Personnel/Salaries, 22,468.38

George Garcia, \$10,140
Project Director George Garcia, MSW .15 FTE (\$10,140) salary for one year x \$50,000/annual wage to serve as the senior administrator, provide programmatic oversight, develop, deliver, and evaluate supportive decision making trainings.

George Garcia \$1215.05 in-kind

Juliana Huereña \$7,500
Logistics Consultant to training participants- Juliana Huereña, MT-BC, .17 FTE (\$7,500) salary for one year x \$45,000. Participate with Garcia to develop, deliver, and evaluate supportive decision making trainings.

Juliana Huereña \$1,000 in-kind

Bill Lucero \$1733.33

Program aide, Bill will provide technical assistance in program implementation and graphic design.

Priscilla Perkins, **\$1880**

Priscilla Perkins in-kind will provide bookkeeping and financial support for the project.

Priscilla Perkins, .035 X \$53,200/annual wage to maintain the financials and HR for the project.

Fringe Benefits, \$3111.86

Employee Related Expenses -SWI has a formula that yields the following: 13.85% which includes FICA 6.2%, Medicare 1.45%, and FUTA 6.2%.

George Garcia, $\$10,140 \times 13.85\% = \1404.39

George Garcia in-kind $\$1215.05 \times 13.85\% = 168.28$

Juliana Huereña, $\$7,500 \times 13.85\% = \$1,038.75$

Juliana Huereña in-kind $\$1000 \times 13.85\% = \138.50

Bill Lucero, $\$1733.33 \times 13.85\% = \240.06

Priscilla Perkins in-kind, $\$1880 \times 13.85\% = \260.38

Supplies/Operating Expenses in-kind \$400

Office supplies (copy paper, transparent paper, binder coils, and ink)

Rent or Cost of Space, \$0

Contractual Services/Professional Services, \$37,186.60

Arizona Center for Disability Law will be an advisory committee member and facilitator. They will be lead organization in creating the curriculum for legal stakeholders and provide CEUs to attorneys, attorney staff, and judges. They will assist in teaching support decision-making for individuals with I/DD and family members and supports. They will work with **The Arc of Arizona** to draft legislation regarding supported decision-making.

Arizona Center for Disability Law will receive **\$18573.30** for the work provided in the grant.

J.J. Rico CEO of ACDL: 8.5 hours x \$250/hour= \$ 2,125

Staff Attorney Sey In: 75 hours x \$185.00/hour= \$13,875

Natalie Luna Rose - Communications and Outreach: 9.6 hours x \$100/hour= \$960

Arizona Center for Disability Law Match

Arizona Center for Disability Law will provide a matching fund of **\$9200** that will be divided between the use ACDL staff and interns working on the grant and the use of the Ability360 conference room.

ACDL staff: 46 hours x \$145.00/hour= \$6,670.00

Intern (ASU & UofA Law Students): 25 hours x \$50.00/hour= \$1,250.00

Ability 360 Conference Room Rental: 16 hours x \$80.00/hour= \$1,280.00

The Arc of Arizona will be an advisory committee member and facilitator. They will assist in teaching supported decision-making for individuals with I/DD and family members and supports and teaching curriculum for social service providers, medical, and other professional stakeholders. The Arc of Arizona will draft legislation regarding supported decision-making. Services in the amount of **\$18,613.30**

The Arc of Arizona Match

The Arc will provide an in-kind match in the form of technical assistance from the Public Policy staff of The Arc of the United States. Nicole Jorwic, JD, Senior Director of Public Policy for The Arc 25 hours X \$215 = **\$5375**

Administrative/Indirect Cost, In Kind match of \$520

Key staff

George Garcia

Executive Director Southwest Institute for Families and Children

George Garcia is project director for the Supported Decision-Making Pilot Project. George will be responsible for submitting all reports and documentation to the ADDPC. George will also be working with ACDL and The Arc of Arizona to provide trainings to people with IDD, families, caregivers, social service providers, and health care workers. George will also work with the grant partner organizations to provide education and support of supported decision-making legislation.

Juliana Huereña

Operations Manager Southwest Institute for Families and Children

Juliana will be responsible for providing trainings to people with IDD, families, caregivers, social service providers, and health care workers. Juliana will also be responsible for notetaking and minutes collected during advisory committee meetings.

Bill Lucero

program aide

Bill will be responsible in assisting SWI staff in implementing the supported decision-making project. Part of Bill's duties include graphic design for flyers and other advertisements, social media post, and website maintenance.

Sey In

Staff Attorney

Sey has been assigned 75 hours of Project time

3 years law school experience in health law policy and 1 year as a licensed attorney

Sey will be one of the attorneys working in the project. Sey will be the lead ACDL staff member assigned to the Project. Sey will be responsible for all tasks identified in the year two renewal timeline.

Natalie Luna Rose

Outreach and Communications Manager

Variable depending on needs of grant. Natalie has been assigned 9.6 hours of project time. 2 years as staff member for ACDL

Natalie will be one of three ACDL staff members working in the project. More specifically, Natalie will be assigned to working on the tasks related to submitting legislation to the AZ legislature and educating legislators and the public about the SDM bill.

J.J. Rico

Chief Executive Officer (CEO)

Variable depends on needs of the grant. J.J. has been assign 8.5 hours of project time. 18 years (Staff Attorney, Litigation Director, and CEO)

J.J. will be the third ACDL staff member working on the project. More specifically, J.J. will be assigned to working on the tasks related to submitting legislation to the AZ legislature and educating legislators and the public about the SDM bill. J.J. may also responsible for conducting training for legal professionals and trainings held in Tucson.

Jon Meyers

The Arc of Arizona

The Arc of Arizona will be an advisory committee member and facilitator, assisting in creation and implementation of curricula for individuals with I/DD and family members/caregivers, legal professionals, healthcare and social services providers, and educators. The Arc will be the lead in refining draft legislation for introduction in the 2020 Arizona legislative session, stewarding the bill through the legislative process, and working toward passage. The Arc will also engage in additional formal and ad hoc outreach to raise awareness of SDM within a variety of stakeholder communities.

Nicole Jorwic,

JD, Senior Director of Public Policy for The Arc,

Nicole will: review draft legislation and make recommendations, as appropriate, utilizing experience gained on SDM efforts in other states; offer in-state and remote consultation on work with legislators and legislative staff, including accompanying SWI, ACDL, and The Arc of Arizona to a limited number of meetings with state legislators and staff; and provide guidance in outreach to stakeholder communities as we educate them to increase both grassroots advocacy for passage of the bill and support for implementation once the bill passes.



Raising
Special
Kids

August 12, 2021

Arizona Developmental Disabilities Planning Council

3839 N. 3rd Street, Suite 306

Phoenix, AZ 85012

Dear Sir or Madam:

Please accept this letter in support of the application for funding being submitted by Southwest Institute for Families and Children, the Arizona Center for Disability Law, and The Arc of Arizona for Year 4 funding of their Supported Decision-Making pilot project. Raising Special Kids recognizes the need for improved and increased self-determination opportunities for individuals with I/DD in Arizona. We believe increased understanding of supported decision-making within the legal, medical, and education communities, as well as the community of individuals with I/DD and their families, can only serve to increase self-determination and promote greater inclusion in our state.

Given the range of expertise brought to this proposal by ACDL, Southwest Institute, and The Arc of Arizona, we wholeheartedly recommend this project team for funding. Raising Special Kids has been an active participant in this project's activities over the past three years and we look forward to continued collaboration with these partners to heighten public awareness of the supported decision-making concept, and we anticipate this team will achieve its ambitious goals on this pilot project.

Please feel free to contact me if you have any questions in this regard.

Sincerely,

A handwritten signature in black ink, appearing to read 'Christopher Tiffany', is written over a large, faint, dotted watermark of a person with arms raised.

Christopher Tiffany

Executive Director

Sonoran University Center of Excellence
In Developmental Disabilities
Family and Community Medicine



College of Medicine

1521 E. Helen Street
P.O. Box 245052
Tucson, AZ 85724
(520) 626-0442
Fax: (520) 626-0081
<http://sonoranucedd.fcm.arizona.edu>

August 12, 2021

Arizona Developmental Disabilities Planning Council
3839 N. 3rd Street, Suite 306
Phoenix, AZ 85012

Dear Sir or Madam:

Please accept this letter in support of the application for funding being submitted by Southwest Institute for Families and Children, the Arizona Center for Disability Law, and The Arc of Arizona for Year 4 funding of their Supported Decision-Making pilot project. The Sonoran Center for Excellence in Disabilities, located at the University of Arizona, recognizes the need for improved and increased self-determination opportunities for individuals with I/DD in Arizona. We believe increased understanding of supported decision-making within the legal, medical, and education communities, as well as the community of individuals with I/DD and their families, can only serve to increase self-determination and promote greater inclusion in our state.

The work of the first three years of this project has been exceptional, as evident by the many accomplishments and tremendous impact it has had in the state. There is increased awareness about supported decision-making, resources are available to assist anyone who is interested, trainings have been and continue to be conducted, and legislation has been proposed. The Sonoran Center is using these resources in our own work and sharing information in our clinics and transition activities so that families and individuals with disabilities receive and understand supported decision making and where to go for assistance.

Given the range of expertise brought to this proposal by ACDL, Southwest Institute, and The Arc of Arizona, we wholeheartedly recommend this project team for funding. The Sonoran Center has been an active participant in this project's activities over the past three years and we look forward to continued collaboration with these partners to heighten public awareness of the supported decision-making concept, and we anticipate this team will achieve its ambitious goals on this pilot project. We appreciate the opportunity to continue our work together and happily share the resources of the Sonoran Center to support this powerful work. Please feel free to contact me if you have any questions in this regard.

Sincerely,

Wendy Parent-Johnson, PhD
Executive Director & Professor