



**EMPOWERMENT THROUGH INFORMATION COMMITTEE
FINAL MINUTES**

June 6, 2012

1:00 p.m. - 2:30 p.m.

Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 410
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on June 6, 2012 at the ADDPC, 1740 West Adams, Suite 410 Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present	
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Ed Myers, Chair, Teleconference	Joyce Millard Hoie, Teleconference
John Eckhardt, Teleconference	Rosemarie Strout, Teleconference
Marv Lamer, Teleconference	

Staff Present	Guests Present
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Larry Clausen, Executive Director	Jacy Farkas, Sonoran UCEDD
Marcella Crane, Contracts Manager	Kim Simmons, DES DDD
Lani St. Cyr, Fiscal Manager	Therese Yanan, NADLC
Michael Leyva, Contracts/Grants Coordinator	

A. Call to Order:

Ed Myers welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC) Empowerment through Information standing committee meeting and introductions were made. Meeting was called to order at 1:01 p.m.

B. Minutes Approval

The Minutes from the April 11, 2012 committee meeting were reviewed with no changes.

- Motion to accept the Minutes made by John Eckhardt.
- Motion seconded by Joyce Millard Hoie.
- Motion carried.

C. Public Policy Services

Larry Clausen discussed the renewal application that was submitted by the Morrison Institute and reviewed some of the projects that have been completed by them to date. The renewal application was split into three sections. The first section of the renewal included various research projects that are part of the current contract, but excluded

legislative tracking, as the Council is developing a scope of work to cover this task. The second section proposed convening people with DD and stakeholders to discuss issues in the community and possible resolutions. The third section proposed conducting four focus groups. There were some concerns raised by Committee members regarding the depth of knowledge Morrison has related to the DD community.

Larry Clausen also discussed the possibility of using the National Association of State Directors of Developmental Disabilities Services (NASDDDS) for research projects. They provide state agencies with analyses of federal and state laws as well as regulations and policies that affect people with DD.

There was Committee member discussion about the strengths of each of the groups and what they could each provide for the Council. It was suggested that staff get a more formalized proposal with a budget from NASDDDS to be presented. The Committee liked the idea of combining aspects of the Morrison proposal with the NASDDDS for both local and national research roles.

D. Government Affairs Scope of Work

Larry Clausen reviewed the scope of work and moving away from using the Morrison Institute for legislative tracking. The Council is seeking a firm, experienced in the legislative process that is familiar with key contacts at multiple levels of government, to provide expertise and advice on governmental affairs.

There was a request for committee feedback and Marv Lamer looked for additional clarification on how the firm would be selected, including the solicitation and evaluation process. Marcy Crane provided some clarification, but Marv stated that he would like to continue the discussion offline. Committee members were invited submit any recommended changes to staff.

E. “Picture of a Life” for Transitioning Youth

Kim Simmons discussed that there has been no emphasis on transition planning for youth with DD in foster care who are aging out of the system. The purpose of this proposal is to make this population knowledgeable about the choices available to them using person-centered planning facilitators to develop life plans.

Jacy Farkas discussed the three major components of the program including: the training of facilitators, the development of person-centered plans for 20 foster youth with DD, and the development and implementation of an evaluation tool for the outcomes/satisfaction of participants in the program. Jacy also discussed the major outcomes anticipated of the program and how it will become sustainable.

- A motion was made to approve the project in the amount of \$40,828 by Joyce Millard Hoie
- The motion was seconded by John Eckhardt
- Marv Lamer voted nay
- Motion passed with a vote of 4:1

F. Native American Disability Law Center Contract Renewal

Therese Yanan discussed some of the challenges in getting cooperation with the Navajo and Hopi Housing Authorities to improve policies in the last year of the project. She described how the project renewal will transition its focus from housing to providing individuals in the DD community in Northern Arizona with information that promotes informed decision making about their choices and quality of life. The program will also educate tribal government officials on the needs of people with developmental disabilities and how they can better address those needs. The Law Center will conduct outreach to Native Americans with DD to inform them of their rights, the services and supports available to them and how to access those services and supports. They will also work with partners to organize and conduct Navajo and Hopi disability awareness events.

- A motion was made to approve the project in the amount of \$48,200 by Marv Lamer
- The motion was seconded by Joyce Millard Hoie
- The Motion passed

G. Grant Process Review

Marcella Crane discussed the ADDPC's Grants and Procurement Management Policies and Procedures manual. The manual was created to guide the Council in awarding federal dollars allocated to the Council in alignment with both federal and state rules.

Certain sections of the manual were highlighted for the Committee members so that they are aware of the process that is outlined for soliciting project ideas for Council approval and/or for their involvement in approving potential applications. Feedback is sought from the Committee in any of the sections of the manual.

H. Call to the Public

No public members were in attendance.

I. Adjourn

The meeting was adjourned at 2:08 pm

- Motion by John Eckhardt to adjourn.
- Motion was seconded by Marv Lamer.
- Motion carried.