



**EMPOWERMENT THROUGH INFORMATION COMMITTEE  
FINAL MINUTES**

December 11, 2013

12:30 p.m. – 1:00 p.m.

Arizona Developmental Disabilities Planning Council  
1740 West Adams Street, Suite 410  
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on December 11, 2013 at the ADDPC, 1740 West Adams Suite 410 Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

<b>Members Present</b>	
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Ed Myers, Chair, Teleconference Larry Latham, Teleconference	Rosemarie Strout, Teleconference Joyce Millard Hoie, Teleconference
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<b>Staff/Guest Present</b>	<b>Members Absent</b>
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Larry Clausen, Executive Director Marcella Crane, Contracts Manager Lani St. Cyr, Fiscal Manager Michael Leyva, Contracts Coordinator, Teleconference Janelle Kubinec, WestEd, Teleconference Jacy Farkus, Sonoran UCEDD, Teleconference	Marv Lamer Ray Morris John Eckhardt
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**A. Call to Order:**

Ed Myers welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC) Empowerment through Information standing committee meeting and introductions were made. Meeting was called to order at 12:41 p.m.

**B. Minutes Approval**

The Minutes from the November 12, 2013 committee meeting were reviewed with no changes.

- Motion to accept the minutes made by Larry Latham
- Motion seconded by Joyce Millard Hoie
- Motion carried.

**C. Special Education Primer- WestEd- \$20,000**

Larry Clausen gave an overview of the Council's prior approval for the Special Education Primer project and the need to have a different vendor complete the primer. WestEd was chosen to complete this project due their reputation as a preeminent educational research, development, and service organization with 600 employees and 17 offices nationwide, including two in Arizona. The staff identified for this project are: Jannelle Kubinec, Director of the Comprehensive School Assistance Program; Ann Hern, Education Finance Specialist for the Comprehensive School Assistance Program; and Paul Koehler, Director of the Policy Center at West Ed. Jannelle Kubinec was on the teleconference to address any questions the committee members had and she gave a more in depth description of the project.

This project is to design a primer explaining special education funding in Arizona geared towards the parents of students. The information is to be written relatively jargon free with graphics that illustrate the concepts being shared to make education funding easier for the general public to understand and relate to. WestEd will produce a print-ready version of the primer that can be posted online and/or reproduced in hard copy for distribution. The content is to include an introduction and sections on: What is special education?, How does a school determine what services to provide to a student with a disability?, How does Arizona fund education for students with disabilities?, and it will offer up quick funding facts to help with overall understanding of special education funding.

- A Motion was made by Joyce Millard Hoie to approve the proposal in the amount of \$20,000.
- The Motion was seconded by Larry Latham.
- The Motion carried.

**D. Picture of a Life- Sonoran UCEDD-Budget increase request of \$9,547**

Lani St. Cyr gave an overview of the proposal and explained that the Picture of a Life program is conducted by the Sonoran UCEDD in collaboration with DES- DDD, RSA/VR, and DCYF/CPS, to transition youth with DD in Foster Care. The request is for a budget increase of \$9,547 to expand the program from what was initially proposed for the year two renewal (Budget of \$47,045). They now have the capacity of 18 new facilitators and 5 facilitators from Year 1. With the number of new facilitators available, they would like to increase the number of youth in the program which will allow them to collect more data and track future transition outcomes.

The original year 2 proposal was to complete 10 person-centered plans with new youth. With the increased budget, they would like to work with 10 additional youth, identified by DDD, with emphasis on greater geographical reach and diversity in the state, therefore, doubling the number of youth in year 2. Ten youth will be from the greater Phoenix area and 10 from southern AZ (Tucson, Sahuarita, and Benson), in addition to following up with the 10 youth from year 1. There will be 9 facilitators in southern Arizona, 14 in the greater Phoenix area, and included in those numbers are two returning facilitators that will work as mentors and a funded as in-kind.

Currently the project is on schedule for the last reporting period.

- 6 of the 7 facilitators from year 1 have continued on with the project and will follow up with youth from the first cohort.
  - 32 people attended the 2-day PCP Facilitator Training, and of those, 20 applied to become facilitators for the project.
  - 18 new facilitators were accepted to participate in the project.
  - 8 of the 10 youth from the first cohort are currently participating in the project. Unfortunately, one young man aged out of the child welfare system and chose to refuse all services and is no longer served by DDD or behavioral health. The other is currently detained by the local authorities, but upon release will be engaged in the project.
  - DDD has identified 22 youth as eligible participants for the project. 6 youth from the greater Phoenix area have been recruited and 5 youth from Southern Arizona are in the process of being recruited, with their orientation to be held next quarter.
- A Motion was made by Joyce Millard Hoie to approve the \$9,547 budget increase.
  - The Motion was seconded by Rosemarie Strout.
  - The Motion carried.

**E. Call to the Public**

No public members commented.

**F. Adjourn**

- A Motion to adjourn was made by Larry Latham.
- The Motion was seconded by Ed Myers.
- The Meeting adjourned at 1:00 p.m.