



SYSTEM ACCESS AND NAVIGATION COMMITTEE

Meeting Minutes

August 29, 2023

11:00 am-12:00 pm

Arizona Developmental Disabilities Planning Council
3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

Meeting held by teleconference

A committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened via Google Meet on August 29, 2023, notice having been duly given. Present were the following members of the System Access and Navigation Committee, guests, and staff.

Committee Members Present

Mary Slaughter, Chair
Katharine Levandowsy
Janna Murrell

Barbara Picone (non-Council)
Yumi Shirai (non-Council)

Staff and Guests

Jon Meyers, Executive Director
Marcella Crane, Contracts Manager
Amber Owens, Intern

Committee Members Absent

Kin Chung-Counts
Bianca Demara
Kelly Roberts
Vijette Saari
Janet Viloría (resigned from Council)

A. Welcome & Introductions

Chairperson Mary Slaughter welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) System Access and Navigation Committee meeting. The meeting was called to order at 11:02 am. Roll call and participant introductions were completed.

B. Review of April 11, 2023, Meeting Minutes

Mary Slaughter asked members for a motion to accept the draft Minutes of the April 11, 2023, committee meeting. Janna Murrell moved to approve the minutes; Kathy Levandowsky seconded the motion. Motion carried without objection.

C. Committee Chair Transition

Mary Slaughter explained that she is stepping down as Chair of the System Access & Navigation committee due to personal and medical reasons. Going forward, the

committee will be chaired by Janna Murrell. No vote by the committee is necessary, as the chair is appointed by the Council chair. Mary thanked the committee and guests for all the work they have done these past two years, and she stated she is deeply committed to the work around elder care. Janna stated she looks forward to working with the committee and staff.

D. Update on Activities

Getting Started Guide

Amber Owens presented updates to the draft template and resources she has developed. She appreciated the feedback from the committee on the Birth to Age 5 resources.

Various questions lead the user to find the right resources and agencies that can provide the user/family with the information they seek. Amber stated she will work with Jon on how this will look on the ADDPC website. She also stated that the next portions to be completed in the transition guide are information for families on young adulthood and elder care.

Discussion by the committee members and guests followed. Committee members liked the Feedback Button that will allow immediate feedback by the user back to Amber. This will help Amber and Jon determine what is missing, what is working, and how to make the site more user friendly and up-to-date with resources. Kathy asked if there will be an opportunity to collect larger feedback on this. Jon stated we will collect website analytics, and that we should collect demographic information. Marcy stated that we could incorporate questions in the ADDPC Community Survey that is released every other year to see how this information is being used.

Amber went over all the various screens developed under the Birth to Age 5 transition period and several committee members and guests made comments for Amber to clarify.

Jon stated that this work is part of the Council's Annual Work Plan and is pleased that approximately 70% of the Resource Guide is complete. He doesn't see the need to delay in showcasing this on the Council's website as the other two transition resource guides are being developed. The format is complete and with Amber's assistance, the rest of the information can be put together. Yumi stated that the Sonoran CED has information on elder care to share.

Janna asked Amber if the resource list can be alphabetized? Amber said she can make that change.

Mary said that there is already a lot of information for families and young adults with I/DD during the transition phase from school to adulthood. However, information for

families and the elderly population with I/DD is not easily available. Kathy suggested doing a focus group with the elderly population to get their feedback.

Public Health Workforce Development project

Jon stated this project is now funded under a contract with the Sonoran CED and subcontracted to the Regional Center for Border Health in Yuma. These are Covid-19 monies awarded to the Council and this contract is in place until December 31, 2023.

Currently, two focus groups have already taken place in the Yuma area (one with a Spanish speaking audience, one in English) and another in Parker, AZ (in La Paz County). Two more are scheduled in September in Flagstaff and with the Arizona Tribal Health Council.

A report will be delivered to the Council at the completion of the project and will be shared with this committee.

Jon also stated that we have an intern, Emily, that is interested in working on these issues and will have her meet with Amber so that she can participate in the research needed for further development of the transition guide.

Janna stated that we need to be intentional when the Getting Started Guide is uploaded on our website with how the Council plans to market/educate/conduct outreach to our stakeholders, the public, on this valuable resource. Caseworkers, Social Workers, and those that work with families will need to be familiar with this so that they can speak to families and share this.

Mary agreed with Janna and is looking forward to the transition guide section on Elderhood to be developed.

E. Call to the Public

Mary issued a call to the public. No members of the public sought an opportunity to speak.

F. Adjourn

The meeting adjourned at 11:55 AM.

NEXT MEETING

Tuesday, October 24, 2023
1:00 PM