

1. Due to the ongoing Covid-19 pandemic, how will your proposed project be adjusted in the schools or in other public places where crowds are not encouraged. State what are the proposed changes that could be made to ensure the safety of participants, staff and other adults. What other alternatives will be considered for programming purposes?

Special Olympics Arizona's top priority is the health and safety of our athletes, partners, coaches, volunteers, parents/guardians, staff, and all members of the SOAZ community. SOAZ's staff has spent countless hours reviewing resources from reputable agencies such as the CDC, WHO, Special Olympics International, and Special Olympics North America, as well as local public health officials. We have also surveyed our coaches and volunteers to collect feedback on the needs of our community at this time. Through this process, SOAZ has established extensive Return-to-Activities guidelines, resources, training, and supplies to ensure that we are doing everything in our power to ensure the health and safety of our SOAZ community. We understand that these protocols and guidelines may continue to be modified or updated over time as conditions surrounding COVID-19 continue to change across our state, country, and beyond.

In these unprecedented times, adaptability will continue to be more important than ever as we work with Special Olympics athletes statewide involved in the SOAZ Self-Advocacy Coalition to ensure their voices continue to be heard. SOAZ's proposed Self-Advocacy Coalition project will adhere to the three-phased approach outlined in SOAZ's Return-to-Activities strategy. Ronny Jones, Special Olympics athlete, State Health Messenger, and SOAZ staff, along with Hannah Stewart, will play a significant role in leading the SOAZ Self-Advocacy Coalition and ensuring that activities and efforts are in line with health and safety guidelines.

Our Unified Champion Schools team has made every effort to create and distribute virtual resources to teachers and administrators to support school-based inclusive leadership opportunities. SOAZ continues to provide digital engagement opportunities through SOAZconnected that can be utilized by schools no matter their circumstance, including virtual esports competitions, virtual Unified Arts challenges and classes, Unified Spirit Weeks, virtual dance parties, virtual health and fitness initiatives, and bingo nights. We are also providing resources to our teachers for use in their lesson plans and virtual classrooms, including Inclusive Youth Leadership videos and activities that provide ideas and guidelines for adapting Unified Clubs and related activities for the needs of individual schools. SOAZ staff will also provide additional support through virtual "office hours" for schools and school districts where athlete leaders advocate for inclusion to adjust to the various needs of a unique school year.

Technology will be heavily utilized for virtual meetings, conferences, training, and more. For example, the training for State Health Messengers will be held virtually in conjunction with Special Olympics Washington and Special Olympics Northern California. Athlete Input Council meetings will also be held virtually. Not only does holding these types of events virtually mitigate the risks related to COVID-19, but they also remove barriers common to in-person activities, including the cost and time associated with travel for many participants.

SOAZconnected, SOAZ's new digital strategy, will also be used as a platform for leaders in the SOAZ's Self-Advocacy Coalition to share ideas, buoy up fellow athletes, host online events and activities, and celebrate inclusion in all of its forms. In-person events, such as the SOAZ Capital Lawn Day and various training and conferences hosted by SOAZ, will be evaluated for health and safety. Adjustments, postponements, and cancellations will be made as necessary.

Continuing to adapt to the challenges of the COVID-19 pandemic surely won't be without its struggles, barriers, and limitations. Still, SOAZ staff has been inspired by the courage, persistence, and leadership of those we serve. We are fully committed to lifting their voices by providing inclusive leadership and advocacy opportunities for individuals of all abilities, no matter the obstacle.

2. With respects to the program design, address what changes in key benchmark measurements will be tracked? The ones listed are outputs (numbers of events). What are the outcomes that will be tracked?

Your funding will enable SOAZ to:

- Increase the percentage of individuals with I/DD in Arizona who have participated in a self-advocacy meeting, conference, or event, or were given the opportunity to participate but chose not to from 16% to 25% by the end of year 1.
- Increase attendance at SOAZ-affiliated opportunities for athlete leadership and self-advocacy from 30% to 60% by the end of year 1.
- Increase the number of SOAZ athletes trained as State Health Messengers from 20% to 100% by the end of Year 1.
- Increase the number of Arizona Unified Champion Schools participating in Inclusive Youth Leadership activities from 54% to a minimum of 63% (to match national Special Olympics average) by the end of Year 1.
- Increase internal consolidation of athlete leadership and self-advocacy management from 70% UCS and 30% other programs to 100% SOAZ Self-Advocacy Coalition by the end of year 1.

2b. Other than your current programming in schools, what other outreach methods to self-advocates that are not in school, will be considered.

SOAZ will use SOAZconnected as a tool for the recruitment of self-advocates of all ages. SOAZconnected provides virtual resources, events, and activities that can be used to enable anyone and everyone to be an advocate for inclusion by merely sharing a post or inviting their friends, inspiring themselves and others in their network to get more involved and seek out further opportunities for engagement. SOAZ will also utilize our Area Directors for outreach methods beyond schools. Area Directors are embedded in communities statewide within each of SOAZ's six geographical regions. Area Directors often use their relationships with individual Special Olympics athletes and programs in their area of the state to recruit athlete leaders who may not otherwise apply for leadership positions on councils and committees. Along with Area Directors, other SOAZ programs staff assist in distributing application forms for leadership opportunities and hosting leadership training for Arizona Special Olympics athletes and Unified partners statewide, both through and beyond schools.

3. What is the current collaboration Special Olympics has with Goodwill? What is the proposed collaboration with Goodwill under this proposal?

SOAZ does not currently have a formal collaboration with Goodwill. Our previous introduction has led to discussions about providing an account that would allow SOAZ athletes to participate in Goodwill's online job training courses at no cost, also allowing SOAZ to track athletes' progress in their online courses for individuals with I/DD and provide support however possible.

This relationship is currently in the development stages. With support from the ADDPC for the SOAZ Self-Advocacy Coalition, SOAZ will be able to formalize a partnership with Goodwill to create a streamlined job-training track for athlete leaders and self-advocates, furthering their access to opportunities that make a difference in their own lives and the lives of those around them.

4. What are the strategies that will be considered to ensure self-advocates have access and training to technology.

SOAZ has developed a partnership with televēda to support virtual events, activities, and training. televēda is an online platform for hosting video events with a specialized focus on safety, security, and simplicity for all participants. This platform is accessible through any type of computer or mobile device. A straightforward registration process (a video demonstrating a walkthrough of this process is available on SOAZconnected’s Facebook page and SOAZ’s website) ensures one-click access to all SOAZ events hosted through televēda as well as a 24/7 technical support line to assist participants of all ages and abilities with any questions or challenges they encounter while joining or participating in these events, maximizing accessibility and inclusion for all.

SOAZ keeps a small supply of backup laptops and internet hotspots. If necessary, this equipment can be distributed to athlete leaders who do not have the means to participate in virtual meetings, trainings, events, or activities through a computer or mobile device of their own. Funds from the ADDPC will be utilized to purchase additional technology supplies to ensure a greater number of Special Olympics athlete leaders in Arizona have access to the technology they need to participate in self-advocacy opportunities.

5. Resubmit an implementation plan that corresponds to the proposed programming changes.

Self-Advocacy Coalition Timeline
August 2020 – July 2021

Date	Activities Completed	Responsibility
August 2020	Host Return-to-Activities trainings for all Class-A volunteers. Begin to Distribute Return-to-Activities kits/supplies/guidelines.	Ryan, Stephanie, Holly, Lisa, Rubett, Thomas, Curt, Nick, Meghan.
	Host Health Leadership Committee meeting with a focus on success on 2020-2021 implementation and comprehensive strategies.	Gianna, Hannah, Amanda, Ronny
	Connect with schools and community delegations interested in implementing Special Olympics Arizona programs and activities.	Amanda, Shae, Katie, Ryan, Holly, Stephanie, Lisa, Rubett, Thomas, Curt, Nick
	Collect all registration and competition entries and forms - Coaches Certifications for Area Competitions (Bocce, Golf).	Ryan, Nick, Thomas, Curt, Holly, Stephanie, Rubett, Lisa

	Host bi-monthly area Athlete Input Council meetings (virtually).	Holly, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Ronny, Hannah
September 2020	Receive all final Program Applications from schools and community delegations and ensure structured follow up.	Amanda, Shae, Katie, Ryan, Holly, Stephanie, Lisa, Rubett, Thomas, Curt, Nick
	Collect all registration and competition entries and forms - Coaches Certifications for Area Competitions.	Ryan, Nick, Thomas, Curt, Holly, Stephanie, Rubett, Lisa
October 2020	Continue to recruit new inclusive youth leaders for programs, committees, and events planned throughout the year.	Amanda, Shae, Katie, Holly, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Mike, Joe
November 2020	Continue to recruit new and support current advocates and ensuring all programs are successful with implementation.	Amanda, Shae, Katie, Ryan, Holly, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Mike, Joe
	Host Health Leadership Committee meeting with a focus on success on health and safety during safe return post-COVID-19.	Gianna, Hannah, Amanda, Ronny
	Host bi-monthly area Athlete Input Council meetings (virtually).	Holly, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Ronny, Brenna, Meghan, Hannah
December 2020	Collect all registration and competition entries and forms - Coaches Certifications for Area Competitions.	Ryan, Nick, Thomas, Curt, Holly, Stephanie, Rubett, Lisa
	Complete mid-term evaluations and surveys to track programmatic success and progress.	Amanda, Shae, Katie, Ryan, Holly, Stephanie, Lisa, Rubett, Thomas, Curt, Nick
January 2021	Reconnect with schools and continue with program implementation.	Amanda, Shae, Katie, Stephanie, Lisa, Rubett, Thomas, Curt, Nick
	Host bi-monthly area Athlete Input Council meetings (virtually if still necessary).	Holly, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Ronny, Hannah
	Collect all registration and competition entries and forms - Coaches Certifications for Area Competitions (tentatively Powerlifting, Track & Field, and Volleyball).	Ryan, Nick, Thomas, Curt, Stephanie, Rubett, Lisa
	Host Health Leadership Committee meeting with a focus on success on health trainings and new programmatic support.	Gianna, Hannah, Amanda, Ronny

February 2021	Continue to support schools and community delegations with sports, self-advocacy campaigns, athlete volunteerism, and programmatic facilitation.	Amanda, Shae, Katie, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Mike, Joe
	Collect all registration and competition entries and forms - Area Competitions & State Basketball & Cheer (if applicable).	Ryan, Nick, Thomas, Curt, Stephanie, Rubett, Lisa
	SOAZ Capital Lawn Day – if necessary event will be adapted to allow select athlete leaders to shadow state legislators instead of a large event as typically held.	Brenna, Hannah, Ronny
March 2021	Host Spread the Word Inclusion campaign and host youth-led, school-based fundraisers (adaptable to unique needs of schools due to lingering effects of COVID-19).	Amanda, Shae, Katie, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Mike, Joe
	Host Minute That Matters fundraiser for schools and community teams (adaptable to unique needs of schools due to lingering effects of COVID-19).	Amanda, Shae, Katie, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Mike, Joe
	Host Health Leadership Committee meeting with a focus on success on Summer Games Inclusive Health initiatives and strategies.	Gianna, Hannah, Amanda, Ronny
	Host bi-monthly area Athlete Input Council meetings (virtually if still necessary).	Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Ronny, Hannah
	Collect all registration and competition entries and forms - Coaches Certifications for Area Competitions & State Summer Games (if applicable).	Ryan, Nick, Thomas, Curt, Stephanie, Rubett, Lisa
May 2021	Teachers and coaches celebrate the success of the year’s activities and commitment for subsequent years of participation.	Amanda, Shae, Katie, Stephanie, Lisa, Rubett, Thomas, Curt, Nick
	Host bi-monthly area Athlete Input Council meetings (virtually if still necessary).	Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Ronny, Hannah
June 2021	Host Health Leadership Committee meeting with a focus on post-Summer Games highlights, Athlete Input Council guidance, and virtual strategy during summer months.	Gianna, Hannah, Amanda, Ronny
July 2021	Prepare next year programs, resources, information to ensure successful 2021-2022 school year.	Amanda, Shae, Katie, Tiffani, Ryan, Stephanie, Lisa, Rubett, Thomas, Curt, Nick, Meghan, Brenna, Mike, Joe

Host bi-monthly area Athlete Input Council meetings (virtually).

Stephanie, Lisa, Rubett,
Thomas, Curt, Nick, Ronny,
Hannah

6. Re-state what will be accomplished at the end of one year of funding?

By the end of year one, SOAZ will have expanded, solidified, created, and adapted a variety of opportunities for inclusive leadership and self-advocacy for individuals of all ages and abilities through the development of the SOAZ Self-Advocacy Coalition. Our goal is to provide a comprehensive leadership network through a streamlined, structured approach, the SOAZ Self-Advocacy Coalition will wholly empower youth and adults with and without I/DD statewide to become self-advocates, take on leadership opportunities, and make their voices heard in the community. In the face of lingering effects from COVID-19, SOAZ will work diligently to ensure increased virtual support for these initiatives wherever possible and/or needed. During year one of the SOAZ Self-Advocacy Coalition, SOAZ will:

- Engage 250 youth and adults both with and without I/DD in a variety of inclusive leadership and advocacy opportunities.
- Support local athlete leadership through the establishment of Athlete Input Councils in each of the 6 SOAZ geographical areas.
- Recruit a minimum of 2 Unified pairs (one person with I/DD and one without I/DD from each of the 6 SOAZ geographical areas to sit on the state YAC.
- Pilot Inclusion Representative positions on student councils at a minimum of 2 schools.
- Hold bi-weekly UCS “Office Hours” where UCS staff will be readily available to discuss options to adapt school-based advocacy, including the Unified Clubs, Spread the Word Inclusion campaign, Minute that Matters fundraisers, and more. Typically held as in-person events and activities on campus, SOAZ staff will work with schools and inclusive youth leaders to adapt these and other vehicles for school-based advocacy to best fit the unique needs of the school year in the face of COVID-19.
- Empower a minimum of 5 individuals with I/DD as State Health Messengers in Arizona.
- Activate inclusive leaders and self-advocates to share their voice with state leaders and legislators through SOAZ Capital Lawn day (tentatively in February 2020).

Budget Questions:

Email 1:

7. It was not clear in the proposal and budget if requested funds are supporting new programming or existing programming. If funded, how will you assure funds will not be used to supplant existing programs and any cost related to existing programs that take place by Special Olympics? (Not allowable per federal OMB and Federal Grants Guidelines).

Funds from the ADDPC will be earmarked specifically for new programs and features pertaining to the SOAZ Self-Advocacy Coalition. Certain components of the SOAZ Self-Advocacy Coalition are part of existing programming (i.e., Unified Clubs in schools, State YAC, AIC). Still, these and developing initiatives have never before been streamlined into one all-inclusive leadership network through a structured approach or adapted to virtual programming. The SOAZ

Self-Advocacy Coalition will bring the voices of Special Olympics athletes, both youth and adults, to the table together for the first time, strengthening their ability to affect real change.

All virtual strategies, including SOAZconnected, televēda, and online training, events, and activities, are new to SOAZ and will play a vital role in the development of the SOAZ Self-Advocacy Coalition. Other new inclusive leadership and advocacy initiatives and forms of support include Inclusion Representatives on school student councils, UCS “Office Hours,” adapted opportunities for Whole School Engagement and more. Costs associating with existing programs will be covered by a variety of funding sources leveraged in matching funds, including support from Special Olympics International, in-kind donations, and other grants, sponsorships, and contributions.

- 8. Remove from budget all out-of-state travel and LETR training costs. Reconsider asking the ADDPC to pay for the costs of promotional Special Olympics swag, such as t-shirts, kits, banners, other clothing items such as blazers, stickers and giveaways.**

Addressed in the updated Budget Summary and Narrative.

- 9. Move all in-state travel costs to the Travel budget line item. These costs shall not be listed under Supplies. Provide calculation of costs in the budget narrative.**

Addressed in the updated Budget Summary and Narrative.

- 10. Must use State of AZ Travel for mileage, overnight hotel and per-diem cost.**

Addressed in the updated Budget Summary and Narrative.

- 11. Resubmit a Budget Summary and Budget Narrative with Requested Changes**

Addressed in the updated Budget Summary and Narrative.

Email 2:

- 1. Double-check the total amount for Personnel/Salaries- If different adjust Fringe Benefit amount accordingly. Resubmit amount on updated budget summary and budget narrative, show calculation changes.**

Addressed in the updated Budget Summary and Narrative.

- 2. Meals and Lodging are listed under two categories- both Supplies/Operating and Travel. As previously stated in my message, move all in-state travel to the Travel line item and in the budget narrative provide details on how costs were calculated. Take out all out-of-state travel.**

Addressed in the updated Budget Summary and Narrative.

- 3. Remove from the proposed budget all costs related to advertising and public relations. Our federal funders and circular view these costs as unallowable. (Unallowable advertising and public relations costs include the following: (1) All advertising and public relations costs other than as specified in paragraphs (b) and (d) of this section; (2) Costs of meetings, conventions, convocations, or other events related to other activities of the entity (see also §75.432), including (i) Costs of displays, demonstrations, and exhibits; (ii) Costs of meeting rooms, hospitality suites, and other special facilities used in conjunction with shows and**

other special events; and (iii) Salaries and wages of employees engaged in setting up and displaying exhibits, making demonstrations, and providing briefings; (3) Costs of promotional items and memorabilia, including models, gifts, and souvenirs; (4) Costs of advertising and public relations designed solely to promote the non-Federal entity.)

Addressed in the updated Budget Summary and Narrative.

Budget Request Form

Contractor Name: Special Olympics Arizona, Inc.

Contractor Address: 2455 North Citrus Road, Building 64 Goodyear AZ 85395

City State Zip

Project Name: SOAZ Self-Advocacy Coalition

Budget Category	Requested ADDPC Funds	Non-Federal Cash Match	Non-Federal In-Kind Match	Total Program Cost
Personnel/Salaries	\$25,000.00	\$133,269.82	\$0.00	\$158,269.82 -
Fringe Benefits	\$5,250.00	\$25,028.16	\$0.00	\$30,278.16 -
Supplies / Operating Expenses	\$47,000.00	\$20,950.00	\$5,250.00	\$73,472.50 -
Travel	\$9,750.00	\$3,140.00	\$0.00	\$12,890.00 -
Rent or Cost of Space	\$8,000.00	\$4,200.00	\$5,250.00	\$17,450.00 -
Contracted Services / Professional Services	\$0.00	\$0.00	\$0.00	\$0.00 -
Administrative/ Indirect Costs	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00 -
Total Costs	\$100,000.00 *	\$191,587.98 *	\$10,772.50 *	\$302,360.48 *

It is understood that Non-Federal Funds identified in this budget will be used to match only ADDPC Federal Funds, and will not be used to match any other Federal Funds during the period of the ADDPC funded Project.

Additional description and background information shall be included as a budget narrative, including for match. The contractor agrees to submit additional background information to the ADDPC upon request.

Jamie Heckeman
Name of Certifying Official

President & CEO
Title of Certifying Official

602.230.1200 Jamie@SpecialOlympicsArizona.org
Phone Email

Updated Budget Narrative

Personnel/Salaries:

Total: \$158,269.82

Expense of nineteen employees who will work directly on the self-advocacy programs for Special Olympics Arizona. SOAZ is requesting \$25,000 and will match **\$133,269.82** of personnel and salary expenses. Salary is expected to increase at an average of .03 and up to .05 per employee pending an annual review. By the end of the reporting period, it is expected **17** staff will be employed focusing on these grant initiatives as there is a scheduled retirement and replacement transition in effect. Holly Thompson, Coronado Area Director, will be retiring in December 2020 and Stephanie Swift will transition from current part-time role into full-time Coronado Area Director position. *(Tiffani Jaseph is also no longer with SOAZ at the time of these revisions and has been removed from the salary and fringe benefits sections of this budget.)* The following is a breakdown of all personnel salaries and roles related to building a community SOAZ Self-Advocacy Coalition:

Amanda Metcalf is the Director of Support Programs. Amanda oversees all school-based programming including Unified Sports, Inclusive Youth Leadership, Whole School Engagement, Inclusive Health, Young Athletes, Unified Arts, and SOAZconnected. Amanda will spend .2 FTE of annual salary \$55,000.00 (adjusted for annual average .03% raise = \$56,650.00) on SOAZ Self-Advocacy Coalition planning and execution. **\$11,330.00**

Brenna O'Brien is the Senior Development Coordinator. Brenna oversees current SOAZ fundraising events and Capitol Lawn Day. Brenna will spend .15 FTE of annual salary \$39,000.00 (adjusted for annual average .03% raise = \$40,170.00) on SOAZ Self-Advocacy Coalition planning and execution surrounding Capitol Lawn Day and other self-advocacy initiatives at SOAZ events and competitions. **\$6,025.50**

Curt Gilpin is the Monument Area Director and Sports Trainer. Curt oversees programming, competitions, and events in northern Arizona. Curt will spend .15 FTE of annual salary \$38,110.00 (adjusted for annual average .03% raise = \$39,253.00) on SOAZ Self-Advocacy Coalition planning and execution. **\$5,888.00**

Gianna Zola is the Health Programs Coordinator. Gianna oversees all inclusive health initiatives including Healthy Athletes, Healthy LEAP into Fitness, Health Leadership Committee, Unified Hiking, and SOAZconnected health and wellness initiatives. Gianna will spend .25 FTE of annual salary \$39,000.00 (adjusted for annual average .03% raise = \$40,170.00) on SOAZ Self-Advocacy Coalition planning and execution related to health initiatives. **\$10,042.50**

Hannah Stewart is the Programs Assistant. Hannah oversees elements of inclusive health, athlete leadership, and SOAZconnected virtual health experiences and interactions. Hannah will spend .25 FTE of annual salary \$32,240.00 (adjusted for annual average .03% raise = \$33,207.20) on SOAZ Self-Advocacy Coalition planning and execution related to health and athlete leadership initiatives. **\$8,301.80**

Holly Thompson is the Coronado Area Director. Holly currently oversees programming, competitions, and events in southern Arizona. Holly will spend .15 FTE of annual salary \$66,902.00 on SOAZ Self-Advocacy Coalition planning and executive. In December 2020, Holly will retire after over 16 years of faithful service with Special Olympics Arizona. At this time, Stephanie Swift will transition into full-time support for the Coronado Area. **\$10,035.30**

Joe Curran is the Development Coordinator of LETR and lives in southern Arizona. Joe is a part-time employee and will spend .15 FTE of annual salary \$28,785.00 00 (adjusted for annual average .03% raise = \$29,648.55) on SOAZ Self-Advocacy Coalition planning and execution related to law enforcement and southern Arizona engagement. **\$4,447.28**

Katie DeVenuto is the Unified Champion Schools Coordinator. Katie oversees AIA Unified Sports, Unified Champion Schools programming at the high-school and college level, and oversees area- and state-level inclusive youth leadership initiatives and committees including the State YAC. Katie will spend .50 FTE of annual salary \$38,000.00 00 (adjusted for annual average .03% raise = \$39,140.00) on SOAZ Self-Advocacy Coalition planning and execution related to school-based and inclusive leadership initiatives. **\$19,570.00**

Lisa Ball is the River Area Director. Lisa oversees programming, competitions, and events in western Arizona. Lisa will spend .15 FTE of annual salary \$46,055.00 00 (adjusted for annual average .03% raise = \$47,436.65) on SOAZ Self-Advocacy Coalition planning and execution related to western Arizona initiatives. **\$7,115.50**

Meghan Mullin is the Volunteer Coordinator. Meghan oversees all in-person and virtual volunteerism initiatives statewide. Meghan will spend .15 FTE of annual salary \$36,000.00 00 (adjusted for annual average .03% raise = \$37,080.00) on SOAZ Self-Advocacy Coalition planning and execution related to volunteer and intern initiatives. **\$5,562.00**

Mike Burnett is the Director of Law Enforcement Torch Run (LETR). Mike oversees all initiatives statewide regarding LETR and ensures athlete leadership at LETR events, conferences, and in-person and virtual experiences. Mike will spend .15 FTE of annual salary \$49,920.00 00 (adjusted for annual average .03% raise = \$51,417.60) on SOAZ Self-Advocacy Coalition planning and execution related to LETR and fundraising initiatives. **\$7,712.64**

Nick Staloch is the Four Peaks Area Director. Nick oversees programming, competitions, and events in central and eastern Arizona, as well as college-aged programming and initiatives. Nick will spend .15 FTE of annual salary \$40,000.00 00 (adjusted for annual average .03% raise = \$41,200.00) on SOAZ Self-Advocacy Coalition planning and execution related to central & eastern Arizona and college-driven initiatives. **\$6,180.00**

Ronny Jones is the Development Assistant. Ronny oversees the Athlete Input Council and all athlete leadership initiatives statewide with the support of fellow SOAZ staff. Ronny

will spend 1.0 FTE of annual salary \$9,360.00 00 (adjusted for annual average .03% raise = \$9,640.80) on SOAZ Self-Advocacy Coalition planning and execution related to statewide inclusive leadership initiatives and events. **\$9,640.80**

Rubett Garcia is the Mountain Area Director. Rubett oversees programming, competitions, and events in northern Arizona. Rubett will spend .15 FTE of annual salary \$45,000.00 00 (adjusted for annual average .03% raise = \$46,350.00) on SOAZ Self-Advocacy Coalition planning and execution related to northern Arizona initiatives and events. **\$6,952.50**

Ryan Betcher is the Regional Area Director. Ryan oversees state competitions and programming, competitions, and events throughout Maricopa County. Ryan will spend .15 FTE of annual salary \$48,000.00 00 (adjusted for annual average .03% raise = \$49,440.00) on SOAZ Self-Advocacy Coalition planning and execution related to state competitions and events. **\$7,416.00**

Shae Knowlton is the Unified Champion Schools Senior Coordinator. Shae oversees Unified Champion Schools programming at the elementary- and middle-school level and overall Unified Champion Schools strategy. Shae will spend .50 FTE of annual salary \$38,000.00 00 (adjusted for annual average .03% raise = \$39,140.00) on SOAZ Self-Advocacy Coalition planning and execution related to school-based and inclusive leadership initiatives. **\$19,570.00**

Stephanie Swift is the Coronado Sports and Competitions Manager. Stephanie currently supports programming, competitions, and events in southern Arizona and will transition into full-time status post-retirement of fellow staff member, Holly Thompson. Stephanie will spend .15 FTE of \$42,000.00 upon transitioning to full-time in December 2020 on SOAZ Self-Advocacy Coalition planning and execution related to southern Arizona initiatives. **\$6,300.00**

Thomas Miranda is the Palo Verde Area Director. Thomas oversees programming, competitions, and events in central and western Arizona. Thomas will spend .15 FTE of annual salary \$40,000.00 00 (adjusted for annual average .03% raise = \$41,200.00) on SOAZ Self-Advocacy Coalition planning and execution related to central & eastern Arizona initiatives and events. **\$6,180.00**

~~*Tiffani Jaseph* is the School and Community Outreach Coordinator. Tiffani supports Unified Champion Schools programming and athlete leadership initiatives in southern Arizona. Tiffani will spend .15 FTE of annual salary \$14,851.00 on SOAZ Self-Advocacy Coalition planning and execution related to southern Arizona initiatives and events. Tiffani is no longer a member of SOAZ's staff as of June 2020 and has been removed from the salary and fringe benefits portion of this budget.~~

Fringe Benefits:

Total: \$30,278.16

All full-time employees receive .21% benefits and part-time employees receive no current benefits. Fringe benefit rate of .21% has been established based on calculation by adding

together the annual cost of all benefits and payroll taxes paid and dividing by the annual wages paid. Full-time employees of Special Olympics Arizona receive medical, dental and vision insurance; nine paid holidays, 10 vacation days and 10 sick days per year. **(Full-time staff salary included in budget $(\$710,756.75) \times .21 = \$30,278.16$)** SOAZ is requesting \$5,250 and will match **\$25,028.16** of Fringe Benefits.

Supplies/Operating Expenses:

Total: \$73,472.50

All purchases for the Special Olympics Arizona Athlete Self- Advocacy programs will be made according to federal procurement guidelines for federal grants. If not otherwise specified, prices were determined by actual expenditures from 2019. **SOAZ is requesting \$47,000.00 for non-existing programs and initiatives and will match \$20,950.00 and seek an additional \$5,522.50 in-kind.**

Printing: \$5,852.50 - Athlete and youth leadership guidebooks and resources. (Unified Club printed guidebooks and resources @ \$4.85 x 250 = \$1,212.50; IYL printed packets @ \$20 x 20 = \$400.00; Printed materials for inclusive initiatives like STW @ \$16 x 250 = \$4,000.00; Area AIC printed resources @ \$5 x 48 = 240.00)

Office Equipment/Telephone/Internet: \$9,750 - Copying and communications equipment and services required to perform functions of program management and implementation. This includes phone costs for all staff included in the project. Calculated by averaged cost per all SOAZ FTE x .15 FTE all staff working on this project. SOAZ staff telephone, internet, and office equipment ensure staff is able to communicate internally and through external contacts and resources to engage in the SOAZ Self-Advocacy Coalition.

Office Supplies: \$500 - Pens, paper, legal pads, paper clips, binder clips, scissors, highlighters, binders, folders, staples, letterhead, envelopes and labels. Office supplies purchased will be used directly to initiatives and goal achievement directly related to the SOAZ Self-Advocacy Coalition.

SOAZ Self-Advocacy Coalition Member Supplies: \$21,000 - Unified Club guidebooks and resources for new and returning schools and clubs (250 guidebook kits @ \$60 each). These resources will also include guidelines for establishing Inclusion Representatives on the school student council, participating on the YAC, inclusive youth leader-led events and fundraisers, information on virtual options and initiatives, and more. SOAZ Self-Advocacy Coalition Membership kits (\$6,000)

Technology Resources: \$27,350 - Laptops and hotspots to loan to athlete leaders and advocates who do not otherwise have access to these technologies to participate in virtual meetings trainings, events, and activities (laptops @ \$1,000 x 15 = \$15,000; Hotspots @ \$50 x 15 = \$750; monthly hotspot subscription @ \$20 x 12 months x 15 hotspots = \$3,600). A portion of virtual programming delivery platforms for SOAZ Self-Advocacy Coalition related online events, activities, and trainings (\$500/month x 12 months = \$6,000). Portion of annual costs for Microsoft 365 business license (\$2,000)

Meetings and Conferences: \$9,260 - Costs associated with meetings, conferences, and professional development for both staff, coaches, athletes and youth leaders, including supplies and meals provided at SOAZ hosted events. Meetings and conferences include local events and trainings such as the State Health Messenger Training (to be hosted virtually with Special Olympics Washington and Special Olympics Northern California) (\$200 in supplies), the AIA Student Leadership Conference and committee meetings (\$5,000 in conference supplies; Meals for Unified Sports committee with AIA @ \$10/person, 10 people per meeting, 9 meetings = \$900), YAC meetings (meals for 10 YAC meetings @ \$10/meal x 22 people x 10 meetings = \$2,200), and AIC meetings (Meals and supplies for area AIC meetings (anticipating that most meetings will be held virtually) @ \$10/person x 8 people x 2 meetings x 6 areas = \$960). The need for continued professional development and programmatic training can create positive impact on social connectivity, networking, and the need for further education/engagement in order to streamline SOAZ Self-Advocacy Coalition.

Travel:

Total: \$12,890.00

Mileage, lodging, and meal/incidental reimbursement for self-advocates, mentors, athletes and youth leaders to travel to SOAZ meetings, trainings, and events across the state at the State of Arizona's maximum mileage, lodging, meal, parking, and incidental expense reimbursement rates as calculated below. **SOAZ is requesting \$9,750.00 and will match \$3,140.00** of travel expenses.

3000 miles at \$0.445 (personal vehicle mileage reimbursement rate) = \$1,335.00
70 hotel rooms at \$133 (average maximum allowable rate for lodging in Phoenix/Scottsdale January-August) = \$9,310.00
10 cases of meals and incidentals at \$46 (maximum allowable rate in Phoenix/Scottsdale) = \$460.00
10 cases of meals and incidentals at \$34.50 (75% of maximum allowable rate in Phoenix/Scottsdale for days of departure and return) = \$345.00
120 cases of meal reimbursement for travel not involving overnight stay at \$12 = \$12.00

Rent or Cost of Space:

Total: \$17,450.00

Facility costs include the use of the event space, tables, chairs, security, and audio/visual equipment rental at SOAZ self-advocacy events. School facility rentals are averaged based on dollar listing on school website. Fees are confirmed based on previous years' spending and projected expenses into 2020-2021. SOAZ is requesting \$8,000.00, will match \$4,200.00, and will seek \$5,250.00 in-kind for facility space.

Contracted Services/Professional Services:

Total: \$0.00

SOAZ will use local networks and volunteers to assist in the implementation of self-advocacy programs. Special Olympics Arizona participates in an annual evaluation of Unified Champion Schools as required by the U.S. Department of Education and conducted by the Center for Social Development and Education at the University of Massachusetts Boston and provided at no direct cost to Special Olympics Arizona. Using this data, SOAZ is able to quantitatively and qualitatively measure both the success and shortcomings, if any, of the program. These results

are shared with Special Olympics Arizona and we use the data to frame our strategy and program development process for the following year.

Administrative/Indirect Costs:

Total: \$10,000.00

Special Olympics Arizona indirect costs include Executive and Administrative Salaries and their fringe benefits, computer and communications systems maintenance, depreciation, occupancy, licensing fees and insurance. Allocated administrative costs are 5% and indirect program expenses are 5%. Indirect costs do not include Fundraising, Entertainment, Lobbying, Advertising, Fines, Penalties or Contributions. SOAZ is requesting \$5,000 and will match \$5,000 of administrative and indirect costs.

Match:

Total: \$202,360.48

\$100,000.00 (requested amount) / .75 = \$133,333.00

\$133,333.00 - \$100,000.00 (requested amount) = \$33,333.33 (total match requirement)

Special Olympics Arizona will provide matching funds in excess of the 25% match requirement (25% match requirement = \$33,333.33) in order to meet the total project cost of **\$302,360.48** (**\$302,360.48 - \$100,000.00 = \$202,360.48**). Unless otherwise stated in the budget narrative, matching funds will be provided by Special Olympics Arizona. These funds are not previously designed as match towards an existing program and have been raised primarily through fundraisers, sponsorships, and events held throughout the year and support SOAZ Self-Advocacy Coalition strategies, programs, and vision.