

The National Association of Councils on Developmental Disabilities

NACDD is the national association for the 56 Councils on Developmental Disabilities (DD Councils) across the United States and its territories. The DD Councils receive federal funding to support programs that promote self-determination, integration and inclusion for all people in the United States with developmental disabilities.

[More Information](#)

THE ROLE OF NACDD

- To provide technical assistance to all DD Councils
- To advocate for the national public policy agenda
- To advocate for DD Councils' appropriations in Congress
- To convene DD Councils for leadership and development training



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The Information and Technical Assistance Center for Councils on Developmental Disabilities (ITACC) website is supported through funding from AIDD to NACDD to provide training and technical assistance to Councils on Developmental Disabilities. Information provided on this website will support DD Councils in the implementation of the DD Act.

[For DD Council Directors](#)

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[For Council Members](#)



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Announcements

- [ACL Reporting System Training 7/13/2016. More Info](#)
- [The 2017-2021 DD Council 5 Year State Plan is due August 15, 2016](#)

Sign Up for List-Serve

ITACC hosts a List-serve for people to post questions, share information and network with each other. To become a member of the ITACC list-serve, please complete the form below. TA contract staff moderate the ITACC List-serve.

Full Name:

For Council Members

Resources to assist and support DD Council members and Chairpersons are provided.

- [AUCD Diversity & Inclusion Toolkit](#) – This toolkit is a website that provides concrete objectives, strategies, and resources to help you realize your goals related to diversity, equity, inclusion, and cultural and linguistic competence.
- [Roberts Rules of Order](#) – This document provides an overall description of the Roberts Rules of Order in plain English.
- [Disability Policy Framework](#) – This PowerPoint was created to assist in the understanding the goals and opportunities around Disability Policy work.
- [DD Act Overview](#) – This PowerPoint reviews why the DD Act was established by Congress, the goal, and an overview of what is included.
- [Roles and Responsibilities of DD Council Staff and Members](#) – This PowerPoint provides clear information on the roles and responsibilities of both staff and citizen members.
- [The Council Budget](#) – This PowerPoints provides useful information to assist Council members and staff in understanding the budget process for a DD Council.
- [Bylaws for a Council on Developmental Disabilities](#) – This PowerPoint provides an overview of what Bylaws are and how they assist and impact a DD Council.
- [Conflict of Interest Overview](#) – This PowerPoint provides background from the DD Act and examples of what constitutes a conflict of interest or the appearance of one. Assurances are also presented.
- [AIDD Lobbying Memo](#) – This memo was created by AIDD to help clarify questions that are often received regarding lobbying versus educating policy makers.
- [Information Guide for DD Council Members](#) – This resource was created by ITACC to assist members in understanding their role.
- [Information Packet for New Chairpersons](#) – This packet created by ITACC provides an overview of the DD Council and the role of a chairperson.
- [Serving on a DD Council](#) – This PowerPoint provides an overview of the various responsibilities a DD Council member.
- [Micromanagement PowerPoint](#) – This resource assists members in learning if they are taking on roles and responsibilities of staff or directors, which is considered a form of micromanaging.
- [Policy vs. Procedure Document](#) – This resource provides information on the distinctions between policy and procedures to assist members with their roles and responsibilities.
- [Chairperson Leadership Training Materials 7/16](#)
- [Chairperson Leadership Training Materials 7/15](#)

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Announcements & Events

- Technical Assistance Institute (TAI) & Chairperson Leadership Training: July 6, 2016
- The 2017-2021 DD Council 5 Year State Plan is due August 15, 2016

Useful Links

- [Contact Us](#)
- [NACDD Field Notes](#)

For DD Council Directors

The DD Act requires the DD Council to recruit and hire a Director for the Council (Section 125 (c) (8)). Resources are provided to assist and support the DD Council Executive Director as they fulfill their role.

- [Sustainability](#) – ITACC created this resource to provide information on the continuation of a project’s goals, principles, and efforts to achieve desired outcomes.
- [AUCD Diversity & Inclusion Toolkit](#) – This toolkit is a website that provides concrete objectives, strategies, and resources to help you realize your goals related to diversity, equity, inclusion, and cultural and linguistic competence.
- **DD Act Final Rule**
 - [DD Act Final Rule and Regulations | AIDD Final Rule Powerpoint Presentation](#)
 - [DD Act Final Rule Crosswalk for DD Councils](#)
- **DD Act Final Formula**
 - [AIDD Final Formula Powerpoint Presentation \(5/16/16\)](#)
 - [AIDD Final Formula Webinar Recording \(5/16/16\)](#)
- [DD Council Executive Director Information Packet](#) – This resource provides an overview of the roles and responsibilities associated with being an Executive Director of a Council on Developmental Disabilities.
- [AIDD Lobbying Memo](#) – This memo was created by AIDD to help clarify questions that are often received regarding lobbying versus educating policy makers.
- [External Resource on Executive Director Transition Management](#) – This link includes a series of resources for succession planning for leaders, interim directors and leadership change for Boards. If you would like additional information or assistance in beginning the transition process please contact NACDD staff.
- **Designated State Agency (DSA) Information and Resources**
 - [Non-profit DSA TA Resource 2014](#) – ITACC created this resource to provide background on what a DD Council with non-profit status entails
 - [Designated State Agency State Chart 2014](#) – This chart lists each DD Council’s DSA.
 - [Designated State Agency 2014 – What does the DD Act say?](#) – This resource was created by ITACC to provide information on the roles, responsibilities and purpose of a DSA according to the DD Act.
 - [Review of the Designated State Agency General Info and Guidance 2014](#) – ITACC created this resource to provide guidance to DD Councils on reviewing a DSA and other relevant information regarding DSAs.

New Executive Director Orientation Resources

Annually, NACDD/ITACC provides orientation for newly hired DD Council Executive Directors. Resources from this orientation are provided and updated each fiscal year. There are 4 major areas of information presented during the orientation session by peer-mentors, representatives from the Administration on Intellectual and Developmental

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Announcements & Events for Directors

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For Council Staff

The DD Act supports the DD Council Director to recruit and hire additional staff for the DD Council (Section 125 (c) (8)). Resources are provided to assist and support DD Council Staff as they fulfill their roles and responsibilities.

- [Sustainability](#) – ITACC created this resource to provide information on the continuation of a project’s goals, principles, and efforts to achieve desired outcomes.
- [Social Media Brief 2016](#) – This brief was developed by NACDD’s Strategic Communications Subcommittee to support Council staff in ways social media can enhance DD Council work.
- [AUCD Diversity & Inclusion Toolkit](#) – This toolkit is a website that provides concrete objectives, strategies, and resources to help you realize your goals related to diversity, equity, inclusion, and cultural and linguistic competence.
- [DD Act Final Rule and Regulations | AIDD Final Rule Powerpoint Presentation | DD Act Final Rule Crosswalk for DD Councils](#)
- [2012-2013 Accessible Meetings Presentations and Materials Resource](#) – This document was created by ITACC and is a sampling of resources to assist DD Councils and others in making meetings, presentations and materials that are accessible to all.
- [Disability Policy Framework](#) – This PowerPoint was created to assist in the understanding the goals and opportunities around Disability Policy work.
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- [Conflict of Interest Overview](#) – This PowerPoint provides background from the DD Act and examples of what constitutes a conflict of interest or the appearance of one. Assurances are also discussed in this resource.
- [Federal Records Retention Guidance for State and Local Governments](#) – Federal guidance about how long records must be kept is provided.
- [AIDD Lobbying Memo](#) – This memo was created by AIDD to help clarify questions that are often received regarding lobbying versus educating policy makers.
- [Global Orientation Materials 2014](#)
- [DD Suite 5.0 Overview Question & Answer Webinar](#)



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