



**SELF-ADVOCACY STANDING COMMITTEE  
FINAL MINUTES**

August 23, 2012

9:00 a.m. -10:00 a.m.

Arizona Developmental Disabilities Planning Council  
1740 West Adams Street, Suite 410  
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on August 23, 2012 at the ADDPC, 1740 West Adams, Suite 410, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

<b>Members Present</b>	
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Tom Uno, Chair, Teleconference	Madeline Corzine
Monica Cooper, Teleconference	David Copins, Teleconference
Susie Cannata, Teleconference	Tim Martin, Teleconference

<b>Staff/Guests Present</b>	<b>Members Absent</b>
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Larry Clausen, Executive Director	William Kirwan
Marcella Crane, Contracts Manager	Elmer Saufkie
Lani St. Cyr, Fiscal Manager	
Michael Leyva, Grants Coordinator	

**A. Call to Order:**

Tom Uno welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC) Self-Advocacy standing committee meeting. Meeting was called to order at 9:05 a.m. and introductions were made.

**B. Minutes Approval**

The Minutes from the July 10, 2012 committee meeting were reviewed with one change. Tim Martin did not attend the meeting and should be reflected as 'member absent'.

- Motion by Madeline Corzine to accept the Minutes with the noted change.
- Motion was seconded by Monica Cooper.
- Motion carried.

**C. Project LEAP, Year 2 Renewal Contract**

Marcella Crane, Contracts Manager, presented to the committee an update of the second year renewal application received from Pilot Parents of Southern Arizona (PPSA) for Project LEAP. PPSA is applying for a second year extension, requesting funds in the amount \$50,000.00. Project LEAP met all of their tasks as outlined in their proposal - developed policies and procedures, for an ongoing registry of educational training events (statewide, regional and nationally) that is geared for persons with developmental disabilities and their families. To accomplish this objective, Pilot Parents developed procedures for recruitment of individuals, a screening and selection process, outlined eligibility requirements, outlined limitations on training per individuals on a calendar basis and developed a method for conducting and collecting follow-up evaluations and outcome reports that measure an increase capacity and/or knowledge in self-advocacy effectiveness. Pilot Parents also arranged for and compensated approved individuals for registration, and ensure that all travel and accommodations is ADA compliant. Their year two renewal will reflect approximately \$30,000 dollars available for individual scholarships and they will continue to market the program. Outcome data will be reported to the Council.

With no further discussion, the committee proceeded with a motion to recommend for approval the Partners in Policymaking proposal for second year funding.

- Motion by Tim Martin to recommend for approval PPSA Project LEAP proposal, at \$50,000 for a second year contract.
- Motion was seconded by Monica Cooper.
- Motion carried.

**D. Project SPEAK, Year 2 Renewal Contract**

Marcella Crane, Contracts Manager, presented to the committee an update of the second year renewal application received from Southwest Institute for Families (SWI) for Project SPEAK. SWI is applying for a second year extension, requesting funds in the amount of \$100,000.00. Project SPEAK – Supporting People in Employment, Advocacy, and Knowledge is to accomplish two objectives 1). To provide high quality relevant training up to five existing self-advocacy groups that have a presence in the communities of Apache Pima, and Maricopa Counties with the training necessary to grow and serve increasing number of individuals within their respective areas; and 2). To develop a sustainable network of organizations linked and informed by [www.YAKKIT.org](http://www.YAKKIT.org) a social networking site. Project members from SWI have developed a four-phase, 10 course curriculum that is offered to emerging, small to mid-size self-advocacy organizations and require support to strengthen and expand their effectiveness within their communities. During their first year, SWI was not able to work with any identified self-advocacy organization in Apache County as originally stated in their proposal. They are now working with People First in Tucson (Pima County) and the contract was amended to support this. However, it was also strongly recommended that SWI continue to identify and work a community or tribe in

Navajo or Apache Counties, as part of their second year objectives. Their renewal application reflects their plan to support a self-advocacy group in Kayenta, Arizona, a community on the Navajo Nation.

Members of the committee stated that it was important for the SWI to work with rural communities. With no further discussion, the committee proceeded with a motion to recommend for approval the draft Scope of Work for Self-Advocacy.

- Motion by Monica Cooper to recommend for approval SWI proposal at \$100,000 for a second year contract.
- Motion was seconded by Tim Martin.
- Motion carried.

#### **E. Status of Self-Advocacy RFGA**

Marcella Crane stated at the previous committee meeting, members approved the scope of work for the Self-Advocacy RFGA. The RFGA has not been released due to other projects, however a revised timeline has been revised to support the release the RFGA. The date for release is September 4<sup>th</sup> and applications will be due on October 11<sup>th</sup>. Thereafter, an outside evaluation committee will be established to review and make recommendations for funding to this Committee. Committee members may offer additional clarifications, if necessary, prior to re-affirming the recommendations made by the evaluation committee. Staff will set up the meeting dates as necessary. No vote was necessary.

#### **F. Call to the Public**

No Public members attended.

#### **G. Adjourn**

The meeting was adjourned at 9:35 am

- Motion by Monica Cooper to adjourn.
- Motion was seconded by David Copins.
- Motion carried.